



Government of South Australia

Port Broughton District Hospital and
Health Services Health Advisory Council Inc.

**PORT BROUGHTON DISTRICT HOSPITAL
AND HEALTH SERVICE
HEALTH ADVISORY COUNCIL INC
2018-19 Annual Report**

Port Broughton District Hospital and Health Service Health Advisory
Council Inc

C/- Port Broughton District Hospital and Health Service

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To:

Hon Stephen Wade MLC

Minister for Health and Wellbeing

This annual report is presented to Parliament to meet the statutory reporting requirements of the *Public Sector Act 2009*, the *Public Finance and Audit Act 1987* and the *Health Care Act 2008* and meets the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the Port Broughton District Hospital and Health Service Health Advisory Council Inc. by:

Dr. Alison Edwards

Presiding Member



Date 20/09/2019

Signature _____

From the Presiding Member



Port Broughton District Hospital & Health Services Health Advisory Committee has had a busy year with a focus on establishing a helipad on the crown land under its control adjacent to the hospital.

It has become apparent that using the Town Oval as the usual helicopter landing site is problematic at times, creating safety risks if the oval is being used, and needing to utilise our precious and scarce Ambulance resources, sometimes calling crew in from Port Pirie or the Copper Coast purely to transport the crew from the oval, wait for any tasks they need to undertake prior to departure, and then transferring the crew and patient back to the oval to load.

An on-site helipad will enable direct access for the retrieval team into the hospital more quickly, cost-saving with removing the need for SAAS attendance, plus easier and quicker loading and departure for these critically ill patients.

The HAC has been working with a consultant on design requirements to get costings and plans. We have started the process of grant applications and will be reaching out to the community for support with fundraising events in the near future.

While we all hope to never need the services of a Medical Retrieval I think we are all very keen to know we have access to the service in as smooth and timely way possible when needed!

We have been engaging with the Barunga West Council in the process of considering the undergrounding of adjacent power lines which would assist in having the helipad available in more wind conditions.

We have welcomed Tess Noonan to the role of EO/DON during the 18/19 year and enjoyed establishing a solid working relationship with her.

We await with interest the impact of the move of corporate responsibility from CHSALHN to our local Yorke and Northern LHN and wish them all the best as the new roles get bedded down.

A handwritten signature in black ink, appearing to read 'A Edwards', with a long horizontal flourish extending to the right.

Dr Alison Edwards

Presiding Member

Port Broughton District Hospital and Health Service Health Advisory Council Inc.

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Overview: about the agency

Our strategic focus

| | |
|---|--|
| Our Purpose | The Health Advisory Council was established by the then Minister for Health and Ageing to undertake an advocacy role on behalf of the community and to provide advice in relation to health matters, amongst other functions. The constitution is available at www.sahealth.sa.gov.au/PortBroughtonHAC |
| Our Vision | Not applicable. |
| Our Values | Not applicable. |
| Our functions, objectives and deliverables | The Health Advisory Council undertakes an advocacy role on behalf of the community. |

Our organisational structure

Membership of the Health Advisory Council can include:

- Up to eight community members
- Nominee of Local Government
- A local Member of Parliament or their nominee
- A medical practitioner member
- A worker from the Local Health Network

A list of current members is available at:

www.sahealth.sa.gov.au/PortBroughtonHAC

Changes to the agency

During 2018-19 there were no changes to the agency's structure and objectives as a result of internal reviews or machinery of government changes.



Our Minister

Hon Stephen Wade MLC is the Minister for Health and Wellbeing in South Australia.

The Minister oversees health, wellbeing, mental health, ageing well, substance abuse and suicide prevention.

Our Executive team

Not applicable.

Legislation administered by the agency

Not applicable.

Other related agencies (within the Minister's area/s of responsibility)

Country Health SA Local Health Network Inc

Country Health SA Local Health Network Health Advisory Council Inc (Governing Council)

Balakalva Riverton Health Advisory Council Inc

Lower North Health Advisory Council Inc

Mid North Health Advisory Council Inc

Northern Yorke Peninsula Health Advisory Council Inc

Port Pirie Health Service Advisory Council

Southern Flinders Health Advisory Council

Yorke Peninsula Health Advisory Council Inc

The agency's performance

Performance at a glance

The Health Advisory Council undertakes an advocacy role on behalf of the community.

Agency contribution to whole of Government objectives

| Key objective | Agency's contribution |
|-----------------|-----------------------|
| More jobs | Not applicable. |
| Lower costs | Not applicable. |
| Better Services | Not applicable. |

Agency specific objectives and performance

The Health Advisory Council undertakes an advocacy role on behalf of the community.

| Agency objectives | Indicators | Performance |
|-------------------|-----------------|-----------------|
| Not applicable. | Not applicable. | Not applicable. |

Corporate performance summary

Not applicable.

