

Yorke and Northern Region Local Health Network Governing Board

Date: Wednesday 3 June 2020
Venue: Port Pirie Boardroom

Item	Notes
1. Welcome	<i>John Voumard welcomed those present and acknowledged the traditional owners of the land.</i>
2. Present/Apologies	<p><u>Present:</u></p> <ul style="list-style-type: none"> • <i>John Voumard (JV)</i> • <i>Julianne Badenoch (JB)</i> • <i>Yvonne Warncken (YW)</i> • <i>Liz Malcolm (LM)</i> • <i>Melissa Koch (MK)</i> • <i>Roger Kirchner (RK)</i> • <i>Vincent Bellifemini (VB)</i> • <i>Kim Maurits (Executive Support) (KM)</i> <p><u>Apologies:</u></p> <ul style="list-style-type: none"> • <i>Glenise Coulthard (GC)</i> • <i>Leeanne Stringer (Executive Support) (LS)</i>
3. Conflict of Interest Declaration	<i>Nil.</i>
4. Minutes of previous meeting	<i>The minutes of the previous meeting held 06.05.2020, were approved by consensus.</i>
5. Action List	<p><i>The actions described from the previous meeting, 06.05.2020, are either complete, in progress or covered in the meeting agenda.</i></p> <p><i>The action list will be updated and distributed to all members as an attachment to the minutes.</i></p>

Item	Notes
<p>6. Presentations/Visitors</p> <p>6.1 Paul Fahey, Director, Corporate Services</p>	<p><i>Paul Fahey attended and provided an overview of the Across Government Facilities Management Agreement (AGFMA) contract.</i></p> <p><i>Considerable discussion was held about:</i></p> <ul style="list-style-type: none"> • <i>Current AGFMA contract ending December 2021 and fees associated with delivery of the contract</i> • <i>Briefing outlining future options for managing facilities maintenance and minor capital projects within YNLHN was noted</i> <p>ACTION:</p> <ul style="list-style-type: none"> • <i>The Board requested Paul Fahey undertake further work and present a Strategic Withdrawal timeframe at the September Board meeting. (PF)</i>
<p>6.2 Dr. Viney Joshi, Executive Director Medical Services Quality, Risk and Safety</p>	<p><i>Dr. Viney Joshi attended and provided an overview of current challenges and priorities in his role.</i></p> <p><i>Discussion was held about:</i></p> <ul style="list-style-type: none"> • <i>Current challenges with Fee For Service arrangements</i> • <i>Focus on maintaining procedures in line with SA Health Policy Directives</i> • <i>Current agreement with Doctors ends November 30 2020 and requires a six month extension to ensure appropriate consultation occurs.</i> <p>ACTION:</p> <ul style="list-style-type: none"> • <i>Discuss at next meeting Health Advisory Council Presiding Members (JV/RK)</i>
<p>6.3 Lucas Milne, Director, Mental Health Services</p>	<p><i>Lucas Milne attended and provided an overview on the Health Performance Council: Monitoring Access and Outcomes document which was noted.</i></p> <p><i>Discussion was held about:</i></p> <ul style="list-style-type: none"> • <i>Key findings from the Report of Government Services 2020 and state and territory comparisons</i> • <i>Rural & Remote Mental Health Services propose to continue using the existing suite of KPI's</i> • <i>Additional KPI's relating to ambulatory Mental health Services will assist YNLHN to better monitor the performance of community mental health services</i> <p>ACTION:</p> <ul style="list-style-type: none"> • <i>Submit briefing to YNLHN Clinical Governance Board Committee outlining recommendations for Governing Board approval (LM)</i>
<p>6.4 Sharon Godleman, EO/DON Minlaton Health Centre</p>	<p><i>Sharon Godleman attended and provided a service overview of Yorketown and Melaleuca Court and information on the updated service profiles in Southern Yorke.</i></p>

