



**Government
of South Australia**

**NARACOORTE AREA HEALTH ADVISORY
COUNCIL INC
2018-19 Annual Report**

Naracoorte Area Health Advisory Council Inc

C/- Naracoorte Health Service
101 Jenkins Terrace, Naracoorte SA 5271

www.sahealth.sa.gov.au/Naracoorte

Contact phone number: (08) 8762 8100

Contact email: HEALTHCHSANaracoorteHospital@sa.gov.au

ISSN: 1837-3186

Date presented to Minister: 24th of September 2019

To:

Hon Stephen Wade MLC

Minister for Health and Wellbeing

This annual report is presented to Parliament to meet the statutory reporting requirements of the *Public Sector Act 2009*, the *Public Finance and Audit Act 1987* and the *Health Care Act 2008* and meets the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the Naracoorte Area Health Advisory Council Inc by:

Barrie Moyle

Presiding Member

A handwritten signature in black ink, appearing to read 'Barrie Moyle', enclosed in a thin black rectangular border.

Date 19/09/2019

Contents

| | |
|--|-----------|
| Contents..... | 3 |
| Overview: about the agency..... | 5 |
| Our strategic focus..... | 5 |
| Our organisational structure..... | 5 |
| Changes to the agency | 5 |
| Our Minister | 6 |
| Our Executive team | 6 |
| Legislation administered by the agency..... | 6 |
| Other related agencies (within the Minister’s area/s of responsibility)..... | 6 |
| The agency’s performance..... | 7 |
| Performance at a glance..... | 7 |
| Agency contribution to whole of Government objectives..... | 7 |
| Agency specific objectives and performance | 7 |
| Corporate performance summary | 7 |
| Employment opportunity programs | 7 |
| Agency performance management and development systems..... | 7 |
| Work health, safety and return to work programs | 7 |
| Executive employment in the agency..... | 7 |
| Financial performance | 9 |
| Financial performance at a glance | 9 |
| Consultants disclosure..... | 10 |
| Contractors disclosure | 11 |
| Other financial information | 12 |
| Other information | 12 |
| Risk management..... | 13 |
| Risk and audit at a glance..... | 13 |
| Fraud detected in the agency..... | 13 |
| Strategies implemented to control and prevent fraud..... | 13 |
| Whistle-blowers disclosure..... | 13 |
| Reporting required under any other act or regulation..... | 14 |
| Health Care Act 2008..... | 14 |

| | |
|---|-----------|
| Reporting required under the <i>Carers' Recognition Act</i> 2005..... | 15 |
| Public complaints | 16 |
| Number of public complaints reported (as required by the Ombudsman) | 16 |
| Appendix: Audited financial statements 2018-19 | 19 |

Overview: about the agency

Our strategic focus

| | |
|---|--|
| Our Purpose | <p>The Health Advisory Council was established by the then Minister for Health and Ageing to undertake an advocacy role on behalf of the community and to provide advice in relation to health matters, amongst other functions.</p> <p>The constitution is available at http://www.sahealth.sa.gov.au/</p> |
| Our Vision | Not applicable. |
| Our Values | Not applicable. |
| Our functions, objectives and deliverables | The Health Advisory Council undertakes an advocacy role on behalf of the community. |

Our organisational structure

Membership of the Health Advisory Council can include:

- Up to eight community members
- Nominee of Local Government
- A local Member of Parliament or their nominee
- A medical practitioner member
- A worker from the Local Health Network

A list of current members is available at: www.sahealth.sa.gov.au/Naracoorte

Changes to the agency

During 2018-19 there were no changes to the agency's structure and objectives as a result of internal reviews or machinery of government changes.

Our Minister

Hon Stephen Wade MLC is the Minister for Health and Wellbeing in South Australia.

The Minister oversees health, wellbeing, mental health, ageing well, substance abuse and suicide prevention.



Our Executive team

Not applicable.

Legislation administered by the agency

Not applicable.

Other related agencies (within the Minister's area/s of responsibility)

Country Health SA Local Health Network Inc

Country Health SA Local Health Network Health Advisory Council Inc (Governing Council)

Mount Gambier & Districts Health Advisory Council Inc

Millicent & Districts Health Advisory Council Inc

Kingston/Robe health Advisory Council Inc

Bordertown & District Health Advisory Council Inc

Penola & Districts Health Advisory Council Inc

The agency's performance

Performance at a glance

The Health Advisory Council undertakes an advocacy role on behalf of the community.

Agency contribution to whole of Government objectives

| Key objective | Agency's contribution |
|-----------------|-----------------------|
| More jobs | Not applicable. |
| Lower costs | Not applicable. |
| Better Services | Not applicable. |

Agency specific objectives and performance

The Health Advisory Council undertakes an advocacy role on behalf of the community.

| Agency objectives | Indicators | Performance |
|-------------------|-----------------|-----------------|
| Not applicable. | Not applicable. | Not applicable. |

Corporate performance summary

Not applicable.

