



## Minutes for Board meeting

06/02/2020 | 09:03 AM - 01:23 PM - ACST

FMC Board room

### Invitees

Board Members	SALHN Executive
Professor Chris Baggoley	Professor Susan O'Neill, Chief Executive Officer
Mr Mark Butcher (Chair)	Mr David Morris, Chief Operating Officer
Ms Virginia Hickey	Mr Wayne Gadd, Chief Finance Officer
Associate Professor Tamara Mackean	Ms Julie Bowman, I/Executive Director Governance & Reform
Ms Julie Mitchell	Associate Professor Craig Whitehead for Agenda Item 6.1
Ms Jill Noble	Dr John Widger for Agenda Item 6.2
Ms Jenny Richter	

### 1. Welcome/Apologies & Acknowledgement to Country

Mr Butcher welcomed Board members and all those in attendance to the meeting. The apology of Ms Noble was noted. Mr Butcher paid respect to Traditional Owners and the continuing connection of the Kaurna people to Country.

*~ Associate Professor Craig Whitehead, Clinical Director Division of Rehabilitation, Aged Care and Palliative Care, was invited to present the Spotlight session at 9.04am. ~*

### 2. Declarations of Interest

New interests were documented as discussed.

### 3. Starring of items

No additional items were starred for discussion.

### 4. Minutes of previous meeting

The Minutes of the meeting held on 5 December 2019 were endorsed as a true and accurate record of proceedings.

## 5. Actions arising from previous meeting

Open actions due at the time of the Board meeting were discussed at relevant agenda items.

## 6. Spotlight sessions

### 6.1 Spotlight 1 - Division of Rehabilitation, Aged Care and Palliative Care

The Clinical Director, Associate Professor Craig Whitehead, provided an overview of the Division's:

- Services;
- Team-based culture;
- Risks/challenges;
- Consumers;
- Staff;
- Future plans and priorities over the next 5 years; and
- Research priorities.

The Board discussed the Division's:

- Future directions;
- Opportunities and challenges presented by external environmental influences including the NDIS;
- The potential for a competitive market to be created in the Aged Care assessment arena;
- Priority of expanding 'rehabilitation in the home' and 'hospice in the home' services pending appropriate funding mechanisms;
- Opportunities to create culturally appropriate palliative care services 'on country' for Aboriginal and Torres Strait Islander people; and
- Alignment to the future Brain and Spine Service to be located at the Repat Precinct.

**DECISION: The Board noted the report and thanked Associate Professor Whitehead for his presentation.**

*~ Associate Professor Whitehead left the meeting at 9.35am. ~*

*~Dr Widger, Clinical Director Women's and Children's Division, was invited to present the Spotlight session at 9.39am. ~*

### 6.2 Spotlight 2 - Women's & Children's Division

The Clinical Director, Dr Widger, presented the Division's:

- Range of services;
- Strategy of focus: the first 1000 days and opportunities provided by the Early Links program;
- Challenges that exist with SA Health's ten LHN system; and
- SALHN'S Digital strategy and Electronic Medical Record (EMR) Executive sponsorship.

The Board discussed the Division's:

- Future directions;
- Strategy and challenges;
- Consideration of culturally appropriate screening tools for Aboriginal and Torres Strait Islander patients; and
- Priority of working with the community, government and other LHNs in supporting health care system design that focusses on supporting the health care needs of the patient in the community.

**DECISION: The Board noted the report and thanked Dr Widger for his presentation.**

~ Dr Widger left the meeting at 10.12am. ~

## 7. Chief Executive Officer's Report

The CEO, Professor O'Neill outlined:

- Progress on SALHN'S strategic direction;
- Current significant issues and risks;
- Key performance indicators, including current financial position and actions implemented to maintain the end of year balanced budget plan.

The Board noted the report, and discussed, amongst other items:

- The financial sustainability of the organisation;
- Measures used to quantify and analyse activity;
- Risk appetite;
- The cultural and change management journey in progress; and
- The focus being applied to achieve the strategic directions within the resource envelope concurrent with maintaining safe and quality care for patients and staff.

**DECISION:** The Board supported the progression of the new financial sustainability strategies and communication to the DHW reflecting the same.

**DECISION:** The Board supported Executive's approach and focus to achieve a balanced budget.

**ACTION:** Communication to the CE SA Health, regarding the progression to implementation of the additional financial sustainability strategies (Assignee: Wayne Gadd; Due Date: 05/03/2020)

**ACTION:** Continue interventions with goal to achieve a balanced budget by end of financial year 2019 - 20 (Assignees: David Morris, Wayne Gadd; Due Date: 30/06/2020)

## 8. SALHN Financial Performance

The Chief Finance Officer, Mr Gadd, highlighted:

- Details regarding December's financial position, the projected end of year performance against budget and the sustainability schemes;
- Discussion points with DHW seeking authorised additional expenditures in a number of areas; and
- New financial sustainability schemes in development, and projected time frames for savings realisation.