Employment opportunity programs

The Health Advisory Council consists of volunteers who undertake an advocacy role on behalf of the community.

Agency performance management and development systems

Not applicable.

Work health, safety and return to work programs

Not applicable.

Executive employment in the agency

Not applicable.

The [Office of the Commissioner for Public Sector Employment](#) has a [workforce information](#) page that provides further information on the breakdown of executive gender, salary and tenure by agency.

Financial performance

Financial performance at a glance

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2018-19 are attached to this report.

Port Broughton District Hospital and Health Services Health Advisory Council Inc

| Statement of Comprehensive Income | 2018-19 Budget \$000s | 2018-19 Actual \$000s | Variation \$000s | 2017-18 Actual \$000s |
|--|------------------------------|------------------------------|-------------------------|------------------------------|
| Expenses | 0 | 0 | 0 | 0 |
| Revenues | 0 | 0 | 0 | 0 |
| Net cost of providing services | 0 | 0 | 0 | 0 |
| Net Revenue from SA Government | 0 | 0 | 0 | 0 |
| Net result | 0 | 0 | 0 | 0 |
| Total Comprehensive Result | 0 | 0 | 0 | 0 |

| Statement of Financial Position | 2018-19 Budget \$000s | 2018-19 Actual \$000s | Variation \$000s | 2017-18 Actual \$000s |
|--|------------------------------|------------------------------|-------------------------|------------------------------|
| Current assets | 0 | 0 | 0 | 0 |
| Non-current assets | 0 | 0 | 0 | 0 |
| Total assets | 0 | 0 | 0 | 0 |
| Current liabilities | 0 | 0 | 0 | 0 |
| Non-current liabilities | 0 | 0 | 0 | 0 |
| Total liabilities | 0 | 0 | 0 | 0 |
| Net assets | 0 | 0 | 0 | 0 |
| Equity | 0 | 0 | 0 | 0 |

Port Broughton District Hospital and Health Services Health Advisory Council Inc Gift Fund Trust

| Statement of Comprehensive Income | 2018-19 Budget \$000s | 2018-19 Actual \$000s | Variation \$000s | 2017-18 Actual \$000s |
|--|------------------------------|------------------------------|-------------------------|------------------------------|
| Expenses | 0 | 9 | (9) | 9 |
| Revenues | 0 | 4 | 4 | 3 |
| Net cost of providing services | 0 | 5 | (5) | 6 |

| Statement of Comprehensive Income | 2018-19 Budget \$000s | 2018-19 Actual \$000s | Variation \$000s | 2017-18 Actual \$000s |
|--|------------------------------|------------------------------|-------------------------|------------------------------|
| Net Revenue from SA Government | 0 | 0 | 0 | 0 |
| Net result | 0 | (5) | (5) | (6) |
| Total Comprehensive Result | 0 | (5) | (5) | (6) |

| Statement of Financial Position | 2018-19 Budget \$000s | 2018-19 Actual \$000s | Variation \$000s | 2017-18 Actual \$000s |
|--|------------------------------|------------------------------|-------------------------|------------------------------|
| Current assets | 0 | 118 | 118 | 123 |
| Non-current assets | 0 | 0 | 0 | 0 |
| Total assets | 0 | 118 | 118 | 123 |
| Current liabilities | 0 | 0 | 0 | 0 |
| Non-current liabilities | 0 | 0 | 0 | 0 |
| Total liabilities | 0 | 0 | 0 | 0 |
| Net assets | 0 | 118 | 118 | 123 |
| Equity | 0 | 118 | 118 | 123 |

Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

Consultancies with a contract value below \$10,000 each

| Consultancies | Purpose | \$ Actual payment |
|----------------------|----------------|--------------------------|
| Not Applicable | Not Applicable | \$0 |

Consultancies with a contract value above \$10,000 each

| Consultancies | Purpose | \$ Actual payment |
|----------------------|----------------|--------------------------|
| Not Applicable | Not Applicable | \$0 |
| | Total | \$0 |

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/country-health-sa-local-health-network>

See also the [Consolidated Financial Report of the Department of Treasury and Finance](#) for total value of consultancy contracts across the South Australian Public Sector.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

Contractors with a contract value below \$10,000

| Contractors | Purpose | \$ Actual payment |
|----------------|----------------|-------------------|
| Not Applicable | Not Applicable | \$0 |

Contractors with a contract value above \$10,000 each

| Contractors | Purpose | \$ Actual payment |
|----------------|----------------|-------------------|
| Not Applicable | Not Applicable | \$0 |
| | Total | \$0 |

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/country-health-sa-local-health-network>

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. [View the agency list of contracts.](#)

The website also provides details of [across government contracts.](#)

Other financial information

Nil to report.