Employment opportunity programs

The Health Advisory Council consists of volunteers who undertake an advocacy role on behalf of the community.

Agency performance management and development systems

Not applicable.

Work health, safety and return to work programs

Not applicable.

Executive employment in the agency

Not applicable.

The [Office of the Commissioner for Public Sector Employment](#) has a [workforce information](#) page that provides further information on the breakdown of executive gender, salary and tenure by agency.

Financial performance

Financial performance at a glance

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2018-19 are attached to this report.

Naracoorte Area Health Advisory Council Inc

| Statement of Comprehensive Income | 2018-19 Budget \$000s | 2018-19 Actual \$000s | Variation \$000s | 2017-18 Actual \$000s |
|--|------------------------------|------------------------------|-------------------------|------------------------------|
| Expenses | 0 | 0 | 0 | 0 |
| Revenues | 0 | 0 | 0 | 0 |
| Net cost of providing services | 0 | 0 | 0 | 0 |
| Net Revenue from SA Government | 0 | 0 | 0 | 0 |
| Net result | 0 | 0 | 0 | 0 |
| Total Comprehensive Result | 0 | 0 | 0 | 0 |

| Statement of Financial Position | 2018-19 Budget \$000s | 2018-19 Actual \$000s | Variation \$000s | 2017-18 Actual \$000s |
|--|------------------------------|------------------------------|-------------------------|------------------------------|
| Current assets | 0 | 0 | 0 | 0 |
| Non-current assets | 0 | 0 | 0 | 0 |
| Total assets | 0 | 0 | 0 | 0 |
| Current liabilities | 0 | 0 | 0 | 0 |
| Non-current liabilities | 0 | 0 | 0 | 0 |
| Total liabilities | 0 | 0 | 0 | 0 |
| Net assets | 0 | 0 | 0 | 0 |
| Equity | 0 | 0 | 0 | 0 |

Naracoorte Area Health Advisory Council Inc Gift Fund Trust

| Statement of Comprehensive Income | 2018-19 Budget \$000s | 2018-19 Actual \$000s | Variation \$000s | 2017-18 Actual \$000s |
|--|----------------------------------|----------------------------------|-----------------------------|----------------------------------|
| Expenses | 0 | 41 | (41) | 44 |
| Revenues | 0 | 84 | 84 | 157 |
| Net cost of providing services | 0 | (43) | 43 | (113) |
| Net Revenue from SA Government | 0 | 0 | 0 | 0 |
| Net result | 0 | 43 | 43 | 113 |
| Total Comprehensive Result | 0 | 43 | 43 | 113 |

| Statement of Financial Position | 2018-19 Budget \$000s | 2018-19 Actual \$000s | Variation \$000s | 2017-18 Actual \$000s |
|--|----------------------------------|----------------------------------|-----------------------------|----------------------------------|
| Current assets | 0 | 766 | 766 | 723 |
| Non-current assets | 0 | 0 | 0 | 0 |
| Total assets | 0 | 766 | 766 | 723 |
| Current liabilities | 0 | 0 | 0 | 0 |
| Non-current liabilities | 0 | 0 | 0 | 0 |
| Total liabilities | 0 | 0 | 0 | 0 |
| Net assets | 0 | 766 | 766 | 723 |
| Equity | 0 | 766 | 766 | 723 |

Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

Consultancies with a contract value below \$10,000 each

| Consultancies | Purpose | \$ Actual payment |
|----------------------|----------------|--------------------------|
| Not Applicable | | |

Consultancies with a contract value above \$10,000 each

| Consultancies | Purpose | \$ Actual payment |
|----------------------|----------------|--------------------------|
| Not Applicable | | |
| | Total | \$ Total Payments |

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/country-health-sa-local-health-network>

See also the [Consolidated Financial Report of the Department of Treasury and Finance](#) for total value of consultancy contracts across the South Australian Public Sector.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

Contractors with a contract value below \$10,000

| Contractors | Purpose | \$ Actual payment |
|--------------------|----------------|--------------------------|
| Not Applicable | | |

Contractors with a contract value above \$10,000 each

| Contractors | Purpose | \$ Actual payment |
|--------------------|----------------|--------------------------|
| Not Applicable | | |
| | Total | \$ Total payments |

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/country-health-sa-local-health-network>

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. [View the agency list of contracts.](#)

The website also provides details of [across government contracts.](#)

Other financial information

Nil to report.

Other information

Not Applicable.

Risk management

Risk and audit at a glance

Not Applicable.

