

# Are you ready?

## Your program preparedness checklist

- ☐ **Have you completed an approved immunisation education program?**  
Under regulation 18(3a)(a) of the *Controlled Substances (Poisons) Regulation 2011*, the pharmacist must have successfully completed an immunisation education or training program accredited by either the Australian Pharmacy Council or Health Education Services Australia.
- ☐ **Does your pharmacy have current QCPP accreditation, including certification for Vaccination Services?**
- ☐ **Has your pharmacy registered in the NIPVIP Program and can log into the Pharmacy Programs Administrator Portal?**
- ☐ **Do you understand the processes for vaccine ordering, distribution and reporting?**  
How to order and store government funded vaccines can be found [here](#).  
Read through the **Vaccine ordering and distribution information sheet** and **NIPVIP Vaccine ordering fact sheet** for information on:
  - > How to report expired stock
  - > How to report a cold chain breach
  - > How many vaccines to order
  - > Process for receiving vaccines
  - > Understand how to label and store government funded vaccines
- ☐ **Do you know what, how and when to report to the Immunisation section?**  
Information on reporting to the Immunisation section can be found [here](#) including:
  - > How to report **vaccine administration errors**
  - > How to report an **AEFI (adverse event following immunisation)**
- ☐ **What resources support the NIPVIP program – what is available?**
  - > **SA Health: Pharmacist Vaccine Administration Protocols**
  - > **SA Health: Pharmacist Immunisers webpage**
  - > **SA Health: Immunisation for Health Professionals webpage**
  - > **The Australian Immunisation Handbook**
  - > **Aust Govt: Dept of Health & Aged Care: Immunisation for Health Professionals**
  - > **Aust Govt: Pharmacy Programs Administrator Portal**
  - > **NCIRS: National Centre for Immunisation Research & Surveillance**
  - > **ATAGI: Australian Technical Advisory Group on Immunisation**
  - > **SKAI: Sharing knowledge about immunisation**

For more information contact the Immunisation Section on 1300 232 272