

# BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

## GOVERNING BOARD MEETING NUMBER 25

Thursday 7 October 2021

Gawler

| Members | Name          | Item |
|---------|---------------|------|
| Chair   | Carol Gaston  | All  |
| Member  | Pru Blackwell | All  |
| Member  | Kevin Cantley | All  |
| Member  | Judy Curran   | All  |
| Member  | Jeff Fuller   | All  |
| Member  | Greg Russell  | All  |
| Member  | Roger Sexton  | All  |

| Executive                                       | Name            | Item                       |
|---|-----------------|----------------------------|
| Chief Executive Officer                         | Rebecca Graham  | All                        |
| Director Aboriginal Health                      | Peter Taylor    | 1.2-1.7, 2.1, 3.1-3.2, 4.1 |
| Director Operations                             | Bronwyn Masters | All                        |
| Director People and Culture                     | Mandy Palumbo   | 1.3, 3.5                   |
| Director Service Development                    | Alison King     | 2.1                        |
| Director Strategy and Governance                | Kylie Williams  | All                        |
| Director Medical Services                       | Sharon Morton   | All                        |
| Executive Director Finance Services (Interim)   | Rose Dickinson  | All                        |
| Executive Director Nursing & Midwifery Services | Annie Price     | All                        |

| Visitors  | Name          | Item |
|---|---------------|------|
| Chair, Rural Support Service Governance Committee | Rosey Batt    | 6.5  |
| Chair, Audit and Risk Committee                   | David Powell  | 6.1  |
| Cultural Advisor                                  | Sharon Gollan | 4.1  |
| Senior Community Engagement Advisor               | Rae Plush     | 3.3  |

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

|          |  |   |
|----------|--|---|
| <b>1</b> | <b>Opening</b>   | <b>Minutes</b>  |
| 1.1      | <b>In-Camera Board Discussion</b>                          |   |
| 1.2      | <b>Acknowledgement of Country</b>                          | CG on behalf of the Board, made the Acknowledgment to Country.  |
| 1.3      | <b>Welcome and Apologies</b>                               | Apologies noted.  |
| 1.4      | <b>Interests and Conflicts Disclosure Log</b>              | The Board noted the Interests and Conflicts Disclosure Log.   |
| 1.5      | <b>Confirmation of Previous Minutes</b>                    | The Board resolved that the September 2021 minutes be endorsed.   |
| 1.6      | <b>Actions Arising from Previous Meeting (Action List)</b> | Noted.  |
| 1.7      | <b>Risk Appetite Statement</b>                             | Noted.  |
| <b>2</b> | <b>Strategic Discussion</b>                                | <b>Minutes</b>  |
| 2.1      | <b>Barossa Hospital Business Case Project Plan</b>         | <p>The Board noted the project planning and governance framework that has been developed for progressing the full Business Case for the new Barossa Hospital/Health Service, the intent to seek approval for naming the new hospital the Barossa Health Service and the actions for identifying a suitable site for the new hospital/health service.</p> <p>The Board requested confirmation of the timeline for completion of the full business case, to ensure alignment with the budget cycle.</p>   |
| <b>3</b> | <b>For Decision</b>  | <b>Minutes</b>  |
| 3.1      | <b>2021-2022 Service Agreement</b>                         | The Board approved the Chair and the CEO to sign the 2021-22 Service Agreement with Department for Health and Wellbeing (DHW).  |
| 3.2      | <b>Strathalbyn – Commissioning</b>                         | <p>The Board noted the delay in preparedness for commissioning the 12 new bed licences for the expansion to the Memory Support Unit at Strathalbyn and District Aged Care Facility, due to pandemic impacts, accreditation processes and recruitment challenges.</p> <p>The Board approved a revised commissioning date for the phased opening of the Strathalbyn and District Residential Aged Care Facility to mid-November. Further to this, the Board noted the positive response to filling staffing vacancies and that vacancies have decreased significantly in the past three weeks.</p> <p>The Board approved the naming of the two new areas in line with local Aboriginal languages:</p> |