7. Standard Agenda Items	<i>Nil</i>
<i>7.1 Consumer and Community Engagement Board Committee: Meeting Summary: 6 May 2020</i>	<i>Noted</i>
<i>7.2 Aged Care Services Board Committee Meeting Summary: 19 May 2020</i>	<i>Noted.</i>
<i>7.3 Finance and Performance Board Committee: Meeting Summary: 28 May 2020</i>	<i>Noted</i>
<i>7.4 Audit and Risk Board Committee Meeting Summary: 19 May 2020</i>	<i>Noted Luke Williams from Auditor Generals Department now attends these meetings</i>
<i>7.5 Clinical Governance Board Committee: Meeting Summary: 6 May 2020</i>	<i>Noted Workshop with Cathy Balding to be scheduled</i>
<i>7.6 Financial Reports: April 2020</i>	<i>Noted and discussed. Savings strategies for 2020/21 are being developed. ACTION:</i> <ul style="list-style-type: none"> • <i>Briefing to Governing Board re Commissioning & Funding Allocation for the 2020/21 Budget Allocation including a Rebalancing grant as part of the methodology (VB)</i>
<i>7.7 YNLHN Performance Report: April 2020</i>	<i>Noted and agreement that these reports require additional data</i>
<i>7.8 CEO Report: April 2020 inc: - NYP Private Hospital - Accreditation - COVID-19 Update - Medical Services</i>	<i>Noted. DHW Commissioning and Performance have provided a project resource for YNLHN to support work in this area</i>
<i>7.9 Chair's Update</i>	<i>Verbal update provided. Ken Whelan report for distribution in confidence</i>
<i>7.10 Health Advisory Councils</i>	<i>Verbal update provided. Next meeting with HAC Presiding Members is 16 June 6.00pm-7.00pm</i>
8. Matters for decision	
<i>8.1 Draft 2020-21 Service Agreement and Key Performance Indicators</i>	ACTION: <ul style="list-style-type: none"> • <i>Letter to be drafted on behalf of Board Chair (LS)</i>
<i>8.2 Biannual report on entity strategic risks</i>	<i>Noted and report accepted. Members agreed that future CEO Reports include high and emerging risks. ACTION:</i> <ul style="list-style-type: none"> • <i>Provide information on high and emerging risks for CEO Report (PF)</i>
9. Other Business	
<i>9.1 YNLHN Strategic Planning Workshop (26.06.2020)</i>	<i>Workshop scheduled for Friday 26 June 2020 via Zoom. Members preference is for a face to face workshop ACTION:</i> <ul style="list-style-type: none"> • <i>Arrange logistics of holding workshop at Port Pirie (KM)</i>

9.2 YNLHN Risk Management Workshop: Proposed dates	<i>Pending</i>
9.3 Policies for approval	<i>All policies were adopted as presented, noting all have been endorsed by Clinical Governance Board Committee</i>
9.4 Clinician Engagement Strategy - Briefing	<i>Noted and support for a project team to be developed to progress this work</i>
9.5 Surgical Services – Balaklava	<p><i>Noted and discussed. The three recommendations are supported in principle, pending wording in the brief to be refined for clarity and distributed Out of Session.</i></p> <p>ACTION:</p> <ul style="list-style-type: none"> <i>Briefing to be further refined with suggested edits from members and resubmitted (ME)</i>
9.6 Peterborough Aged Care	<p><i>Noted and discussion on services provided at Nayla Lodge Peterborough and request from Ruth Whittle and Steve Richmond from Mid North HAC to meet with Governing Board Chair and Chair of the Aged Care Board Committee.</i></p> <p>ACTION:</p> <ul style="list-style-type: none"> <i>Advise HAC of potential meeting times (MK)</i> <i>Prepare briefing re bed licenses' for July Board meeting (MK)</i>
10. Matters for Noting	
10.1 Board Chair's meeting notes and actions	<i>Noted</i>
10.2 YNLHN Executive & Directorate Summary Reports: April 2020	<p><i>Noted. The Board requested a report on any food safety legislation issues be submitted to the Aged Care Services Board Committee.</i></p> <p>ACTION:</p> <ul style="list-style-type: none"> <i>Submit report to ACS Board Committee (MK)</i>
10.3 RSS Management Oversight Committee (MOC) Meeting Minutes: 14.04.2020	<i>Noted.</i>
11. Correspondence	<i>Nil</i>
12. Meeting Evaluation	<i>Liz Malcolm left the meeting 3.17pm and quorum lapsed. The Board then noted other items on the agenda</i>
14. In Camera	<i>Nil</i>

Next meeting: Wednesday 1 July 2020. Agenda Items and Reports due by: Tuesday 20 June 2020