

**Eyre and Far North Local Health Network  
GOVERNING BOARD MEETING MINUTES**

**Monday 20 December 2021 3.00pm - 5.00pm**  
Conference Room, Level 14 25 Grenfell Street & via Teams

<b>Name</b>	<b>Position/Title</b>	<b>Attendance</b>	<b>Item</b>
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Christine Thyer	Member	P	All
Trevor Smith	Member	P	All
<b>Attendees</b>			
Malinda Watson	A/Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
<b>Guests</b>			
Julie Marron (JM)	Executive Director Nursing and Midwifery EFNLHN	P	All
Joanne Eaton (JE)	Director People and Culture E FNLHN	P	Item 4.1
<b>Apologies</b>			
Verity Paterson (VP)	Chief Executive Officer EFNLHN	A	

P = Present, A = Apology, X = Not Present

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.  
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.  
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

**Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 20/12/2021**

	<b>Agenda Item</b>	<b>Discussion Points</b>
<b>1.</b>	<b>OPENING</b>	<b>Meeting opened at 3.00pm, with quorum</b>
	1.1 In Camera Discussion	<ul style="list-style-type: none"> <li>• Nil.</li> </ul>
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> <li>• Welcome and acknowledgement of Country.</li> </ul>
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> <li>• Nil declared.</li> </ul>
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> <li>• Minutes seconded C. Sweet, confirmed and approved for Chair to sign.</li> </ul>
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> <li>• Reviewed and approved.</li> </ul>
	1.6 Notification of Other Business	<ul style="list-style-type: none"> <li>• Nil</li> </ul>
	1.7 Patient Story	<ul style="list-style-type: none"> <li>• Board noted a story by D. Mills about staff attitudes to a patient being treated for sepsis.</li> </ul>
<b>2.</b>	<b>STRATEGIC DISCUSSION</b>	
	2.1 COVID-19 Response Update	<ul style="list-style-type: none"> <li>• Board noted an overview of the first positive COVID-19 cases reported in the Eyre and Far North (EFN) as part of the current statewide outbreak, and learnings from how those cases had been managed under State COVID-19 response arrangements.</li> <li>• Board also noted that:                             <ul style="list-style-type: none"> <li>○ EFN vaccination rates for people 16 and over - first dose 61%, second dose 54.6%.</li> <li>○ Coober Pedy continued to have the lowest vaccination rate in the State and bookings at the mobile vaccination clinic there remained low.</li> <li>○ EFNLHN's local COVID response plans had been posted on Sharepoint for all staff to access and made available to the six EFNLHN Health Advisory Councils and 10 District Councils, to support awareness raising with local communities.</li> <li>○ EFNLHN was working with partners at Port Lincoln Hospital, including Jones and Partners and SA Pathology, about patient and visitor flows, including closing the Emergency Department entrance to all but emergency presentations and seeking that entry to the hospital be through the main entrance for visitors, staff and contractors.</li> <li>○ Testing capacity at Port Lincoln had been increased, testing would be</li> </ul> </li> </ul>

		available on all but Christmas Day, when no courier services were available.
<b>3.</b>	<b>MATTERS FOR DECISION</b>	
	3.1 EFNLHN Budget Correspondence	<ul style="list-style-type: none"> <li>• Board discussed the proposed Service Agreement 2021-22 and agreed in-principle to sign it, conditional on agreement to the contents of a letter setting out the Board's concerns about the associated Budget allocation. The letter to be finalised Out of Session.</li> <li>• In particular, the Board agreed to highlight the impact of budget models that had been applied to EFNLHN which were either outmoded or did not take into account, in enough detail, staffing or service delivery arrangements required to meet contemporary quality and safety standards, particularly in regional and remote settings.</li> </ul>
<b>4.</b>	<b>MATTERS FOR DISCUSSION</b>	
	4.1 Culture Quarterly Update	<ul style="list-style-type: none"> <li>• Board noted an update on staff feedback via Teamgage, particularly a dip in staff wellbeing scores since state borders had reopened and the COVID-19 outbreak had started to spread to the Eyre and Far North.</li> <li>• Safety had also emerged in terms of staff comments but safety scores overall had not fallen, suggesting comments had been submitted by a small number of respondents.</li> <li>• Board discussed security at Port Lincoln Hospital, noting that the LHN had implemented a range of measures to strengthen security, including infrastructure improvements, the addition of an Emergency Department nurse practitioner and Mental Health consultant nurse, more orderlies and additional staff training in managing challenging behaviours. EFNLHN was also waiting for the results of an evaluation by the only regional LHN that has security guards, which was expected to be completed in June.</li> </ul>
	4.2 Aged Care Quarterly KPI Update	<ul style="list-style-type: none"> <li>• Board noted that: <ul style="list-style-type: none"> <li>○ reporting by sites had improved but not all sites had inputted data</li> <li>○ Tier 1 Clinical Governance Committee had reviewed the reporting in detail and provided advice on strengthening performance in the four reported domains – medication management, falls and injury, weight loss and physical restraint.</li> </ul> </li> <li>• Board sought further work to 1) define benchmarks for best practice at each site so that they could better understand the Board's expectations and</li> </ul>