Fraud detected in the agency

| Category/nature of fraud | Number of instances |
|--------------------------|---------------------|
| Not applicable | Not Applicable |

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

Health Advisory Councils have specific functions and powers as defined in the *Health Care Act 2008* and the Constitution (for incorporated Health Advisory Councils or Rules (for non incorporated Health Advisory Councils), including actions that cannot be undertaken without the approval of the Minister.

Health Advisory Councils are instrumentalities of the Crown and subject to relevant Department of Treasury and Finance Treasurers Instructions.

The Constitutions / Rules identify the actions to be undertaken in the event of a conflict of interest. All declared conflicts of interest are reported to the Minister for Health through Country Health SA Local Health Network Inc,

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/country-health-sa-local-health-network>

Whistle-blowers disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Whistleblowers Protection Act 1993*:

0

Data for previous years is available at:

<https://data.sa.gov.au/data/dataset/country-health-sa-local-health-network>

Reporting required under any other act or regulation

| Act or Regulation | Requirement |
|---|--|
| Health Care Act 2008 | Part 4 Health Advisory Councils, Division 2 Functions and Powers, 18 Functions |
| <p>The Naracoorte Area Health Advisory Council act as an advocate to promote the Health interests of our community.</p> <ul style="list-style-type: none"> • Continuing to Support the upgrading of the Maternity Unit with allocation of funds and promotion of the exercise to the Community • \$20,000 donation was received to the Gift Fund Trust and specifically allocated to a Kitchen upgrade in Morton Bay House plus renovations to the Medication / Drug secure storage also in Morton Bay House • Advocated successfully to fill vacancies on NAHAC to now have a full complement of members. • Met the Minimum spend of 4% from the Funds held in the Gift Fund Trust. • Hosted two S.E regional Meetings in Naracoorte • Committed to financially support a staff E.N. to assist her to upgrade to a R.N. This followed our disappointment that she was overlooked with her scholarship application. • Received regular updated information on the devolution process from CHSA to individual LHN's • With the changes as above took the opportunity to work through the HAC Constitution with the membership. • Four Members attended the Palliative Care Forum in Mt Gambier sponsored by Mt Gambier HAC. • Continue to receive information from the Suicide Prevention Group and the Naracoorte Lucindale C.T. and Medical Infrastructure Trust. (Community Owned CT) which continues to perform above expectations & Budget. • NAHAC continues to support and advocate for Dr Recruitment, training and forward planning • Discussions re a suitable Banner for NAHAC promotion on hold until new LHN in place. • Throughout 2018/19 regular reports were received from the Presiding Members Panel with minutes of PMP meetings distributed to all members • Where necessary electronic voting has been utilized for urgent decisions • During 2018 we presented a submission to the Healthy Towns Challenge to apply for funding for a Stop Smoking Campaign but unfortunately were unsuccessful. | |

Reporting required under the *Carers' Recognition Act 2005*

Not Applicable.

Public complaints

Number of public complaints reported (as required by the Ombudsman)

A whole of SA Health response will be provided in the 2018-19 Department for Health and Wellbeing Annual Report, which can be accessed on the [SA Health website](#).

| Complaint categories | Sub-categories | Example | Number of Complaints 2018-19 |
|------------------------|-----------------------|---|------------------------------|
| Professional behaviour | Staff attitude | Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency | Not applicable |
| Professional behaviour | Staff competency | Failure to action service request; poorly informed decisions; incorrect or incomplete service provided | Not applicable |
| Professional behaviour | Staff knowledge | Lack of service specific knowledge; incomplete or out-of-date knowledge | Not applicable |
| Communication | Communication quality | Inadequate, delayed or absent communication with customer | Not applicable |
| Communication | Confidentiality | Customer's confidentiality or privacy not respected; information shared incorrectly | Not applicable |
| Service delivery | Systems/technology | System offline; inaccessible to customer; incorrect result/information provided; poor system design | Not applicable. |
| Service delivery | Access to services | Service difficult to find; location poor; facilities/environment poor standard; not accessible to customers with disabilities | Not applicable |
| Service delivery | Process | Processing error; incorrect process used; delay in processing application; process not customer responsive | Not applicable. |
| Policy | Policy application | Incorrect policy interpretation; incorrect policy applied; conflicting policy advice given | Not applicable |

| Complaint categories | Sub-categories | Example | Number of Complaints 2018-19 |
|-----------------------------|------------------------|---|-------------------------------------|
| Policy | Policy content | Policy content difficult to understand; policy unreasonable or disadvantages customer | Not applicable |
| Service quality | Information | Incorrect, incomplete, out dated or inadequate information; not fit for purpose | Not applicable |
| Service quality | Access to information | Information difficult to understand, hard to find or difficult to use; not plain English | Not applicable |
| Service quality | Timeliness | Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met | Not applicable |
| Service quality | Safety | Maintenance; personal or family safety; duty of care not shown; poor security service/ premises; poor cleanliness | Not applicable |
| Service quality | Service responsiveness | Service design doesn't meet customer needs; poor service fit with customer expectations | Not applicable |
| No case to answer | No case to answer | Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate | Not applicable |
| | | Total | Not applicable |

| Additional Metrics | Total |
|--|----------------|
| Number of positive feedback comments | Not applicable |
| Number of negative feedback comments | Not applicable |
| Total number of feedback comments | Not applicable |
| % complaints resolved within policy timeframes | Not applicable |

