

**Eyre and Far North Local Health Network  
GOVERNING BOARD MEETING MINUTES**

**Thursday 24 June 2021 12.30pm – 3.30pm  
Streaky Bay Hospital + 22 King William Street + Teams**

<b>Name</b>	<b>Position/Title</b>	<b>Attendance</b>	<b>Item</b>
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Bruce Green	Member	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
<b>Attendees</b>			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
<b>Guests</b>			
Julie Marron	Executive Director Nursing and Midwifery EFNLHN	P	All
Bret Morris	Chief Digital Health Officer, Department for Health and Wellbeing	P	Item 3.1
Alastair McDonald	Director, Strategy and Architecture, SA Digital Health	P	Item 3.1
Abdel Bassal	Manager, SA Digital Telehealth Network	P	Item 3.1
Chen Atkinson	Customer Account Manager, SA Digital Health	P	Item 3.1
Anthony Ryan	Executive Officer/Director of Nursing: Elliston and Streaky Bay	P	Item 4.4

	Hospitals, Pines and Elmhaven Hostels EFNLHN		
Chris Boylan	Nursing Divisional Director – Aged Care EFNLHN	P	Item 4.4

P = Present, A = Apology, X = Not Present

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.  
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.  
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

<b>Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 24/06/2021</b>		
	<b>Agenda Item</b>	<b>Discussion Points</b>
<b>1.</b>	<b>OPENING</b>	<b>Meeting opened at 12.30pm, with quorum</b>
	1.1 In Camera Discussion	<ul style="list-style-type: none"> <li>Started 12.30pm, completed at 12.45pm.</li> </ul>
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> <li>No apologies.</li> <li>Welcome and acknowledgement of traditional owners.</li> <li>Chair raised that this was the final meeting of B. Green, who had decided to retire at the end of his term.</li> </ul>
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> <li>Noted.</li> </ul>
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> <li>Confirmed, seconded by C. Sweet, agreement to Minutes being signed by the Chair.</li> </ul>
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> <li>Reviewed and confirmed.</li> <li>Board discussed the appointment of two new Board Members and how Committee membership could be arranged.</li> </ul>
	1.6 Notification of Other Business	<ul style="list-style-type: none"> <li>Nil.</li> </ul>
<b>2.</b>	<b>MATTERS FOR DECISION</b>	
	2.1 Ceduna Midwifery Group Practice Model	<ul style="list-style-type: none"> <li>Board noted the paper and discussed a proposal to transition from a trial of the Midwifery Group Practice Model to conversion of the four Level 1 midwifery positions to ongoing permanent to improve the retention of staff.</li> <li>Board noted that its role was to assess the risks and benefits of the proposal, particularly additional cost pressures; the decision to convert the roles was operational.</li> <li>L. Dunchue said the Tier 1 Finance and Performance Committee had reviewed the proposal and while recognising additional costs, endorsed the conversion to help to stabilise the service.</li> <li>Board asked for more information about the cost of the conversion, to be provided Out of Session, but endorsed that the four Level 1 midwifery positions be converted to ongoing permanent.</li> <li>Board noted the LHN's plans to stabilise the service and look at expanding the catchment area, working with other Aboriginal communities to provide them with the option to birth on country in Ceduna.</li> </ul>

<b>3.</b>	<b>STRATEGIC DISCUSSION</b>	
	3.1 SA Health Digital Health Strategy Presentation	<ul style="list-style-type: none"> <li>• Board noted a slide presentation and discussed opportunities for the Eyre and Far North to be a trial site as part of the new Strategy.</li> <li>• Board sought ongoing assistance from Digital Health on how to build capacity in the LHN to develop and implement digital strategies, noting that the Eyre and Far North has been an early adopter of the Digital Telehealth Network services, point of care testing and SAVES.</li> <li>• Discussion about the future of the CHIRON platform and the extreme risk that the ongoing use of that platform posed to LHN operations, should it fail, and the potential to rollout a Patient Administration System (PAS) more quickly, lessons had been learned from the rollout of Microsoft 10 to rural and remote parts of SA.</li> <li>• Board welcomed the recent State Budget announcement that Leecare’s integrated platform would be rolled out across EFNLHN aged care facilities to support improvements to the planning and management of care.</li> </ul>
<b>4.</b>	<b>MATTERS FOR DISCUSSION</b>	
	4.1 COVID Vaccination Program Rollout – Verbal report	<ul style="list-style-type: none"> <li>• Board noted that EFNLHN continued to exceed its vaccination targets, averaging 500 vaccinations per week.</li> <li>• Board noted that larger premises were being secured in Port Lincoln to use as a vaccination clinic, with the assistance of the Australian Defence Forces (ADF), to support the transition to vaccination of the general public with Pfizer in Port Lincoln and surrounding areas.</li> </ul>
	4.2 NSQHS Standards Accreditation Update	<ul style="list-style-type: none"> <li>• Board noted that the final accreditation visit and check had been completed and that EFNLHN had met all actions against the National Safety and Quality Health Service Standards.</li> <li>• A final report was being prepared by the accreditation agency; updated certificates of compliance would be provided and displayed at all EFNLHN hospital sites.</li> <li>• Board noted that the next accreditation against those national standards was due in three years.</li> </ul>
	4.3 Aged Care Strategy Update	<ul style="list-style-type: none"> <li>• Board noted the draft Strategy, including the section on governance which had been revised in light of the Board’s feedback.</li> <li>• V. Paterson said a discussion was underway across the system about the respective roles and responsibilities of the Department for Health and Wellbeing (DHW), regional Local Health Networks as a group, and Local Health Networks individually.</li> <li>• Board discussed: <ul style="list-style-type: none"> <li>○ working with local communities and consumers, including the Health Advisory Councils, about what good aged care provision looks like to</li> </ul> </li> </ul>