|            |   |  |
|------------|---|--|
|            | <ul style="list-style-type: none"> <li>• New Memory Support Unit wing: to be called Yan-amaldi (Ngarrindjeri language).</li> <li>• New 24 bed wing: to be called Teetaka-ila (Peramangk language).</li> </ul> |  |
| <b>3</b>   | <b>For Decision</b>   | <b>Minutes</b>   |
| <b>3.3</b> | <b>BHFLHN Community and Consumer Engagement Strategy</b>  | The Board endorsed the Consumer and Community Engagement Strategy.   |
| <b>3.4</b> | <b>Clinical Governance Framework</b>  | <p>The Board noted the BHFLHN Clinical Governance Framework as Chapter Two of the Good Governance Framework and requested that the Good Governance Framework as a 'whole' be presented for approval, which will include Chapter 1 (Corporate) of the Good Governance Framework.</p> <p>The Board noted the Committee Classification Framework.</p> |
| <b>3.5</b> | <b>CEIH Statement of Intent</b>   | The Board endorsed the Statement of intent for the Culture Change Design Lab partnership with Commission on Excellence and Innovation in Health (CEIH).  |
| <b>4</b>   | <b>Deeper Dives</b>   | <b>Minutes</b>   |
| <b>4.1</b> | <b>Culturally Safe Board Environments</b>   | The Board in partnership with Sharon Gollan, discussed ways in which the Board can ensure that their environment is culturally welcoming and safe.   |
| <b>5</b>   | <b>For Noting</b>   | <b>Minutes</b>   |
| <b>5.1</b> | <b>CEO Report</b>   | <p>The Board noted the CEO report.</p> <p>The Board acknowledged current issues demonstrated through cultural and clinical indicator reporting at Strathalbyn and the strategies being employed to address.</p>  |
| <b>5.2</b> | <b>Finance Report</b>   | The Board noted the Finance Report for August 2021.  |
| <b>5.3</b> | <b>Care for Older Persons Report</b>  | The Board noted the BHFLHN July 2021 Residential Aged Care Quality and Performance Report Executive Summary.   |
| <b>5.4</b> | <b>LHN Governance Capability Self-Assessment</b>  | <p>The Board noted the amended ratings of the Local Health Network Governance Capability Self-Assessment.</p> <p>The Board requested a governance self-assessment be undertaken in October 2022.</p>   |

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| <b>5</b>  | <b>For Noting</b>  | <b>Minutes</b>  |
| 5.5   | <b>Circular Resolution #4 – Final Financial Statements</b> | The board ratified a decision by Circular Resolution made by the Board on 14 September 2021.<br><br>The Board Resolved:<br>To approve the final 2020-21 financial statements.   |
| 5.6   | <b>Performance Report</b>                                  | The Board noted the Performance Report.   |
| <b>5</b>  | <b>For Noting</b>  | <b>Minutes</b>  |
| 5.7   | <b>Media</b>   | The Board noted the media that has occurred in the past four weeks relevant to BHFLHN.  |
| 5.8   | <b>Correspondence</b>                                      | The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair.   |
| <b>6</b>  | <b>Tier 1 Committees</b>                                   | <b>Minutes</b>  |
| 6.1   | <b>Audit and Risk</b>                                      | The Board noted the meeting summary and the verbal summary from the Committee Chair.  |
| 6.2   | <b>Clinical Governance</b>                                 | The Board noted the meeting summary.  |
| 6.3   | <b>Consumer and Community Engagement</b>                   | The Board noted the meeting summary.  |
| 6.4   | <b>Governance</b>  | No Meeting.   |
| 6.5   | <b>Rural Support Service Governance</b>                    | The Board noted the verbal summary from the Committee Chair.  |
| <b>7</b>  | <b>Other Business</b>                                      | <b>Minutes</b>  |
| 7.1   | <b>Kangaroo Island – Service Model</b>                     | The Board noted the current challenges in providing a sustainable birthing service on Kangaroo Island.<br><br>The Board requested that a working party meet to discuss options. |
| <b>Governing Board Activities</b>   |  |   |
| <ul style="list-style-type: none"> <li>Nil.</li> </ul>                                      |  |   |
| <b>Meeting Evaluation</b>   |  |   |
| <ul style="list-style-type: none"> <li>The Board completed a meeting evaluation.</li> </ul> |  |   |
| <b>Meeting Close</b>  |  |   |

**Next Meeting**

Thursday 4 November – TBA.

Minutes Approved



Carol Gaston AM  
Chair - Barossa Hills Fleurieu Local Health Network Governing Board  
4 November 2021

OFFICIAL