

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Bruce Green	Member	P	All
Dr David Mills	Member	V	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Shane Porter	A/Chief Finance Officer & Financial Business Advisor EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Kim Hosking	Country SA PHN Chief Executive Officer	P	Item 3.1
Dr Susan Merrett	Executive Director Medical Services EFNLHN	A	

P = Present, A = Apology, X = Not Present, V= Virtual presence (VC/Phone)

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 23/04/2020		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 4.00pm, with quorum
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> Welcome, apology S. Merrett; V. Paterson joined meeting after in camera item due to media commitment.
	1.1 In Camera Board Discussion	<ul style="list-style-type: none"> Started 4.05pm, ended 4.20pm
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> Nil declared.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> Confirmed.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> Board agreed to: <ul style="list-style-type: none"> Defer Item 4.2 Oodnadatta Clinic paper to May Board meeting. Send Dr Quigley acknowledgement of 30 years working in his Cummins practice.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> Rural Support Service Memorandum of Understanding (MOU). Aboriginal Expert Member Board Vacancy.
2.	COVID 19 UPDATE	
	2.1 COVID-19	<ul style="list-style-type: none"> Board noted a verbal report by the Chief Executive Officer, including plans to bring in an external assessor to review the Incident Management Team structure and process and to make recommendations for improvements, in preparation for a potential second outbreak.
3.	GUEST PRESENTER	
	3.1 Kim Hosking Country SA PHN CEO	<ul style="list-style-type: none"> Board noted a verbal report by K. Hosking about the role of the Country SA PHN and opportunities for collaboration and system integration. Board reiterated its commitment to strengthening partnership arrangements, as well as sought clarification of the role of the PHN in terms of GP recruitment.
4.	MATTERS FOR DISCUSSION	
	4.1 Streaky Bay Medical Practice	<ul style="list-style-type: none"> Board noted the update, agreed to continue to monitor progress with GP recruitment plans and discuss the matter again at the May Board meeting.
	4.2 Oodnadatta Clinic Update	<ul style="list-style-type: none"> Board agreed to defer a discussion about the paper until the May Board meeting.
	4.3 Chief Executive Officer Report	

	<p>4.3.1 CEO Report April 2020</p> <p>4.3.2 Performance Report February 2020</p>	<ul style="list-style-type: none"> • Board noted that: <ul style="list-style-type: none"> ○ A replacement has been found for the Executive Officer/ Director of Nursing at Coober Pedy. ○ Strategic Plan workshop had been postponed and delivery of the Plan would be slightly later than planned, requiring a contract variation. ○ Medical contract negotiations are still progressing. ○ LHN branding project on hold during COVID-19. • Report noted.
	<p>4.4 Finance Report</p> <p>4.4.1 Finance Report including: 4.4.1.1 COVID-19</p> <p>4.4.1.2 Statement of Financial Position Commentary Discussion</p> <p>4.4.1.3 EFNLHN Efficiency Plan Update</p>	<ul style="list-style-type: none"> • Board noted: <ul style="list-style-type: none"> ○ Work done to calculate the financial impact of COVID-19 planning and preparation to date. ○ Main budget pressures have not changed through the year – cost of medical practices (locums), cost of aged care residential services, ageing infrastructure and repairs and maintenance. • Board reiterated that it wants to be involved in setting budget principles for 2020-21. • Board Members who took part in a public sector Finance workshop run by the Department for Health and Wellbeing praised both the content and use of the Teams platform; Board approved the use of Teams for its next Board meeting. • Plan noted.
	<p>4.5 Committee Minutes</p> <p>4.3.1 Finance and Performance Committee</p> <p>4.3.2 Clinical Governance Committee</p> <p>4.3.3 Audit and Risk Committee</p>	<ul style="list-style-type: none"> • Board noted a verbal update by the Committee Chair, and advice from S. Porter that a final budget allocation was unlikely before October and that the LHN would seek to control spending in the meantime. • Committee Chair reported that the Committee had not met in April in order to allow Executive to focus on COVID-19 preparation. • Board noted that the Independent Chair’s contract ends on 30 June 2020. • Board agreed to a resolution put by the Chair to reappoint Onno van der Wel as Independent Chair of the Board’s Audit and Risk Committee until 30 June 2022. • Committee Chair reported that the Committee had not met in April.

	4.3.4 Consumer, Community and Clinical Engagement Committee	
	4.6 Standard 8 Aged Care Governance Next Steps	<ul style="list-style-type: none"> Board agreed to hold over paper to May 2020 meeting.
	4.5 Chairperson's Update	<ul style="list-style-type: none"> Board noted progress with arrangements to recruit an Aboriginal Health Member to the Board. Board also noted that J. Siviour had achieved Graduate status from the Australian Institute of Company Directors.
5.	MATTERS FOR NOTING	
	5.1 Round 1 of the Boards and Committees Annual Report to Parliament	<ul style="list-style-type: none"> Report noted.
	5.2 Strategic Plan Project Update	<ul style="list-style-type: none"> Board noted. Board noted that Service Agreement requirement to complete the Strategic Plan, Clinician Engagement Strategy and Consumer and Community Engagement Strategy by 30 June 2020, had been extended into 2020-21, to reflect delays caused by COVID-19.
	5.3 Major Correspondence	<ul style="list-style-type: none"> Board noted correspondence about the Rural Support Service and LHN Memorandum of Understanding (MoU) and agreed to provide feedback to the Chair Out of Session.
	5.4 Board Calendar Update	<ul style="list-style-type: none"> Board agreed to postpone a planned regional visit in May due to COVID-19 restrictions.
6.	OTHER BUSINESS	
	6.1 Other Business from Item 1.6	<ul style="list-style-type: none"> Board noted that both items raised at Item 1.6 had been discussed.
6.	MEETING FINALISATION	
	6.1 Review actions to be taken	<ul style="list-style-type: none"> Completed.
	6.2 Decisions/items for public disclosure	<ul style="list-style-type: none"> Via published Minutes.
	6.3 Meeting Evaluation	<ul style="list-style-type: none"> D. Mills sought clarification about: <ul style="list-style-type: none"> accreditation of EFNLHN against national quality and safety standards. progress with the annual Board evaluation. Board agreed to an internal evaluation process coordinated by the Board Secretariat, made up of a questionnaire, review of results and Board discussion. Board reiterated its support for the CEO and Executive Team during the COVID-19 period.
	6.4 Agenda items for next meeting	<ul style="list-style-type: none"> Oodnadatta Clinic Update Aged Care Strategy and Governance Paper
	6.5 Meeting Close	<ul style="list-style-type: none"> 6.50pm.

Next Meeting:
28 May 2020
Via Video Conference

Minutes approved

A handwritten signature in black ink, appearing to read 'Michele Smith', written in a cursive style.

Michele Smith.
Chair, Eyre and Far North Local Health Network
28 May 2020