		2) reinforce that each site had to provide reporting for the Board each quarter.
	<p>4.3 Chief Executive Officer Report</p> <p>4.3.1 CEO Report December 2021</p> <p>4.3.2 EFNLN Performance Report December (October Reporting) 2021</p> <p>4.3.3 EFNLHN Executive Committee Summary December 2021</p>	<ul style="list-style-type: none"> <li>• Board noted the CEO's Report, including ongoing negotiations with the Wudinna District Council about the future of medical services provision to the hospital.</li> <li>• Board noted the report and that EFNLHN continued to be one of the best performing LHNs in SA Health.</li> <li>• Summary noted.</li> </ul>
	<p>4.4 Finance Report</p> <p>4.4.1 EFNLHN Finance Report</p>	<ul style="list-style-type: none"> <li>• Board noted that the LHN's year-end projection has risen from \$9.2 to \$10.1 million unfavourable, mainly driven by an increase in the Rural Support Service recharge and increasing expenditure on the LHN's COVID-19 response.</li> </ul>
	<p>4.5 Board Committees</p> <p>4.5.1 Finance and Performance Committee</p> <p>4.5.2 Clinical Governance Committee</p> <p>4.5.3 Audit and Risk Committee</p> <p>4.5.4 Consumer, Community and Clinical Engagement Committee</p>	<ul style="list-style-type: none"> <li>• Board held over a discussion about the Tier 1 Committees to its next meeting to consider Committee membership and whether membership should be just Board members, with Executive as invited guests, as currently is the case on the Audit and Risk Committee.</li> <li>• Minutes of each of the Committee meetings noted.</li> </ul>
	<p>4.6 Chairperson Update</p> <p>4.8.1 Update</p> <p>4.8.2 Board Schedule</p>	<ul style="list-style-type: none"> <li>• Noted.</li> <li>• Held over to February 2022 meeting, to tie in with the discussion about Committee membership.</li> </ul>

<b>5.</b>	<b>MATTERS FOR NOTING</b>	
	5.1 Major Correspondence	
	5.1.1 Minutes from SA Health Chief Executive re LHN CEO Delegations	• Noted
	5.1.2 Board of Directors Letter	• Noted
<b>6.</b>	<b>OTHER BUSINESS</b>	
	6.1 Other Business from Item 1.6	• Board noted that the North Eastern Eyre Peninsula Health Alliance (NEPHA) planned to meet with the Federal Minister for Health to discuss its proposals to strengthen the provision of medical services to that region.
<b>7.</b>	<b>MEETING FINALISATION</b>	
	7.1 Review actions to be taken	• Noted.
	7.2 Meeting Evaluation	• Meeting was shorter than usual due to COVID-19 demands.
	7.3 Agenda items for next meeting	• COVID-19 Response Update • Service Agreement Letter Update
	7.4 Meeting Close	• 4.15pm
<b>Next Meeting:</b> 24 February 2022, 3pm – 6pm via Teams		

Minutes approved



Michele Smith.  
Chair, Eyre and Far North Local Health Network  
24 February 2022