

| <b>Name</b>      | <b>Position/Title</b>                   | <b>Attendance</b> | <b>Item</b> |
|------------------|---|-------------------|-------------|
| Michele Smith    | Chair                                   | A                 |             |
| Leanne Dunchue   | Member                                  | P                 | All         |
| Bruce Green      | Member                                  | P                 | All         |
| Dr David Mills   | Member                                  | P                 | All         |
| Jamie Siviour    | Member                                  | P                 | All         |
| Chris Sweet      | Member                                  | P                 | All         |
| <b>Attendees</b> |   |                   |             |
| Verity Paterson  | Chief Executive Officer EFNLHN          | P                 | All         |
| Hudson Vieira    | Chief Finance Officer EFNLHN            | P                 | All         |
| Jane Robinson    | Director Governance and Strategy EFNLHN | P                 | All         |
| <b>Guests</b>    |   |                   |             |
| Margo MacGregor  | Director Mental Health EFNLHN           | P                 | Item 2.1    |
| Joanne Eaton     | Director People and Culture EFNLHN      | P                 | Item 3.4    |

P = Present, A = Apology, X = Not Present

| <b>Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 22/10/2020</b> |  |  |
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|   | <b>Agenda Item</b>   | <b>Discussion Points</b>   |
| <b>1.</b>   | <b>OPENING</b>   | <b>Meeting opened at 4.00pm, with quorum</b>   |
|   | 1.1 In Camera Discussion   | <ul style="list-style-type: none"> <li>Started 4.05pm, ended 4.15pm.</li> </ul>  |
|   | 1.2 Welcome and Apologies  | <ul style="list-style-type: none"> <li>Apology from M. Smith; B. Green deputised to Chair the meeting.</li> <li>Welcome and acknowledgement of traditional owners.</li> </ul>  |
|   | 1.3 Interests and Conflicts Disclosure Log                       | <ul style="list-style-type: none"> <li>Nil disclosed.</li> <li>L. Dunchue noted she is taking steps to exit from a voluntary arrangement supporting Streaky Bay Medical Practice Inc with professional services.</li> </ul>  |
|   | 1.4 Confirmation of previous Minutes                             | <ul style="list-style-type: none"> <li>Confirmed.</li> </ul>   |
|   | 1.5 Actions from previous Minutes                                | <ul style="list-style-type: none"> <li>Reviewed and adopted.</li> <li>Discussion re GP contractual arrangements and engagement of locums.</li> </ul>   |
|   | 1.6 Notification of Other Business                               | <ul style="list-style-type: none"> <li>GP Services (J. Siviour)</li> </ul>   |
| <b>2.</b>   | <b>GUEST PRESENTATION</b>  |  |
|   | 2.1 EFNLHN Director Mental Health, Margo MacGregor               | <ul style="list-style-type: none"> <li>Board noted an overview of M. MacGregor's first 200 days with the LHN, and work on a functional and capability review of mental health services.</li> </ul>   |
| <b>3.</b>   | <b>MATTERS FOR DISCUSSION</b>                                    |  |
|   | 3.1 Fee for Service Agreement Negotiations Update                | <ul style="list-style-type: none"> <li>Board noted the Rural Support Service's intention to have Fee for Service contracts completed by 30 June 2021.</li> </ul>   |
|   | 3.2 Annual Strategic Priorities Review                           | <ul style="list-style-type: none"> <li>Board noted an overview of the proposed process for implementing the Strategic Plan 2020-25 strategic priorities and developing progress reporting for the Board.</li> </ul>  |
|   | 3.3 Annual Aged Care Governance Review                           | <ul style="list-style-type: none"> <li>Board discussed the development of a State aged care strategy, including how the role of the LHN Boards would be built into governance principles, and drafted a response about governance arrangements to be provided to the Department for Health and Wellbeing.</li> </ul> |
|   | 3.4 Culture<br>3.4.1 SA Health Cultural Evolution Pathway Update | <ul style="list-style-type: none"> <li>Board noted an overview of initiatives underway at the LHN aligned with the pathway's focus on improving culture in SA Health.</li> </ul>   |
|   | 3.5 CEO Report   |  |