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/country-health-sa-local-health-network>

Appendix: Audited financial statements 2018-19

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF THE
NARACOORTE AREA HEALTH ADVISORY COUNCIL INC.**

David Chant CA, FCPA
Simon Smith CA, FCPA
David Sullivan CA, CPA
Jason Seidel CA
Renaë Nicholson CA
Tim Muhlhausler CA
Aaron Coonan CA
Luke Williams CA, CPA
Daniel Moon CA



CHARTERED ACCOUNTANTS™
AUSTRALIA • NEW ZEALAND

Mount Gambier

233 Commercial Street West
PO Box 246, Mount Gambier SA 5290
P: (08) 8725 3068
F: (08) 8724 9553
E: admin@galpins.com.au

Stirling

Unit 4, 3-5 Mount Barker Road
PO Box 727, Stirling SA 5152
P: (08) 8339 1255
F: (08) 8339 1266
E: stirling@galpins.com.au

Norwood

3 Kensington Road, Norwood SA 5067
PO Box 4067, Norwood South SA 5067
P: (08) 8332 3433
F: (08) 8332 3466
E: norwood@galpins.com.au

W: www.galpins.com.au

ABN: 30 630 511 757

Liability limited by a scheme approved
under Professional Standards Legislation

Report on the Financial Report

Audit Opinion

We have audited the accompanying financial report of Naracoorte Area Health Advisory Council Inc. (the Health Advisory Council), which comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising summary of significant accounting policies and other explanatory information, and the statement by the presiding member and operational finance manager.

In our opinion, the financial report of Naracoorte Area Health Advisory Council Inc. presents fairly in accordance with Treasurer's Instructions promulgated under the provisions of the Public Finance and Audit Act 1987, Department of Health Accounting Policies, the Health Care Act 2008, applicable Accounting Standards and other mandatory professional reporting requirements in Australia, the financial position of Naracoorte Area Health Advisory Council Inc. as at 30 June 2019 and the results of its operations and its cash flows for the year then ended.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Health Advisory Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia, and we have fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Health Advisory Council's Responsibility for the Financial Report

The Health Advisory Council is responsible for the preparation of the financial report that presents fairly in accordance with the Health Care Act 2008, Treasurer's Instructions promulgated under the provisions of the Public Finance and Audit Act 1987, Department of Health Accounting Policies, applicable Accounting Standards and other mandatory professional reporting requirements in Australia. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Health Advisory Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Health Advisory Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Simon Smith CA, FCPA, Registered Company Auditor
Partner

18/09/2019

NARACOORTE AREA HEALTH ADVISORY COUNCIL INC

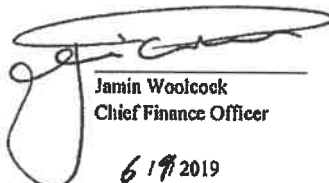
CERTIFICATION OF THE FINANCIAL STATEMENTS

We certify that the:

- attached general purpose financial statements for the Naracoorte Area Health Advisory Council Inc:
 - comply with the relevant Treasurer's Instructions issued under section 41 of the *Public Finance and Audit Act 1987*, and relevant Australian Accounting Standards;
 - are in accordance with the accounts and records of the Advisory Council; and
 - present a true and fair view of the financial position of the Advisory Council at the end of the financial year and the results of its operation and cash flows for the financial year.
- internal controls employed by Naracoorte Area Health Advisory Council Inc for the financial year over its financial reporting and its preparation of the general purpose financial statements have been effective throughout the reporting period.



Barrie Moyle
Presiding Member of the Naracoorte Area Health Advisory
Council Inc
06/09/2019



Jamin Woolcock
Chief Finance Officer
6/9/2019

NARACOORTE AREA HEALTH ADVISORY COUNCIL INC
STATEMENT OF COMPREHENSIVE INCOME
For the year ended 30 June 2019

| | Note | 2019 \$'000 | 2018 \$'000 |
|---|------|----------------|----------------|
| Expenses | | | |
| Total expenses | | - | - |
| Income | | | |
| Total income | | - | - |
| Net cost of providing services | | - | - |
| Net result | | - | - |
| Total other comprehensive income | | - | - |
| Total comprehensive result | | - | - |

The accompanying notes form part of these financial statements.

