

# BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

## GOVERNING BOARD MEETING NUMBER 41

Thursday 3 August 2023

Tanunda

Members	Name	Item
Chair	Jim Hazel	All
Member	Pru Blackwell	All
Member	Jeff Fuller	All
Member	Carol Gaston	All
Member	Greg Russell	All
Member	Helena Williams	All
Member	Alex Zimmermann	All

Executive	Name	Item
Chief Executive Officer	Rebecca Graham	All
A/Director Strategy & Governance	Josh Everett	All
Director Strategy & Governance	Kylie Williams	All
Executive Director Community & Allied Health	Brett Webster	All
Executive Director Finance Services	Rose Dickinson	All
Executive Director Medical Services	Sharon Morton	All
Chief Information Officer	Abdel Bassal	All
Director Corporate Services	Daniel Panic	3.1
Executive Director Operations	Bronwyn Masters	2.1, 2.2, 2.4, 3.1
Co-Director Aboriginal Health	Rebecca Kimlin	All

Visitors	Name	Item
Observer	Rosey Batt	All
Project Manager, Service Development	Amy Foote	2.5
Director, New Mount Barker Hospital	Jack Reynolds	2.5
Health Facility Reviewer, Infrastructure, DHW	Caitlin Doyle	2.5
Director, Service Development	Donna Shotton	2.6
Barossa and Districts Health Advisory Council – Presiding Member	Lee Martin	4.6

Apologies	Name
Member	Tirritpa Ritchie

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

<b>1</b>	<b>Opening</b>	<b>Minutes</b>
1.1	In-Camera Board Discussion	
1.2	Acknowledgement of Country	A Bassal made an Acknowledgment to Country.
1.3	Welcome and Apologies	Noted.
1.4	Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log.
1.5	Confirmation of Previous Minutes	The Board resolved that the July 2023 minutes be endorsed.
1.6	Actions Arising from Previous Meeting (Action List)	Noted.
1.7	Board Calendar	Noted
1.8	Risk Appetite Statement	Noted.
<b>2</b>	<b>For Decision</b>	<b>Minutes</b>
2.1	2023-24 Service Agreement	The Board noted the draft agreement and requested to view the final full version when reissued.
2.2	Budget Approval	<p>The Board received a presentation regarding the 2023-24 Budget and noted the balance of the budget as it stands, approving the identified savings strategies for implementation.</p> <p>The Board were also advised that the CEO BHFLHN and board chair will meet with the Chief Executive, Department for Health and Wellbeing (DHW) to provide key messaging post the Quarter 4 performance review with the Department.</p> <p>The Board requested that a letter be written to the Chief Executive, DHW, outlining BHFLHNs position and strategies to formalise this position post the Q4 meeting.</p> <p>The Board acknowledged the efforts of Rose Dickinson, Executive Director Finance, and Rebecca Graham, CEO.</p>
2.3	Board Committee Membership	Approved the amended Board Committee membership in recognition of current membership changes and noted the planned Strategic Plan refresh 'thought leaders' schedule.