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|           | <p>3.5.1 CEO Report September 2020</p> <p>3.5.2 Performance Report June 2020</p> <p>3.5.3 Executive Committee Summary</p>  | <ul style="list-style-type: none"> <li>• Noted.</li> <li>• Board noted that performance reporting had been aligned with Tier 1 and Tier 2 indicators as set out in the EFNLHN Service Agreement 2020-21.</li> <li>• Board also noted that the LHN was tracking well against the majority of indicators despite the impact of COVID; with several areas of notable improvement, including completion rates of performance development reviews.</li> <li>• Noted.</li> </ul> |
|           | <p>3.6 Finance Report</p> <p>3.6.1 Finance Report</p> <p>3.6.2 Minute to LHS re COVID Reporting</p>  | <ul style="list-style-type: none"> <li>• Board noted that with the exception of COVID-related costs, the LHN was forecasting a slightly favourable End of Year position.</li> <li>• Board welcomed the Department for Health and Wellbeing Minute setting out that LHNs were not expected to offset COVID costs via savings plans.</li> </ul>  |
|           | <p>3.7 Board Committees</p> <p>3.7.1 Finance and Performance Committee</p> <p>3.7.2 Clinical Governance Committee</p> <p>3.7.3 Audit and Risk Committee</p> <p>3.7.4 Consumer, Community and Clinical Engagement Committee</p> | <ul style="list-style-type: none"> <li>• Board noted a report by L. Dunchue, the new Committee Chair.</li> <li>• D. Mills presented the Minutes of the October meeting, which were noted.</li> <li>• C. Sweet briefed on content proposed for the next A&amp;R Committee meeting.</li> <li>• J. Siviour briefed on content proposed for next CCCE Committee meeting, including the Clinician Engagement Strategy.</li> </ul>   |
|           | <p>3.8 Chairperson Update</p> <p>3.8.1 Update</p> <p>3.8.2 Statewide Clinical Support Services Update</p> <p>3.8.3 Annual Public Meeting Planning</p>  | <ul style="list-style-type: none"> <li>• Board noted Annual Public Meeting planning but deferred items 3.8.1 and 3.8.3 in the absence of the Chair.</li> </ul>   |
| <b>4.</b> | <b>MATTERS FOR NOTING</b>  |  |
|           | <p>4.1 Service Agreement 2020-21</p>   | <ul style="list-style-type: none"> <li>• Board noted that the Service Agreement 2020-21 had been finalised and signed.</li> </ul>  |

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|   | 4.2 Port Lincoln Service Planning Project Status Report   | <ul style="list-style-type: none"> <li>• Noted.</li> </ul>  |
|   | 4.3 Major Correspondence  | <ul style="list-style-type: none"> <li>• Noted.</li> </ul>  |
|   | 4.4 Board Calendar  | <ul style="list-style-type: none"> <li>• Noted.</li> <li>• Board approved a modification to the calendar to allow Board meetings to fall on the final Thursday of the month, in those months when the fourth Thursday falls in the third week.</li> </ul> |
| <b>5.</b>   | <b>OTHER BUSINESS</b>   |   |
|   | 5.1 Other Business from Item 1.6  | <ul style="list-style-type: none"> <li>• Board agreed that GP Services would be discussed at a workshop planned to be held alongside the 17 December Board meeting.</li> </ul>  |
| <b>6.</b>   | <b>MEETING FINALISATION</b>   |   |
|   | 6.1 Review actions to be taken  | <ul style="list-style-type: none"> <li>• Completed.</li> </ul>  |
|   | 6.2 Meeting Evaluation<br>6.2.1 The agenda and papers are received in good time for members to read them<br>6.2. 2 Meetings are well planned and executed<br>6.2.3 The meeting tone and participation level is sufficiently positive and productive, regardless of topic<br>6.2.4 Follow up actions and next steps are properly identified, recorded and tracked. | <ul style="list-style-type: none"> <li>• 1. Yes.</li> <li>• 2. Yes.</li> <li>• 3. Yes.</li> <li>• 4. Yes.</li> </ul>  |
|   | 6.3 Agenda items for next meeting   | <ul style="list-style-type: none"> <li>• Port Lincoln medical model costings</li> </ul>   |
|   | 6.4 Meeting Close   | <ul style="list-style-type: none"> <li>• 7.04pm</li> </ul>  |
| <p><b>Next Meeting:</b><br/>26 November 2020<br/>By Teams<br/>1.30pm – 4.30pm</p> |   |   |

**Minutes approved**

A handwritten signature in black ink, appearing to read 'Bruce Green', written in a cursive style.

Bruce Green on behalf of Michele Smith  
Acting Chair, Eyre and Far North Local Health Network  
26 November 2020