NARACOORTE AREA HEALTH ADVISORY COUNCIL INC
STATEMENT OF FINANCIAL POSITION
As at 30 June 2019

| | Note | 2019 \$ '000 | 2018 \$ '000 |
|--------------------------|------|-----------------|-----------------|
| Total assets | | - | - |
| Total liabilities | | - | - |
| Net assets | | - | - |
| Total equity | | - | - |

The accompanying notes form part of these financial statements.

NARACOORTE AREA HEALTH ADVISORY COUNCIL INC
STATEMENT OF CHANGES IN EQUITY
For the year ended 30 June 2019

| | Asset | | |
|---|-------------|----------|---------|
| | revaluation | Retained | Total |
| Note | surplus | earnings | equity |
| | \$ '000 | \$ '000 | \$ '000 |
| Balance at 30 June 2017 | - | - | - |
| Net result for 2017-18 | - | - | - |
| Total comprehensive result for 2017-18 | - | - | - |
| Balance at 30 June 2018 | - | - | - |
| Net result for 2018-19 | - | - | - |
| Total comprehensive result for 2018-19 | - | - | - |
| Balance at 30 June 2019 | - | - | - |

The accompanying notes form part of these financial statements.

NARACOORTE AREA HEALTH ADVISORY COUNCIL INC
STATEMENT OF CASH FLOWS
For the year ended 30 June 2019

| | Note | 2019 \$ '000 | 2018 \$ '000 |
|---|------|-----------------|-----------------|
| Net cash provided by/(used in) operating activities | | - | - |
| Net cash provided by/(used in) investing activities | | - | - |
| Net cash provided by/(used in) financing activities | | - | - |
| Net increase/(decrease) in cash and cash equivalents | | - | - |
| Cash and cash equivalents at the beginning of the period | | - | - |
| Cash and cash equivalents at the end of the period | | - | - |

The accompanying notes form part of these financial statements.

1 Objectives and activities

1.1 Objectives of the Advisory Council

The Naracoorte Area Health Advisory Council Inc (Advisory Council) was established under the Health Care Act 2008 (the Act) to undertake an advocacy role on behalf of the community, to provide advice, and to perform other functions as determined under the Act.

The Advisory Council is established to:

- advise on the health service needs, priorities and issues within the Local Area with particular emphasis upon those issues in the context of consumers of health services, carers and volunteers
- ascertain the health needs of the Community and the attitude of the Community to the development of health services within the Community
- advocate on behalf of the Community to support the planning and provision of health services as part of an integrated statewide health system for the benefit of the Community
- hold assets for the benefit, purposes and use of, the Health Unit(s) on terms and conditions determined of approved by the Minister
- undertake such other activities as the Advisory Council may determine for the benefit or support of health services in the Local Area

The functions of the Advisory Council are to contribute significantly to the improved overall health status of all people by acting as an advocate and providing advice about the provision of health services, health issues, goals, priorities, plans and other strategic initiatives both inside and outside the Local Area.

1.2 Administrative restructure - transferred in

Under the *Health Care Act 2008*, all real property except for property associated with Crown Land of the former Health Services was to be transferred to the Advisory Council as at 1 July 2008. For a number of real property assets, control was deemed to remain with Country Health SA Local Health Network Inc while legal ownership was being defined for these assets. As further legal advice and transfer of the real property titles has occurred, control of these assets have passed to the relevant Advisory Councils.

There were no assets and liabilities transferred to the Advisory Council during 2017-18 and 2018-19.

2 Events after balance date

The Advisory Council is not aware of any material events occurring between the end of the reporting period and when the financial statements were authorised.

3 Key Management Personnel

Key management personnel of the Advisory Council includes the Minister, the Chief Executive of the Department, Chief Executive Officer of Country Health SA Local Health Network Inc, board members and the Chief Executive Officer of Limestone Coast Local Health Network Inc and the members of the Advisory Council.

The Advisory Council did not enter into any transactions with key management personnel or their close family during the reporting period that were not consistent with normal procurement arrangements.

4 Remuneration of Council members

The total remuneration received or receivable by members was nil. In accordance with the Premier and Cabinet Circular No 016, government employees did not receive any remuneration for council member duties during the financial year. Unless otherwise disclosed, transactions between members are on conditions no more favourable than those that it is reasonable to expect the entity would have adopted if dealing with the related party at arm's length in the same circumstances.

