

| <b>Name</b>      | <b>Position/Title</b>                           | <b>Attendance</b> | <b>Item</b> |
|------------------|---|-------------------|-------------|
| Michele Smith    | Chair   | P                 | All         |
| Leanne Dunchue   | Member  | A                 | -           |
| Bruce Green      | Member  | A                 | -           |
| Dr David Mills   | Member  | P                 | All         |
| Jamie Siviour    | Member  | P                 | All         |
| Chris Sweet      | Member  | P                 | All         |
| <b>Attendees</b> |   |                   |             |
| Verity Paterson  | Chief Executive Officer EFNLHN                  | P                 | All         |
| Hudson Vieira    | Chief Finance Officer EFNLHN                    | P                 | All         |
| Shane Porter     | Financial Business Advisor EFNLHN               | P                 | All         |
| Jane Robinson    | Director Governance and Strategy EFNLHN         | P                 | All         |
| <b>Guests</b>    |   |                   |             |
| Julie Marron     | Executive Director Nursing and Midwifery EFNLHN | P                 | All         |

P = Present, A = Apology, X = Not Present

| <b>Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 27/08/2020</b> |  |   |
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|   | <b>Agenda Item</b>                         | <b>Discussion Points</b>  |
| <b>1.</b>   | <b>OPENING</b>                             | <b>Meeting opened at 4.00pm, with quorum</b>  |
|   | 1.1 In Camera Discussion                   | <ul style="list-style-type: none"> <li>Not held.</li> </ul>   |
|   | 1.2 Welcome and Apologies                  | <ul style="list-style-type: none"> <li>Welcome and acknowledgement of traditional owners.</li> <li>Apologies B. Green, L. Dunchue.</li> <li>Welcome to J. Marron and congratulations on appointment as Executive Director Nursing and Midwifery.</li> </ul>   |
|   | 1.3 Interests and Conflicts Disclosure Log | <ul style="list-style-type: none"> <li>Board noted a letter from C. Sweet relating to his move from Minter Ellison to Finlayson's, setting out a declaration of a potential conflict and management plan re SAICorp work, which would not include Eyre and Far North LHN cases.</li> </ul>  |
|   | 1.4 Confirmation of previous Minutes       | <ul style="list-style-type: none"> <li>Confirmed.</li> </ul>  |
|   | 1.5 Actions from previous Minutes          | <ul style="list-style-type: none"> <li>Reviewed.</li> </ul>   |
|   | 1.6 Notification of Other Business         | <ul style="list-style-type: none"> <li>Culture.</li> <li>Cyber security.</li> </ul>   |
| <b>2.</b>   | <b>STRATEGIC DISCUSSION</b>                |   |
|   | 2.1 EFNLHN Strategic Plan                  | <ul style="list-style-type: none"> <li>Board noted an Out of Session workshop held with Executive.</li> <li>Resolution approved:<br/>That the Eyre and Far North Local Health Network (EFNLHN) Governing Board:<br/>1) Approves the EFNLHN Strategic Plan 2020 - 2025 text.<br/>2) Notes that the text is planned to be designed into several products, using the new LHN branding, for communications and engagement purposes.</li> </ul>  |
| <b>3.</b>   | <b>MATTERS FOR DECISION</b>                |   |
|   | 3.1 External Audit Management Letter       | <ul style="list-style-type: none"> <li>Board noted 1) the findings from the External Audit and 2) the LHN's plans to address each finding, including the proposed timeframe for resolution of actions.</li> <li>Board agreed to approve the response on the basis that the Audit and Risk Committee Members would review the content a final time; if that Committee made no major changes, the Board approved the response to be finalised and sent to the Auditor-General's Department without returning to the Board.</li> </ul> |
|   | 3.2 EFNLHN Attestation Statement           | <ul style="list-style-type: none"> <li>Board reviewed the Statement content and sought an update on the status of the hospital accreditation process in light of delays caused by COVID-19.</li> </ul>  |

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|           |  | <ul style="list-style-type: none"> <li>Resolution approved:<br/>That the Eyre and Far North Local Health Network (EFNLHN) Governing Board approves:<br/>1) the content of the 2020 Attestation Statement<br/>2) The EFNLHN Governing Board Chair to sign the 2020 Attestation Statement on behalf of the EFNLHN Governing Board, as part of the National Safety and Quality Health Service Standards accreditation process.</li> </ul>  |
|           | 3.3 EFNLHN Legislative Compliance Certification  | <ul style="list-style-type: none"> <li>Board noted the content of the compliance review and that an external provider was being procured to support SA Health with this process in the future.</li> <li>Resolution approved:<br/>That the Eyre and Far North Local Health Network (EFNLHN) Governing Board:<br/>1) Notes that the Audit and Risk Committee has reviewed the EFNLHN Legislative Compliance Register 2019-20 and endorsed the Board to approve the Register and certify that EFNLHN was compliant with the nominated legislative obligations in 2019-20.<br/>2) Approves the EFNLHN Governing Board Chair to sign certification of that compliance on behalf of the Governing Board.</li> </ul> |
|           | 3.4 EFNLHN Branding Concept  | <ul style="list-style-type: none"> <li>Board approved the recommended masterbrand concept for the Eyre and Far North Local Health Network.</li> </ul>   |
| <b>4.</b> | <b>MATTERS FOR DISCUSSION</b>  |   |
|           | 4.1 COVID 19 & Aged Care Staffing  | <ul style="list-style-type: none"> <li>Board noted the LHN's Pandemic Plan; in particular, in the event of an outbreak, the potential for services changes to protect elderly residents and the impact on staffing should staff not be able to work at more than one site.</li> </ul>   |
|           | 4.2 Aged Care Strategy Update<br>4.2.1 Multi-Campus Aged Care Lead   | <ul style="list-style-type: none"> <li>Board noted the LHN's plan to trial a multi-campus Director of Nursing position to enable the creation of an Aged Care Lead Director of Nursing for the Eyre and Far North LHN.</li> </ul>   |
|           | 4.3 CEO Report<br>4.3.1 CEO Report August 2020<br>4.3.2 Innovation Fund<br>4.3.3 Performance Report June 2020<br>4.3.4 Executive Committee | <ul style="list-style-type: none"> <li>Report noted.</li> <li>Board noted the LHN's recommended plan to utilise innovation funding provided through the commissioning process to focus on consumer care, improving staff wellbeing and organisational culture, and financial efficiency.</li> <li>Report noted.</li> <li>Summary noted.</li> </ul>  |