		<p>them, to inform planning</p> <ul style="list-style-type: none"> <li>○ an option to secure consultant Michael Goldsworthy to work with the regional Local Health Networks.</li> </ul>
	4.4 Multi Campus DON/Aged Care Lead Update	<ul style="list-style-type: none"> <li>• Board noted an update from A. Ryan about the multi-campus Director of Nursing role at Elliston and Streaky Bay, including the benefits of shared learnings from both sites.</li> <li>• Board noted an update by C. Boylan about the Nursing aged care lead role and the benefits of having one role coordinating aged care at an operational level.</li> </ul>
	<p>4.5 Chief Executive Officer Report</p> <p>4.5.1 CEO Report June 2021</p> <p>4.5.2 EFNLN Performance Report June 2021</p> <p>4.5.3 EFNLHN Executive Committee Summary June 2021</p>	<ul style="list-style-type: none"> <li>• Board noted the Chief Executive Report.</li> <li>• Board noted the Performance Report.</li> <li>• Board noted the Summary.</li> </ul>
	4.6 Port Lincoln Medical Model Update	<ul style="list-style-type: none"> <li>• Board noted financial modelling of salaried doctors' costs in a range of scenarios and that a review of the Emergency Department had concluded.</li> <li>• Board asked that the review report to the Board's July meeting and a paper setting out the medical model and final costings be presented to the August meeting.</li> </ul>
	<p>4.7 Finance Report</p> <p>4.7.1 EFNLHN Finance Report June 2021</p> <p>4.7.2 Out-year Budget Adjustments</p> <p>4.7.3 Interim Financial Statements</p>	<ul style="list-style-type: none"> <li>• Board noted the Report and that EFNLHN was forecasting a balanced position at year end, \$0.1 million unfavourable, excluding COVID-related costs and out-year revenue adjustments.</li> <li>• Board noted EFNLHN's attempts to clarify a \$3.9 million adjustment in out-year revenue from the amount agreed in the 2020-21 Service Agreement , which had come about in a subsequent revision by the Department for Health and Wellbeing.</li> <li>• Board noted that it had not been asked about nor had approved a variation in the Service Agreement.</li> <li>• Discussion about next steps and monitoring this issue in the budget allocation for 2021-22, as well as a reallocation of Rural Support Service costs.</li> <li>• Board noted that that the Interim Financial Statements had been reviewed by the Tier 1 Finance and Performance Committee and the Audit and Risk Committee, comments sought and fed back to Health Accounting and Taxation Services (HATS)</li> </ul>

		and this part of the process had been completed.
	<p>4.8 Board Committees</p> <p>4.8.1 Finance and Performance Committee</p> <p>4.8.2 Clinical Governance Committee</p> <p>4.8.3 Audit and Risk Committee</p> <p>4.8.4 Consumer, Community and Clinical Engagement Committee</p>	<ul style="list-style-type: none"> <li>• Committee Chair L. Dunchue briefed the Board about the previous night's meeting. The Committee had complimented the LHN on delivering a balanced budget, excluding COVID-related costs and the out-year revenue adjustments.</li> <li>• Committee Chair Dr D. Mills briefed the Board about the May meeting, including a presentation on Allied Health which was shared with Board Members. Board sought that a risk assessment be presented to the Clinical Governance Committee covering delivery of care at home.</li> <li>• Committee Member C. Sweet briefed the Board that the Committee had not met in the previous month.</li> <li>• Committee Co-Chair J. Siviour briefed the Board that the Committee had not met in the previous month.</li> </ul>
	4.9 Complaints Procedure	<ul style="list-style-type: none"> <li>• Board agreed to review Out of Session.</li> </ul>
	4.10 Chairperson Update	<ul style="list-style-type: none"> <li>• Board noted the update.</li> <li>• Chair and Board Members thanked B. Green for his contribution to the Governing Board over the past two years.</li> <li>• B. Green thanked the Board and staff for their support and encouraged the LHN to be brave and innovative moving forward.</li> </ul>
<b>5.</b>	<b>MATTERS FOR NOTING</b>	
	5.1 Letter to Minister re EFN Visit	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>
	5.2 Letter to DHW re CHIRON Risk	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>
<b>6.</b>	<b>OTHER BUSINESS</b>	
	6.1 Other Business from Item 1.6	<ul style="list-style-type: none"> <li>• Nil.</li> </ul>
<b>7.</b>	<b>MEETING FINALISATION</b>	
	7.1 Review actions to be taken	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>
	7.2 Meeting Evaluation	<ul style="list-style-type: none"> <li>• Board noted papers out in time, meeting well planned, participation positive.</li> </ul>
	7.3 Agenda items for next meeting	<ul style="list-style-type: none"> <li>• Introduction to new members.</li> </ul>

	7.4 Meeting Close	• 4.10pm
<b>Next Meeting:</b> 29 July 4.00pm – 7.00pm Via Teams		

**Minutes approved**



Michele Smith.  
Chair, Eyre and Far North Local Health Network  
29 July 2021