

Minutes for YNLHN Governing Board Meeting : 3 February 2020

03/02/2021 | 10:08 AM - AUS Central Time

Crystal Brook District Hospital

Attendees (7)

John Voumard; Julianne Badenoch; Glenise Coulthard; Liz Malcolm; Roger Kirchner; Vincent Bellifemini; John OConnor

Glenise Coulthard participated via Video-conference. Vincent Bellifemini participated from 12.10 pm - 12.25 pm via Video-conference to discuss the Finance reports

1. Welcome, Acknowledgement of Country and Apologies

The Chair, John Voumard Welcomed those present and Acknowledged the Traditional Owners of the Land.

No apologies were received.

2. Conflict of Interest Declaration

John O'Connor advised he is undertaking work in DHW, but this has no impact upon any agenda items or his role as a Board member.

3. Minutes of previous meeting: 04.12.2020

The minutes of the meeting held on 4 December 2020 were endorsed by consensus.

4. Action List: 04.12.2020

The Action List was reviewed and will be circulated as an attachment to the meeting minutes.

5. Presentations / Visitors

5.1 Tess Noonan: EO/DON Crystal Brook and District Hospital and Port Broughton and District Hospital and Health Service.

Currently Acting EO/DON, Jamestown Hospital and Health Service. TN provided a brief biography and described at length the responsibilities, key achievements and priorities of her role across the three sites. Refurbishment of Theatre at Crystal Brook is a key priority and TN will provide additional information regarding costs to the CEO. A copy of the presentation was provided to Board members. Question and answer time followed.

5.2 Michael Eades: Regional Director Nursing and Midwifery, YNLHN.

ME provided a brief biography and described the responsibilities of his role. A comprehensive overview of key achievements and priorities was provided. A copy of the speaking notes will be provided to members following the presentation.

ME also provided information about the COVID-19 vaccination roll out in the LHN.

Question and answer time followed.

6. Standard Agenda Items

6.1 Aged Care Services Board Committee Meeting Summary and Minutes - 15.12.2020

The meeting summary and minutes were noted. Lengthy discussion occurred about aged care services across the LHN.

Recruitment has been identified as a key issue and it was agreed that a proposal be developed about this issue in YNLHN.

It was also agreed that a comprehensive Aged Care plan is essential and a scoping document be developed about this.

The Aged Care report was discussed, along with the need to review all reports to committees.

6.2 Audit and Risk Board Committee Meeting Summary and Minutes - 17.12.2020

The meeting summary and minutes were noted.

A draft Risk YNLHN Appetite Statement has been developed. JV and JO to meet with the Director Corporate Services to provide feedback and progress the draft statement.

6.3 Clinical Governance Board Committee Meeting Summary and Minutes - 15.12.2020

The meeting summary and minutes were noted.

As the final phase of consultation, the draft YNLHN Clinician Engagement Strategy has been circulated to GP's for feedback. The strategy will be released on 7 April 2021.

6.4 Consumer and Community Engagement Board Committee

The next meeting is scheduled for 17.02.2021. G. Coulthard advised that the committee is now meeting bi - monthly. GC provided an update about the Consumer and Community Engagement Strategy. Final draft version is almost complete with final design to follow.

The final version of the Strategy will be submitted to the Board for approval at the March meeting.

The strategy will be released on 7 April 2021.

6.5 Finance and Performance Board Committee Meeting Summary and minutes - 17.12.2020

The November reports were noted.

The December reports were discussed. The improvement in the projected EOY position due to receipt of ACAP funding was noted. The projections for achievement of savings targets were noted.

There is now improved alignment of Activity projections due to work being undertaken by the RSS and DHW.

The current financial positions and occupancy rates of Residential Aged Care sites were noted.

6.6 Financial Reports - November and December 2020

The reports were noted and discussed.

The new reporting format will be implemented this month and it is expected that this will make the reports easier to understand.

6.7 Lunch with Southern Flinders Health Advisory Council members.

6.8 YNLHN Performance Report: December 2020

The report was noted and discussed.

It was agreed that the Board require a one to two page overview only and that further work to refine reports is required.

Copies of the revised reports from DHW were circulated to all members.

RK advised that a "Reporting to the Board" workshop is being arranged for Executive staff.

6.9 CEO Report - December 2020

The report was noted. Considerable discussion occurred.

6.10 Chair's Update - verbal

JV provided a brief update about current issues.

6.11 YNLHN Health Advisory Councils

6.11.1 Lower North HAC Minutes - 14.12.2020: Noted and discussed.

ACTION: Forward final version of the Consumer and Community Engagement Strategy for approval by the Board at the meeting on 3 March 2021. (Assignee(s): Glenise Coulthard; Due Date: 24/02/2021)

ACTION: Request the development of a paper about recruitment strategies in YNLHN. (Assignee(s): Roger Kirchner; Due Date: 24/02/2021)

***ACTION: Establish a working party to develop a scoping paper for Aged Care services.
(Assignee(s): Roger Kirchner; Due Date: 17/03/2021)***

7. Matters for Decision

7.1 YNLHN Clinical Governance Board Committee Terms of Reference - for approval.

MOVED: That the Terms of Reference for the YNLHN Clinical Governance Board Committee be approved. **ENDORSED.**

8. Other Business

8.1 DHW Aged Care Strategy Workshop: Lengthy discussion occurred about the workshop and the need for local strategic discussions and planning to continue.

J. Badenoch advised that she is unable to attend the workshop. All other members to attend.

8.2 YNLHN Nominee to RSS Governance Committee: It was agreed that JV nominate, with JO as proxy.

J. Voumard to provide a response directly to C. Gaston.

8.3 State budget funding: JV provided an update in the Chair's verbal report.

9. Matters for Noting

9.1 YNLHN Strategic Plan-Final: To note that this was endorsed at the YNLHN Board Planning Day on 18 January 2021. The Plan, and new YNLHN Branding will be launched on 3rd March 2021, prior to the Board meeting. Preparations are underway for this event which will be held in Pt Pirie GP Plus.

9.2 YNLHN HAC Membership update: The changes to membership of YNLHN Health Advisory Councils were noted.

9.3 YNLHN Bi-Annual Strategic Risk Report: The report, which has been submitted to DHW, was noted.

10. Correspondence to the Board

10.1 MHW_H21-0020: Draft Medical Education Training Strategic Plan: The correspondence encouraging the LHN to participate in the consultation was noted. J. Voumard: R. Kirchner and Dr. V. Joshi to be nominated on behalf of YNLHN.

11. Meeting Evaluation

Nil

12. In Camera

An In Camera session was held with Board Members present.

13. Next meeting

13.1 Wednesday 3 March 2021. Port Pirie GP Plus. (Following the launch of YNLHN Strategic Plan and new YNLHN Branding)

13.2 Agenda Items and Reports are due by 17 February 2021.

13.3 Meeting closed at 3.45 pm.