Other information

Not Applicable.

Risk management

Risk and audit at a glance

Not Applicable.

Fraud detected in the agency

| Category/nature of fraud | Number of instances |
|--------------------------|---------------------|
| Not Applicable | 0 |

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

Health Advisory Councils have specific functions and powers as defined in the *Health Care Act 2008* and the Constitution (for incorporated Health Advisory Councils or Rules (for non incorporated Health Advisory Councils), including actions that cannot be undertaken without the approval of the Minister.

Health Advisory Councils are instrumentalities of the Crown and subject to relevant Department of Treasury and Finance Treasurers Instructions.

The Constitutions / Rules identify the actions to be undertaken in the event of a conflict of interest. All declared conflicts of interest are reported to the Minister for Health through Country Health SA Local Health Network Inc,

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/country-health-sa-local-health-network>

Whistle-blowers disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Whistleblowers Protection Act 1993*:

0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/country-health-sa-local-health-network>

Reporting required under any other act or regulation

| Act or Regulation | Requirement |
|-----------------------------|--|
| Health Care Act 2008 | Part 4 Health Advisory Councils, Division 2 Functions and Powers, 18 Functions |

- Act as an advocate to promotion the interests of the community.
- Provide advice about relevant aspect of the provision of health services, and relevant health issues, goals, priorities, plans and strategic initiatives.
- Encourage community participation in programs.
- Consult with other bodies that are interested in the provision of health services.
- Provide advice to the Minister about any matter referred to it by the Minister or Chief Executive.
- Participate in consultation or assessment process associated with the selection of senior staff.
- Act as trustee and participate in budget discussions and financial management or development processes; and to undertake fundraising activities.
- Provided advice and undertaken community engagement and consultation in relation to a proposed local helipad. Surveying, soil testing and engineering works all undertaken for the helipad proposal.

Reporting required under the *Carers' Recognition Act 2005*

Not Applicable.

Public complaints

Number of public complaints reported (as required by the Ombudsman)

A whole of SA Health response will be provided in the 2018-19 Department for Health and Wellbeing Annual Report, which can be accessed on the [SA Health website](#).

| Complaint categories | Sub-categories | Example | Number of Complaints 2018-19 |
|------------------------|-----------------------|--|------------------------------|
| Professional behaviour | Staff attitude | Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency | Not applicable |
| Professional behaviour | Staff competency | Failure to action service request; poorly informed decisions; incorrect or incomplete service provided | Not applicable |
| Professional behaviour | Staff knowledge | Lack of service specific knowledge; incomplete or out-of-date knowledge | Not applicable |
| Communication | Communication quality | Inadequate, delayed or absent communication with customer | Not applicable |
| Communication | Confidentiality | Customer's confidentiality or privacy not respected; information shared incorrectly | Not applicable |
| Service delivery | Systems/technology | System offline; inaccessible to customer; incorrect result/information provided; poor system design | Not applicable. |
| Service delivery | Access to services | Service difficult to find; location poor; facilities/ environment poor standard; not accessible to customers with disabilities | Not applicable |
| Service delivery | Process | Processing error; incorrect process used; delay in processing application; process not customer responsive | Not applicable. |
| Policy | Policy application | Incorrect policy interpretation; incorrect policy applied; conflicting policy advice given | Not applicable |

| Complaint categories | Sub-categories | Example | Number of Complaints 2018-19 |
|-----------------------------|------------------------|---|-------------------------------------|
| Policy | Policy content | Policy content difficult to understand; policy unreasonable or disadvantages customer | Not applicable |
| Service quality | Information | Incorrect, incomplete, out dated or inadequate information; not fit for purpose | Not applicable |
| Service quality | Access to information | Information difficult to understand, hard to find or difficult to use; not plain English | Not applicable |
| Service quality | Timeliness | Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met | Not applicable |
| Service quality | Safety | Maintenance; personal or family safety; duty of care not shown; poor security service/ premises; poor cleanliness | Not applicable |
| Service quality | Service responsiveness | Service design doesn't meet customer needs; poor service fit with customer expectations | Not applicable |
| No case to answer | No case to answer | Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate | Not applicable |
| | | Total | Not applicable |

| Additional Metrics | Total |
|--|----------------|
| Number of positive feedback comments | Not applicable |
| Number of negative feedback comments | Not applicable |
| Total number of feedback comments | Not applicable |
| % complaints resolved within policy timeframes | Not applicable |

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/country-health-sa-local-health-network>

Appendix: Audited financial statements 2018-19