<b>2 For Decision</b>	<b>Minutes</b>
<b>2.4 Regional LHN Three Year Rolling Internal Audit Plan</b>	<p>The Board approved the regional Local Health Network Three Year Internal Audit Plan 2023/26.</p> <p>Discussion was held around potential inclusion of cyber security items such as ‘cyber hygiene’, with a focus on staff training and awareness, and other potential aspects of reducing system and data vulnerabilities, noting that a paper would be presented to the BHFLHN Audit and Risk Committee on the subject.</p>
<b>2.5 New Barossa Hospital Business Case</b>	<p>The Board received a presentation regarding the New Barossa Hospital Business Case from Amy Foote, Project Manager, Service Development.</p> <p>The Board approved the New Barossa Hospital Full Business Case in principle, and recommended further work be undertaken around growth assumptions, forecasting methodology, and future proofing.</p> <p>The Board noted that the options as proposed are dependent on delivery of the final Gawler Health Service Master Plan and requested the Business Case be brought back for reconsideration, accompanied by additional projection detail.</p>
<b>2.6 Gawler Master Plan</b>	<p>The Board received a verbal summary of the paper and current position from Donna Shotton, Director Service Development.</p> <p>The Board accepted the Gawler Health Service Technical Planning Paper as tabled, and await the masterplan with interest. The Board also noted the working documentation informing the the Master Planning process, understanding that the Masterplan should be available by next meeting.</p>
<b>2.7 MoAA Regarding the RSS</b>	<p>The Board endorsed the Memorandum of Administrative Arrangement (MoAA), and recommended the language be consistent between the RSS and MoAA and Host documents, particularly within role definitions, governance structures and relationships to that overarching governance.</p>
<b>3 Strategic Discussion</b>	<b>Minutes</b>
<b>3.1 Asset Condition Summary</b>	<p>The Board noted the asset condition summary and current risk associated with the asset conditions.</p> <p>The Board requested that a letter to be sent to the Chief Executive DHW, escalating risk of asset condition and current funding asset sustainment funding allocations.</p>

4 For Noting	Minutes
4.1 CEO Report	<p>The Board received the CEO report and noted the additional discussion about:</p> <ul style="list-style-type: none"> <li>• Passing of Dr Phil Tideman and contributions.</li> <li>• #Blakout.</li> <li>• Awards and Recognition program.</li> <li>• Medical Workforce Pipeline.</li> <li>• O&amp;G Education and Training Grant (OGET).</li> <li>• HCEC.</li> <li>• Aged Care Business Plan.</li> <li>• Strathalbyn 24 Hour Care.</li> <li>• Budget Bids.</li> </ul> <p>The CEO acknowledged the assistance of Executive through the past four weeks.</p> <p>#Blakout received congratulations from the Board for the success of the initiative.</p>
4.2 Finance Report	The Board received the Finance report.
4.3 RSS Integrated Governance Framework – Accreditation Assessments	The Board noted the additional information provided in response to questions posed at the April 2023 meeting around the planned RSS accreditation process.
4.5 National Safety and Quality Health Service Standards Accreditation Learnings	The Board noted the learnings from the National Safety and Quality Health Service Standards (NSQHS) accreditation process.
4.6 Health Advisory Councils	The Board welcomed Lee Martin, Presiding Member of the Barossa and Districts Health Advisory Council
4.7 Correspondence	The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair.
4.8 Media	Noted.
4 For Noting	Minutes
4.5 Media	The Board noted the media that has occurred in the past four weeks relevant to BHFLHN.

<b>5 Tier 1 Committees</b>		<b>Minutes</b>
<b>5.1 Audit and Risk</b>		No meeting.
<b>5.2 Clinical Governance</b>		The Board received the written summary, and noted the following key topics: <ul style="list-style-type: none"> <li>• Education Strategy and Research Strategy timelines,</li> <li>• Medical credentialling.</li> <li>• 'Standard six' deep dive presentation.</li> <li>• CSSD compliance, and</li> <li>• Voluntary Assisted Dying consumer story.</li> </ul>
<b>5.3 Consumer and Community Engagement</b>		No meeting.
<b>5.4 Rural Support Service Governance</b>		The Board received the written summary.
<b>Governing Board Activities</b>		
<ul style="list-style-type: none"> <li>• Lunch with Tanunda Site Leadership, Barossa and Districts Health Advisory Council and Medical Workforce.</li> </ul>		
<b>Meeting Evaluation</b>		
<ul style="list-style-type: none"> <li>• The Board completed a meeting process evaluation and also participated in a self-evaluation.</li> </ul>		
<b>Meeting Close</b>		
<b>Next Meeting</b>	<b>Thursday 7 September 2023.</b>	

Minutes Approved



Jim Hazel  
Chair - Barossa Hills Fleurieu Local Health Network Governing Board  
7 September 2023