

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Bruce Green	Member	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Dr Susan Merrett	Executive Director Medical Services EFNLHN	P	Item 2.1
Debbie Martin	Executive Director Rural Support Service	P	Item 2.1

P = Present, A = Apology, X = Not Present

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 24/09/2020		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 4.00pm, with quorum
	1.1 In Camera Discussion	<ul style="list-style-type: none"> Started at 4.00pm, ended at 4.20pm.
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> Welcome and acknowledgement of traditional owners.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> Nil disclosed.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> Confirmed.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> Reviewed and confirmed.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> Nil.
2.	STRATEGIC DISCUSSION	<ul style="list-style-type: none">
	2.1 Fee for Service Agreements Update	<ul style="list-style-type: none"> S. Merrett and D. Martin provided a report on the status of negotiations with the Rural Doctors Association (RDA) and Australian Medical Association (AMA) about a new, overarching Fee for Service Agreement across regional Local Health Networks, to be used as the basis for local Fee for Service medical contracts, which is expected to be in place in 2021.
	2.2 Port Lincoln Medical Model Update	<ul style="list-style-type: none"> S. Merrett provided an overview of the current status of medical services at Port Lincoln Hospital, including work to develop a new, sustainable medical services model, which would require further consultation and financial modelling. Board agreed that the draft modelling should be reviewed by the next meeting of the Board's Finance and Performance Committee, before being considered by the Board. Chair absented the meeting at 5.03pm; B. Green assumed the Chair.
3.	MATTERS FOR DECISION	
	3.1 Annual Report 2019-20	<ul style="list-style-type: none"> Chair returned to the meeting at 5.09pm. Board reviewed the non-financial content of the Annual Report 2019-20. Proposed resolution approved: "That the Eyre and Far North Local Health Network Governing Board considers and approves the non-financial statements content of the 2019-20 EFNLHN Annual Report, for lodgement with the Minister for Health and Wellbeing on 30 September 2020 and tabling in the SA Parliament."

	3.2 EFNLHN Service Agreement 2020-21	<ul style="list-style-type: none"> • V. Paterson provided an overview of a small number of changes made to the Service Agreement, at the request of the Board. • Proposed resolution approved: “That the Eyre and Far North Local Health Network Governing Board: <ol style="list-style-type: none"> 1. Notes the proposed updates to the 2020-21 Service Agreement. 2. Approves the Board Chair and Chief Executive Officer to sign the 2020-21 Service Agreement once the updates have been completed.”
4.	MATTERS FOR DISCUSSION	
	4.1 Accreditation Update	<ul style="list-style-type: none"> • Board noted the contents of a letter from the accreditation agency that hospital accreditation will continue during the COVID-19 suppression phase; the date of the next accreditation process was still open ended.
	4.2 Culture 4.2.1 SA Health Cultural Evolution Pathway	<ul style="list-style-type: none"> • Board noted the contents of the SA Health Cultural Evolution Pathway, including alignment between the main themes and the priorities set out in the EFNLHN Strategic Plan 2020-2025. • Board sought a progress report at the next meeting.
	4.3 CEO Report 4.3.1 CEO Report September 2020 4.3.2 Performance Report June 2020 4.3.3 Executive Committee Summary	<ul style="list-style-type: none"> • Noted. • In particular, the Board noted that COVID fatigue was a risk and that reinforcement of messaging about testing, hand hygiene and distancing was still needed. • Noted. • To be circulated Out of Session.
	4.4 Finance Report 4.4.1 Finance Report	<ul style="list-style-type: none"> • Noted.
	4.5 Board Committees 4.5.1 Finance and Performance Committee	<ul style="list-style-type: none"> • M. Smith (Chair) provided an overview of the last meeting, including a report on the annual committee effectiveness evaluation and committee Chair succession plan.

	<p>4.5.2 Clinical Governance Committee</p> <p>4.5.3 Audit and Risk Committee</p> <p>4.5.4 Consumer, Community and Clinical Engagement Committee</p>	<ul style="list-style-type: none"> • Board noted a written summary of the previous evening's meeting. • D. Mills (Chair) provided an overview of the last meeting, including the annual committee effectiveness evaluation and development of an improvement plan. • C. Sweet noted that the Terms of Reference would be reviewed at the November meeting. • J. Siviour (Co-Chair) provided an overview of the last meeting, including the annual committee effectiveness evaluation and development of an implementation plan for the EFNLHN Consumer and Community Engagement Strategy.
	4.6 Chairperson Update	<ul style="list-style-type: none"> • Noted. • D. Mills left the meeting at 6.30pm.
5.	MATTERS FOR NOTING	
	5.1 EFNLHN Feedback to DPTI	<ul style="list-style-type: none"> • Noted.
	5.2 Port Lincoln Service Planning Project Status Report	<ul style="list-style-type: none"> • Noted.
	5.3 SA Health Integrity Program EFNLHN Status Report	<ul style="list-style-type: none"> • Noted.
	5.4 Major Correspondence	<ul style="list-style-type: none"> • Board noted the Australian Institute of Company Director's insights report on governance during COVID-19.
	5.5 Board Calendar Update	<ul style="list-style-type: none"> • Noted. Majority of Board members will meet in Elliston for the October meeting.
6.	OTHER BUSINESS	
	6.1 Other Business from Item 1.6	<ul style="list-style-type: none"> • Nil.
7.	MEETING FINALISATION	
	7.1 Review actions to be taken	<ul style="list-style-type: none"> • Completed.
	<p>7.2 Meeting Evaluation</p> <p>7.2.1 The agenda and papers are received in good time for members to read them</p> <p>7.2. 2 Meetings are well planned and executed</p> <p>7.2.3 The meeting tone and participation</p>	<ul style="list-style-type: none"> • 1. Yes, late paper from the Finance and Performance Committee due to scheduling of meeting the night before. • 2. Yes. • 3. Yes, tone was good.

	level is sufficiently positive and productive, regardless of topic 7.2.4 Follow up actions and next steps are properly identified, recorded and tracked.	<ul style="list-style-type: none"> • 4. Yes.
	7.3 Agenda items for next meeting	<ul style="list-style-type: none"> • Port Lincoln Medical Model modelling and update. • Cultural Evolution Pathway response progress.
	7.4 Meeting Close	<ul style="list-style-type: none"> • 6.49 pm.
Next Meeting: 22 October 2020 Elliston Hospital + VC/Teams 4pm – 7pm		

Minutes approved



Michele Smith.
Chair, Eyre and Far North Local Health Network
22 October 2020