

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Tina Miller	Member	P	All
Leanne Dunchue	Member	P	All
Bruce Green	Member	P	All
Dr David Mills	Member	A	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Shane Porter	Financial Business Advisor EFNLHN	P	All
Jane Robinson	Secretariat EFNLHN	P	All
Lisa Campbell	Senior Project Officer Governance Reform EFNLHN	P	All
Guests			
Holly Campbell	A/Executive Director Community and Allied Health EFNLHN	P	2.2
Sandy Le Brun	Director of Nursing and Midwifery Port Lincoln Hospital EFNLHN	P	2.1
Dr Susan Merrett	Executive Director Medical Services EFNLHN	P	Meet the Board 4.30 – 4.45pm
Lucy Robinson	Australian Broadcasting Corporation (ABC)	P	Meet the Board 4.30 – 4.45 pm
Isobel Coots	Port Lincoln Times newspaper		

P = Present, A = Apology, X = Not Present, V= Virtual presence (VC/Phone)

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 25/07/2019

	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 4.00pm, with quorum
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> • Apologies: D. Mills. • The Chair provided the official Acknowledgement of country and introduction to the first meeting of the Eyre and Far North Local Health Network (EFNLHN) Governing Board (the Board). • The Board noted the wording of the Acknowledgement of country and reiterated its commitment to be inclusive of all Aboriginal communities in the Eyre and Far North.
	1.1 In Camera Board Discussion	<ul style="list-style-type: none"> • Not required.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> • Nil recorded in relation to agenda items.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> • N/A – first meeting.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> • N/A – first meeting.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> • Discussion about draft Service Agreement.
2.	PRESENTATIONS TO THE BOARD	
	2.2 Community Health State Programs	<ul style="list-style-type: none"> • Presentation on the role, function and performance of Community and Allied Health. • Discussion about support for metropolitan hospital to home transitions and impact of travel times.
	2.1 Pt Lincoln Hospital & Health Services	<ul style="list-style-type: none"> • Presentation on the role, functions and performance of Port Lincoln Hospital. • Discussion about the strategic importance of Port Lincoln as hub hospital and potential to further develop its role and services.
3.	STRATEGIC DISCUSSION	
	3.1 EFN LHN Governing Board Charter Volume 2	<ul style="list-style-type: none"> • The Board considered and approved the Charter Volume 2, as tabled.
	Meet the Board 4.30pm – 4.45pm	<ul style="list-style-type: none"> • Local media invited to meet the Board; interviews conducted with Chair.

4.	FOR DECISION	
	<p>4.1 For major strategic decision</p> <p>4.1.1 Committees of the Governing Board</p> <p>4.1.2 Adoption of CHSALHN Strategic Risks</p> <p>4.1.3 Clinical Due Diligence – Transition Arrangements</p> <p>4.4.1 Strategic Plan Consultant Selection</p>	<ul style="list-style-type: none"> • The Board approved the proposed structure, membership and frequency of Committees to support the functions of the Board, with the caveat that Committee Chairs would finalise membership, Terms of Reference and meeting schedules. Chairs were appointed to three of the four Committees: <ul style="list-style-type: none"> ○ Risk and Audit Committee (C. Sweet, B. Green – members) ○ Finance, Performance and Asset Management Committee (M. Smith, Chair; C. Sweet, L. Dunchue – members)) ○ Clinical Governance Committee (D. Mills, Chair; T. Miller, J. Siviour – members)) ○ Consumer, Community and Clinical Engagement Committee (J. Siviour, B. Green Co-Chairs, T. Miller – member) • The Board approved the appointment of an external independent Chair of the Audit and Risk Committee. • The Board approved the resolution: The Governing Board approves the adoption of Strategic Risks developed and approved by Country Health SA Local Health Network for management within the Eyre and Far North LHN from 1 July 2019. • The Board approved the resolution: We adopt all policy and procedure documents development and approved by the previous Country Health SA Local health Network for use within the Eyre and Far North LHN from 1 July 2019. • The Board approved that all new local policies go to the Board and that EFNLHN develop advice on the approach to policy development. • The Board received advice and requested that further negotiation progress.
5.	MATTERS FOR DISCUSSION	
	<p>5.1 Chief Executive Officer Report</p> <p>5.1.1 Eyre and Far North LHN Performance Report</p> <p>5.1.2 Legislative Compliance Certification</p>	<ul style="list-style-type: none"> • Report tabled for information and noted. • The Board noted the Performance Report and asked for the addition of consumer-centred and People and Culture measures, as well as measures related to aged care and National Disability Insurance Scheme services. • The Board noted the Legislative Compliance Certification for Eyre Far North, signed 09/05/2019.

	5.1.3 Financial Delegation	<ul style="list-style-type: none"> The Board noted the approved and endorsed Financial Delegation Procedure for the Operations of EFNLHN. Item added - Draft 2019-20 Funding Utilisation Summary - which the Board noted. M. Smith invited S. Porter to attend the rest of the meeting and future Board meetings.
	5.2 Committee Minutes	<ul style="list-style-type: none"> Nil Committee reports.
	5.3 Chairperson's Update	<ul style="list-style-type: none"> Verbal report noted.
6.	OTHER BUSINESS	
	6.1 Items raised at 1.6	<ul style="list-style-type: none"> The Board discussed the draft Service Agreement and agreed to the Chair signing it Out of Session. Discussion about importance of regular Board communication with stakeholders. The Board approved a regular communique to be sent to an agreed list of stakeholders.
7.	MATTERS FOR NOTING	
	7.1 Major Correspondence	<ul style="list-style-type: none"> Nil.
	7.2 Common Seal	<ul style="list-style-type: none"> Storage arrangements for the Common Seal noted.
	7.3 Updated Board Calendar	<ul style="list-style-type: none"> No amendments.
	7.4 Other Matters 7.4.1 Circular Resolution CEO Appointment 7.4.2 Circular Resolution CEO Financial Delegation 7.4.3 Rural Support Service	<ul style="list-style-type: none"> The Board ratified the appointment of the EFNLHN Chief Executive Officer, approved by Circular Resolution on 1 July 2019. The Board ratified the Financial Delegations of the EFNLHN Chief Executive Officer, approved by Circular Resolution on 1 July 2019. The Board noted the role and governance of the Rural Support Service.
8.	MEETING FINALISATION	
	8.1 Review actions to be taken	<ul style="list-style-type: none"> Action Items updated.
	8.2 Decisions/items for public disclosure	<ul style="list-style-type: none"> Nil for this meeting.
	8.3 Meeting Evaluation	<ul style="list-style-type: none"> Action Items reviewed and agreed.
	8.4 Agenda items for next meeting	<ul style="list-style-type: none"> Briefing on Ceduna Birthing Services.
	8.5 Meeting Close	<ul style="list-style-type: none"> 7.00 pm.
<p>Next Meeting: Thursday 29 August 2019 6.00pm – 9.00 pm by Video Conference.</p>		

Minutes approved

A handwritten signature in black ink, appearing to read 'Michelle Smith', written in a cursive style.

Michelle Smith.
Chair, Eyre and Far North Local Health Network
29 August 2019