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF THE
NARACOORTE AREA HEALTH ADVISORY COUNCIL INC. GIFT FUND TRUST**

David Chant CA, FCPA
Simon Smith CA, FCPA
David Sullivan CA, CPA
Jason Seidel CA
Renaë Nicholson CA
Tim Muhlhausler CA
Aaron Coonan CA
Luke Williams CA, CPA
Daniel Moon CA

Report on the Financial Report

We have audited the accompanying financial report of Naracoorte Area Health Advisory Council Inc. Gift Fund Trust (the Gift Fund Trust), which comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising summary of significant accounting policies and other explanatory information, and the statement by the presiding member and operational finance manager.

In our opinion, the financial report of Naracoorte Area Health Advisory Council Inc. Gift Fund Trust presents fairly in accordance with Treasurer's Instructions promulgated under the provisions of the Public Finance and Audit Act 1987, Department of Health Accounting Policies, the Health Care Act 2008, applicable Accounting Standards and other mandatory professional reporting requirements in Australia, the financial position of Naracoorte Area Health Advisory Council Inc. Gift Fund Trust as at 30 June 2019 and the results of its operations and its cash flows for the year then ended.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Health Advisory Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia, and we have fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Health Advisory Council's Responsibility for the Financial Report

The Gift Fund Trust is responsible for the preparation of the financial report that gives a true and fair view in accordance with the Health Care Act 2008, Treasurer's Instructions promulgated under the provisions of the Public Finance and Audit Act 1987, Department of Health Accounting Policies, applicable Accounting Standards and other mandatory professional reporting requirements in Australia. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.



CHARTERED ACCOUNTANTS™
AUSTRALIA • NEW ZEALAND

Mount Gambier

233 Commercial Street West
PO Box 246, Mount Gambier SA 5290
P: [08] 8725 3068
F: [08] 8724 9553
E: admin@galpins.com.au

Stirling

Unit 4, 3-5 Mount Barker Road
PO Box 727, Stirling SA 5152
P: [08] 8339 1255
F: [08] 8339 1266
E: stirling@galpins.com.au

Norwood

3 Kensington Road, Norwood SA 5067
PO Box 4067, Norwood South SA 5067
P: [08] 8332 3433
F: [08] 8332 3466
E: norwood@galpins.com.au

W: www.galpins.com.au

ABN: 30 630 511 757

Liability limited by a scheme approved
under Professional Standards Legislation.

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Health Advisory Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Health Advisory Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Simon Smith CA, FCPA, Registered Company Auditor
Partner

18/09/2019

NARACOORTE AREA HEALTH ADVISORY COUNCIL INC GIFT FUND TRUST

CERTIFICATION OF THE FINANCIAL STATEMENTS

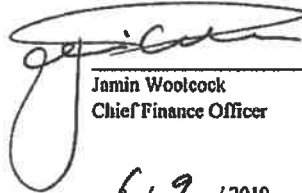
We certify that the:

- attached general purpose financial statements for the Naracoorte Area Health Advisory Council Inc Gift Fund Trust:
 - comply with the relevant Treasurer's Instructions issued under section 41 of the *Public Finance and Audit Act 1987*, and relevant Australian Accounting Standards;
 - are in accordance with the accounts and records of the Trust; and
 - present a true and fair view of the financial position of the Trust at the end of the financial year and the results of its operation and cash flows for the financial year.
- Internal controls employed by Naracoorte Area Health Advisory Council Inc Gift Fund Trust for the financial year over its financial reporting and its preparation of the general purpose financial statements have been effective throughout the reporting period.



Barrie Moyle
Presiding Member of the Naracoorte Area Health Advisory
Council Inc (the Trustee)

06/09/ 2019



Jamin Woolcock
Chief Finance Officer

6 1 9 12019

NARACOORTE AREA HEALTH ADVISORY COUNCIL INC GIFT FUND TRUST
STATEMENT OF COMPREHENSIVE INCOME
For the year ended 30 June 2019

| | Note | 2019 \$'000 | 2018 \$'000 |
|---------------------------------------|------|----------------|----------------|
| Expenses | | | |
| Grants and subsidies | 3 | 41 | 44 |
| Total expenses | | 41 | 44 |
| Income | | | |
| Interest revenues | 4 | 7 | 7 |
| Other revenues/income | 5 | 77 | 150 |
| Total income | | 84 | 157 |
| Net cost of providing services | | (43) | (113) |
| Net result | | 43 | 113 |
| Total comprehensive result | | 43 | 113 |

The accompanying notes form part of these financial statements.