|           | Summary   |   |
|-----------|---|---|
|           | 4.4 Finance Report<br><br>4.4.1 Finance Report<br><br>4.4.2 Unaudited General Purpose Financial Statements as lodged  | <ul style="list-style-type: none"> <li>• Report noted.</li> <li>• Board noted Statements and Certification Letter as lodged.</li> </ul>   |
|           | 4.5 Draft EFNLHN Annual Report (w/o financial statements)   | <ul style="list-style-type: none"> <li>• Board noted progress of development of 2019-20 Annual Report.</li> </ul>   |
|           | 4.6 Board Committees<br><br>4.6.1 Finance and Performance Committee<br><br>4.6.2 Clinical Governance Committee<br><br>4.6.3 Audit and Risk Committee<br><br>4.6.4 Consumer, Community and Clinical Engagement Committee | <ul style="list-style-type: none"> <li>• Board noted written Summary.</li> <li>• Board noted verbal report by Committee Chair. D. Mills.</li> <li>• Board noted Minutes and report by Committee Member, C. Sweet.</li> <li>• Board noted the Committee had not met since the July Board meeting.</li> </ul> |
|           | 4.7 Chairperson Update  | <ul style="list-style-type: none"> <li>• Update noted.</li> </ul>   |
| <b>6.</b> | <b>MATTERS FOR NOTING</b>   |   |
|           | 5.1 EFNLHN Feedback re Service Agreement 2020-21  | <ul style="list-style-type: none"> <li>• Board noted feedback to be provided.</li> </ul>  |
|           | 5.2 2019 Consumer Experience Surveillance System (SACESS) Report  | <ul style="list-style-type: none"> <li>• Report noted.</li> </ul>   |
|           | 5.3 Port Lincoln Service Planning Project Status Report   | <ul style="list-style-type: none"> <li>• Status Report noted.</li> </ul>  |
|           | 5.4 SA Health Integrity Program EFNLHN Status Report  | <ul style="list-style-type: none"> <li>• Status Report noted.</li> </ul>  |
|           | 5.5 Revised EFNLHN Agency Statement 20-21   | <ul style="list-style-type: none"> <li>• Noted.</li> </ul>  |
|           | 5.6 Commission on Excellence and  | <ul style="list-style-type: none"> <li>• Noted.</li> </ul>  |

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|   | Innovation in Health Strategy 2020-23   |   |
|   | 5.7 Major Correspondence  | <ul style="list-style-type: none"> <li>Board noted Health Performance Council correspondence re embargoed release of a report into institutionalised racism, discussing progress made since the audit was conducted, including approval of an EFNLHN Strategic Plan 20202-2025 with a strong focus on improving access to health services and outcomes for Aboriginal consumers, guided by Aboriginal Leaders and communities.</li> </ul> |
|   | 5.8 Board Calendar Update   | <ul style="list-style-type: none"> <li>Board calendar to be updated.</li> </ul>   |
| <b>6.</b>   | <b>OTHER BUSINESS</b>   |   |
|   | 6.1 Other Business from Item 1.6  | <ul style="list-style-type: none"> <li>Board approved adding culture to the agenda as a standing item.</li> <li>Board agreed to invite SA Digital Health Services to a future meeting to discuss cyber security.</li> </ul>   |
| <b>7.</b>   | <b>MEETING FINALISATION</b>   |   |
|   | 7.1 Review actions to be taken  | <ul style="list-style-type: none"> <li>Completed.</li> </ul>  |
|   | 7.2 Meeting Evaluation<br>7.2.1 The agenda and papers are received in good time for members to read them<br>7.2. 2 Meetings are well planned and executed<br>7.2.3 The meeting tone and participation level is sufficiently positive and productive, regardless of topic<br>7.2.4 Follow up actions and next steps are properly identified, recorded and tracked. | <ul style="list-style-type: none"> <li>1. Yes.</li> <li>2. Yes.</li> <li>3. Yes.</li> <li>4. Yes.</li> </ul>  |
|   | 7.3 Agenda items for next meeting   | <ul style="list-style-type: none"> <li>Royal Flying Doctor Service.</li> <li>Fee for Service contracts update.</li> </ul>   |
|   | 7.4 Meeting Close   | <ul style="list-style-type: none"> <li>6.25pm.</li> </ul>   |
| <b>Next Meeting:</b><br>24 September 2020<br>Via Teams<br>4pm – 7pm |   |   |

**Minutes approved**

A handwritten signature in black ink, appearing to read 'Michele Smith', with a large circular flourish at the end.

Michele Smith.  
Chair, Eyre and Far North Local Health Network  
24 September 2020