

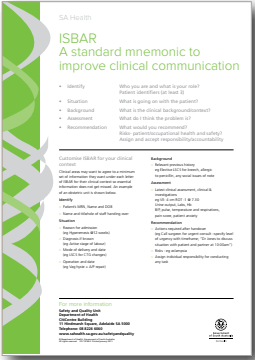
Ordering of Clinical Handover Resources

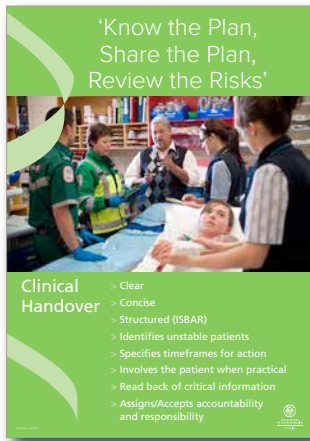
To support the SA Health Clinical Handover Policy, ISBAR items are available to download from the [SA Health website](#).

NOTE: This form is a PRINT QUOTE.

If you work for a SA Health service, you **MUST** have the Line Manager or Director approval for the materials and cost indicated on the quote. This cost does not include GST.

1. Choose quantities of each item you require.
2. Fill out the print quote form and get approval for order and costing from Manager
3. Submit form to printer.
4. Send a Purchase Order to printer.
5. Items will be printed, once Purchase Order has been received.

 <p>ISBAR telephone handover</p> <p>Identify Name and role / Patient with these identifiers</p> <p>Situation What is going on with the patient?</p> <p>Background What is the clinical background/context?</p> <p>Assessment What do I think the problem is?</p> <p>Recommendation What do I recommend? Check back for shared understanding Assign and accept responsibility/accountability</p>	<p>ISBAR telephone DL pads (100 sheets per pad)</p>	<table border="1"> <thead> <tr> <th>Qty</th> <th>Cost (ex GST)</th> </tr> </thead> <tbody> <tr><td><input type="radio"/> 0</td><td></td></tr> <tr><td><input type="radio"/> 50</td><td>\$150</td></tr> <tr><td><input type="radio"/> 100</td><td>\$210</td></tr> <tr><td><input type="radio"/> 250</td><td>\$380</td></tr> <tr><td><input type="radio"/> 300</td><td>\$440</td></tr> </tbody> </table>	Qty	Cost (ex GST)	<input type="radio"/> 0		<input type="radio"/> 50	\$150	<input type="radio"/> 100	\$210	<input type="radio"/> 250	\$380	<input type="radio"/> 300	\$440		
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 <p>SA Health ISBAR A standard mnemonic to improve clinical communication</p> <p>Identify: Who you are and what is your role? Name and identifier (if that is)</p> <p>Situation: What is going on with the patient? What is the clinical background/context?</p> <p>Background: What do I think the problem is? What do I think the problem is?</p> <p>Assessment: What do I think the problem is? What do I think the problem is?</p> <p>Recommendation: What do I recommend? Check back for shared understanding Assign and accept responsibility/accountability</p>	<p>ISBAR A4 fact sheet</p>	<table border="1"> <thead> <tr> <th>Qty</th> <th>Cost (ex GST)</th> </tr> </thead> <tbody> <tr><td><input type="radio"/> 0</td><td></td></tr> <tr><td><input type="radio"/> 25</td><td>\$40</td></tr> <tr><td><input type="radio"/> 50</td><td>\$60</td></tr> <tr><td><input type="radio"/> 75</td><td>\$80</td></tr> <tr><td><input type="radio"/> 100</td><td>\$90</td></tr> </tbody> </table>	Qty	Cost (ex GST)	<input type="radio"/> 0		<input type="radio"/> 25	\$40	<input type="radio"/> 50	\$60	<input type="radio"/> 75	\$80	<input type="radio"/> 100	\$90		
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 <p>'Know the Plan, Share the Plan, Review the Risks'</p> <p>Identify Situation Background Assessment Recommendation</p>	<p>ISBAR telephone sticker Sticker size: 60 x 45 mm Supplied in dispenser boxes of 250 sticker.</p>	<table border="1"> <thead> <tr> <th>Qty</th> <th>Cost (ex GST)</th> </tr> </thead> <tbody> <tr><td><input type="radio"/> 0</td><td></td></tr> <tr><td><input type="radio"/> 10 boxes</td><td>\$290</td></tr> <tr><td><input type="radio"/> 25 boxes</td><td>\$440</td></tr> <tr><td><input type="radio"/> 50 boxes</td><td>\$690</td></tr> <tr><td><input type="radio"/> 75 boxes</td><td>\$940</td></tr> <tr><td><input type="radio"/> 100 boxes</td><td>\$1,200</td></tr> </tbody> </table>	Qty	Cost (ex GST)	<input type="radio"/> 0		<input type="radio"/> 10 boxes	\$290	<input type="radio"/> 25 boxes	\$440	<input type="radio"/> 50 boxes	\$690	<input type="radio"/> 75 boxes	\$940	<input type="radio"/> 100 boxes	\$1,200
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**Clinical handover
A3 poster**

	Qty	Cost (ex GST)
<input type="radio"/>	0	
<input type="radio"/>	10	\$30
<input type="radio"/>	20	\$50
<input type="radio"/>	50	\$70
<input type="radio"/>	100	\$120
<input type="radio"/>	200	\$200

A \$25 delivery charge will be added automatically to each order.

Cost of print item/s: \$ _____ (excludes GST)
 Submit the form after managers approval. **Send Purchase Order to printer.**

Line Managers approval

YES: I consent that the print material/s and the estimated cost has been approved by the Line Manager or Director.

Line Manager/Director Title Surname: _____ Given name: _____
 Phone: _____

Person who is submitting order.

(this information is for printer to contact you with new quote or any issues with order)

Name: _____
 Email address: _____
 Phone: _____
 Fax: _____

Delivery details:

Contact name: _____
 Phone: _____
 Address: _____

Invoicing details:

Name: _____
 Department: _____
 Phone: _____
 Fax: _____
 Address: _____

Special delivery instructions (eg use delivery door at back of building)

To submit your order to Jeff at SmithImpress:

- > If using a web-based e-mail account such as G-Mail or Hotmail, you will need to submit your form manually. Save the completed form to your computer, then open your e-mail account, create a new e-mail, attach the saved form and send it to jeff@smithimpress.com.au call: 0413 44 99 11 if order changes *after* submitted.
- > If using an e-mail program such as Outlook, press the **submit** button.

Submit

For more information

**SA Health
 Safety and Quality Unit
 Telephone: 08 8226 6539
www.sahealth.sa.gov.au/safetyandquality**

Public I1-1A

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NOTE:
Once the print cost has been approved by your line manager. Submit form and Purchase Order to printer
Items will not be printed until a Purchase Order has been sent to printer.