NARACORTE AREA HEALTH ADVISORY COUNCIL INC GIFT FUND TRUST
STATEMENT OF FINANCIAL POSITION
As at 30 June 2019

| | Note | 2019 \$ '000 | 2018 \$ '000 |
|-----------------------------|------|-----------------|-----------------|
| Current assets | | | |
| Cash and cash equivalents | 6 | 448 | 411 |
| Receivables | 7 | 1 | 1 |
| Other financial assets | 8 | 317 | 311 |
| Total current assets | | <u>766</u> | <u>723</u> |
| Total assets | | <u>766</u> | <u>723</u> |
| Net assets | | <u>766</u> | <u>723</u> |
| Equity | | | |
| Retained earnings | | 766 | 723 |
| Total equity | | <u>766</u> | <u>723</u> |

The accompanying notes form part of these financial statements.

NARACORTE AREA HEALTH ADVISORY COUNCIL INC GIFT FUND TRUST
STATEMENT OF CHANGES IN EQUITY
For the year ended 30 June 2019

| | Note | Retained earnings \$ '000 | Total equity \$ '000 |
|---|------|---------------------------------|----------------------------|
| Balance at 30 June 2017 | | 610 | 610 |
| Net result for 2017-18 | | 113 | 113 |
| Total comprehensive result for 2017-18 | | 113 | 113 |
| Balance at 30 June 2018 | | 723 | 723 |
| Net result for 2018-19 | | 43 | 43 |
| Total comprehensive result for 2018-19 | | 43 | 43 |
| Balance at 30 June 2019 | | 766 | 766 |

The accompanying notes form part of these financial statements.

NARACOORTE AREA HEALTH ADVISORY COUNCIL INC GIFT FUND TRUST
STATEMENT OF CASH FLOWS
For the year ended 30 June 2019

| | Note | 2019 \$ '000 | 2018 \$ '000 |
|---|------|-----------------|-----------------|
| Cash flows from operating activities | | | |
| Cash outflows | | | |
| Payments of grants and subsidies | | (41) | (44) |
| Cash used in operations | | <u>(41)</u> | <u>(44)</u> |
| Cash inflows | | | |
| Interest received | | 1 | - |
| Other receipts | | 77 | 150 |
| Cash generated from operations | | <u>78</u> | <u>150</u> |
| Net cash provided by/(used in) operating activities | | <u>37</u> | <u>106</u> |
| Net increase/(decrease) in cash and cash equivalents | | 37 | 106 |
| Cash and cash equivalents at the beginning of the period | | 411 | 305 |
| Cash and cash equivalents at the end of the period | 6 | <u>448</u> | <u>411</u> |

The accompanying notes form part of these financial statements.

NARACOORTE AREA HEALTH ADVISORY COUNCIL INC GIFT FUND TRUST
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the year ended 30 June 2019

1 Basis of financial statements

1.1 Reporting entity

The Naracoorte Area Health Advisory Council Inc Gift Fund Trust (the Trust) was established by virtue of a deed executed between the Department for Health and Wellbeing and the Naracoorte Area Health Advisory Council Inc (the Trustee).

The financial statements include all controlled activities of the Trust.

The Trust does not control any other entity and has no interests in unconsolidated structured entities.

1.2 Statement of compliance

These financial statements are general purpose financial statements prepared in compliance with:

- section 23 of the *Public Finance and Audit Act 1987*;
- Treasurer's Instructions and Accounting Policy Statements issued by the Treasurer under the Public Finance and Audit Act 1987; and
- relevant Australian Accounting Standards (with reduced disclosure requirements) applicable to not-for-profit entities, as the Trust is a not-for-profit entity.

1.3 Basis of preparation

The financial statements have been prepared based on a 12 month period and presented in Australian currency. All amounts in the financial statements and accompanying notes have been rounded to the nearest thousand dollars (\$'000).

The historical cost convention is used unless a different measurement basis is specifically disclosed in the note associated with the item measured on a different basis.

Assets and liabilities that are to be sold, consumed or realised as part of the normal operating cycle have been classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

Significant accounting policies are set out below or in the notes.

1.4 Taxation

The Trust is not subject to income tax but is liable for goods and services tax (GST).

Income, expenses and assets are recognised net of the amount of GST except:

- when the GST incurred on a purchase of goods or services is not recoverable from the Australian Taxation Office (ATO), in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense item applicable; and
- receivables and payables, which are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis, and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the ATO is classified as part of operating cash flows.

1.5 Change in accounting policy

On 22 March 2019, pursuant to the *Public Finance and Audit Act 1987*, the Treasurer issued *Treasurer's Instructions (Accounting Policy Statements)* and revoked all previously issued Accounting Policy Statements. The new Accounting Policy Statements have largely been prepared on a no-policy change basis.

AASB 9 Financial Instruments

The adoption of AASB 9 from 1 July 2018 resulted in changes in accounting policies but no adjustments to the amounts recognised in the financial statements.

AASB 9 replaces the provisions of AASB 139 Financial Instruments: Recognition and Measurement that relate to recognition, classification, impairment and measurement of the Trust's financial assets.