The Board discussed the content of the report in combination with the CEO report at Agenda Item 7.

**DECISION and ACTIONS:** Refer to Agenda Item 7. CEO report Decisions and Actions arising.

## 9. Operations Report

The Chief Operating Officer, Mr Morris, highlighted:

- Strategic risk relating to the delivery of the Service Agreement discussed with DHW;
- Current performance relative to the draft 2019/2020 Service Agreement KPI's; and
- Key strategic and operational matters.

The Board discussed:

- The DHW's rationale for submitting the unsigned Service Agreement to the Commonwealth;



- Aboriginal employment growth initiatives;
- Impact of initiatives to support rapid and improved support for inpatients to transition to community via the Supportive Quality Assertive Discharge (SQAD) team;
- Next steps with the Southern Health Expansion Plan (SHEP); and
- Coronavirus implications to SALHN and the standing up of a specific Incident Management Team.

**DECISION:** The Board noted the report.

## 10. Neurobehavioural Unit Expression of Interest

The Chief Operating Officer, Mr Morris, presented an outline of the strategy, governance and performance opportunities, and risks, documented within Executive's proposed Expression Of Interest (EOI) to operate the Neuro-Behavioural Unit (NBU). The DHW's intention is for the NBU to open at Repat Health Precinct (RHP) in August 2020.

The Board considered the proposal for SALHN's submission of an Expression of Interest for the Unit, noting:

- Its alignment to SALHN's strategic directions with respect to providing excellence in care for a vulnerable cohort of the population;
- Opportunity to integrate with other SALHN services at the RPH;
- Benefits of embedding research and teaching within a multidisciplinary and cross-sector environment;
- Opportunity to provide responsive inreach into FMC and into residential aged care services; and
- Financial risks and associated costs for mitigation.

**DECISION:** The Board approved Executive's submission of the EOI to the Office of the Chief Psychiatrist.

**ACTION:** *Submit Neurobehavioural Unit EOI (Assignees: David Morris; Due Date: 10/02/2020)*

## 11. Items from Sub-committees

### 11.1 Clinical Governance Sub-committee

**DECISION:** The Board noted the (draft) Minutes and Decisions/Actions arising from the meeting on 12 December 2019, including:

- The contribution to the Sub-committee by Ms Voss;
- Accreditation reports and the integration of NSQHS standard implementation into a 'business as usual' framework;
- The Quality report;
- The intention for progression of the Sub-committee's 2020 work-plan; and
- Commencement of Clinician Engagement strategy development.

### 11.2 Capital Projects Sub-committee

**DECISION:** The Board noted the Capital Projects Sub-committee has not met since the last Board.

### 11.3 Community Engagement Sub-committee

**DECISION:** The Board noted the (draft) Minutes and Decisions/actions arising from the meeting on 19 December 2019, including steps to develop a Community Engagement Strategy.

**DECISION:** The Board approved the expansion of the membership of the Sub-committee to include the Co-Chair, Partnering with Consumers Advisory Group.

**ACTION:** *Sub-committee's Terms of reference to be amended to reflect the Co-Chair Partnering with Consumers Advisory Group as a member. (Assignee: Julie Bowman; Due Date: 05/03/2020)*

**ACTION:** *Current Co-Chair Partnering with Consumers Advisory Group, Mr Peter King, be formally invited to join the Sub-committee. (Assignees: Mark Butcher, Julie Bowman; Due Date: 05/03/2020)*

#### **11.4 Audit and Risk Sub-committee**

**DECISION:** The Board noted the Audit and Risk Sub-committee is scheduled to meet on 13 February 2020 when, amongst other items, it will consider SALHN's current state with respect to the Independent Commission Against Corruption 'Troubling Ambiguity' report.

**DECISION:** The Board noted the commencement of EY and the Internal Audit Program Development work which has five areas of focus:

- strategic risk validation and identification;
- risk assurance mapping;
- strategic risk appetite development;
- internal audit strategy development; and
- the creation of a two-year internal audit plan.

#### **12. For noting**

##### **12.1 Southern Health Expansion Plan**

**DECISION:** The Board noted the report.

##### **12.2 Media Issues report**

**DECISION:** The Board noted the report.

##### **12.3 Declarations of Interest report**

**DECISION:** The Board noted the report and its update following the interests declared in the meeting.

##### **12.4 Decisions made by Circular Resolution**

**DECISION:** The Board noted the decisions made via Circular Resolution.

#### **13. Other business**

Nil items raised

#### **14. Meeting evaluation**

The Board encouraged succinct papers while maintaining the provision of contextual information.

**15. Next meeting**

Thursday, 5 March 2020; 8.30am - 1.30pm

**16. Meeting close**

The meeting was closed at 1.23pm.

**Approved as an accurate record of proceedings:**



BOARD CHAIR

5 / 3 / 2020