Under AASB 9, the Trust's receivables and term deposits are measured at amortised cost, similar to the previous classifications of 'receivables' and 'held to maturity' respectively.

NARACOOORTE AREA HEALTH ADVISORY COUNCIL INC GIFT FUND TRUST
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the year ended 30 June 2019

2 Objectives and activities

The Trust is a public ancillary fund and has been endorsed by the Australian Taxation Office as a Deductible Gift Recipient (DGR).

The Trust is established to:

- seek, collect and administer donations and bequests, to be used for the benefit of the local area health services that are DGRs
- undertake fundraising activities, the proceeds from which are to be used for the benefit of the local area health services that are DGRs

3 Grants and subsidies

| | 2019 | 2018 |
|-----------------------------------|-----------|-----------|
| | \$'000 | \$'000 |
| Other | 41 | 44 |
| Total grants and subsidies | 41 | 44 |

4 Interest revenues

| | 2019 | 2018 |
|-------------------------------|----------|----------|
| | \$'000 | \$'000 |
| Bank interest | 7 | 7 |
| Total interest revenue | 7 | 7 |

5 Other revenues/income

| | 2019 | 2018 |
|------------------------------------|-----------|------------|
| | \$'000 | \$'000 |
| Donations | 76 | 150 |
| Other | 1 | - |
| Total other revenues/income | 77 | 150 |

6 Cash and cash equivalents

| | 2019 | 2018 |
|-------------------------|------------|------------|
| | \$'000 | \$'000 |
| Cash at bank or on hand | 448 | 411 |
| Total cash | 448 | 411 |

7 Receivables

| | 2019 | 2018 |
|----------------------------------|----------|----------|
| | \$'000 | \$'000 |
| Current | | |
| Interest | 1 | 1 |
| Total current receivables | 1 | 1 |
| Total receivables | 1 | 1 |

8 Other financial assets

| | 2019 | 2018 |
|----------------------------------|------------|------------|
| | \$'000 | \$'000 |
| Current | | |
| Term deposits | 317 | 311 |
| Total current investments | 317 | 311 |
| Total investments | 317 | 311 |

The Trust measures term deposits at amortised cost.

9 Financial instruments / financial risk management

9.1 Financial risk management

Risk management is managed by the Department for Health and Wellbeing's Risk and Assurance Services section and risk management policies are in accordance with the *Risk Management Policy Statement* issued by the Premier and Treasurer and the principles established in the *Australian Standard Risk Management Principles and Guidelines*.

The Trust's exposure to financial risk (liquidity risk, credit risk and market risk) is low due to the nature of the financial instruments held.

9.2 Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in the respective financial asset / financial liability note.

Classification applicable until 30 June 2018 under AASB 139

The carrying amounts of financial assets and liabilities were categorised as held-to-maturity investments; receivables; and financial liabilities measured at cost.

Classification applicable from 1 July 2018 under AASB 9

The carrying amounts of each of the following categories of financial assets and liabilities: financial assets measured at amortised cost; financial assets measured at fair value through profit or loss; financial assets measured at fair value through other comprehensive income; and financial liabilities measured at amortised cost are detailed below if applicable.

| Category of financial asset and financial liability | Notes | 2019 Carrying amount \$'000 | 2018 Carrying amount \$'000 |
|---|-------|--------------------------------------|--------------------------------------|
| Financial assets | | | |
| Cash and equivalent | | | |
| Cash and cash equivalents | 6 | 448 | 411 |
| Amortised cost | | | |
| Receivables ⁽¹⁾ | 7 | 1 | 1 |
| Other financial assets | 8 | 317 | 311 |
| Total financial assets | | 766 | 723 |

⁽¹⁾ Receivable and payable amounts disclosed here exclude statutory receivables and payables such as GST receivables and payables.

10 Events after balance date

The Trust is not aware of any material events occurring between the end of the reporting period and when the financial statements were authorised.

11 Key Management Personnel

Key management personnel of the Trust include the Minister, the Chief Executive of the Department, Chief Executive Officer of Country Health SA Local Health Network Inc, board members and the Chief Executive Officer of Limestone Coast Local Health Network Inc and the members of the Naracoorte Area Health Advisory Council Inc.

The Trust did not enter into any transactions with key management personnel or their close family during the reporting period that were not consistent with normal procurement arrangements.

12 Remuneration of Council members

The total remuneration received or receivable by members was nil. In accordance with the Premier and Cabinet Circular No 016, government employees did not receive any remuneration for council member duties during the financial year. Unless otherwise disclosed, transactions between members are on conditions no more favourable than those that it is reasonable to expect the entity would have adopted if dealing with the related party at arm's length in the same circumstances.