

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Bruce Green	Member	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Lyn Poole	Chief Executive Officer, RDWA	P	Item 1.1 only
Kim Darby	Lead Assessor NSQHS Standards	P	Item 4.1 only
Susan Merrett	Executive Director Medical Services EFNLHN	P	All
Leann Harbridge	Medical Practices Business Manager EFNLHN	P	Item 3.2 only

P = Present, A = Apology, X = Not Present

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 25/03/2021		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 4.00pm, with quorum
	1.1 In Camera Discussion	<ul style="list-style-type: none"> Started 4.15pm, ended 4.55pm
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> Welcome and acknowledgement of traditional owners. No apologies.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> Noted.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> Confirmed, C. Sweet seconded, agreement to Minutes being signed by the Chair.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> Reviewed and confirmed.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> Nil.
2.	MATTERS FOR ANNUAL REVIEW	
	2.1 Aboriginal Family Birthing Program	<ul style="list-style-type: none"> Paper noted. Board asked for the Report to be sent to other regional Local Health Networks for information.
3.	STRATEGIC DISCUSSION	
	3.1 Draft Service Agreement 2021-22	<ul style="list-style-type: none"> Board noted the draft Service Agreement and that this version did not contain any financial information
	3.2 Port Lincoln Medical Model 3.2.1 Medical Model Update	<ul style="list-style-type: none"> Board noted that development of the new salaried model was well progressed, and discussed opportunities and challenges relating to recruitment to salaried positions. In order to support a successful transition to the new salaried model, the Board proposed and agreed: <i>That Eyre and Far North LHN engage an external medical practitioner with extensive Emergency Department experience to conduct a review of the Port Lincoln Emergency Department and recommend improvements.</i> Board discussed potential candidates to conduct the review.

	3.2.2 Response to locum model letter	<ul style="list-style-type: none"> Board noted the response and approved: <i>That the EFNLHN Executive Director, Medical Services, draft a letter, based on the response provided to the March 2021 Board meeting, send it to the EFNLHN Chief Executive for approval and then to the relevant party.</i>
	<p>3.3 Introduction to Medical Services Directorate</p> <p>3.3.1 Directorate overview</p> <p>3.3.2 EFNLHN-Owned Medical Practices Update</p> <p>3.3.3 Private GP Practices Discussion</p>	<ul style="list-style-type: none"> Board noted an overview by S. Merrett of the EFNLHN Medical Services Directorate and work being undertaken, including development of a sustainable medical model for the recruitment and retention of General Practitioners, and improving the performance of EFNLHN-owned medical practices. Board noted: <ul style="list-style-type: none"> a report prepared for the EFNLHN Tier 1 Finance and Performance Committee about the status of the three EFNLHN-owned medical practices and recommendations for improving their performance. that an experienced Business Manager had been recruited to work with those practices to strengthen performance, including identifying opportunities to improve MBS billing and use of practice nurses, and to support more consistent operational practices across the three sites. that while the LHN's primary role was to provide hospital services, it also provided some primary care to ensure medical services could be provided to some regional community hospitals. These were long standing arrangements and there were reputational risks in changing them; any change proposals needed to be carefully considered. Board approved: <i>EFNLHN to develop further work and present to a future Board meeting to inform a discussion about setting strategic priorities for the GP practice part of the LHN's operations going forward.</i> Board noted the discussion and approved: <i>EFNLHN to continue to develop strategic thinking and present to a future meeting of the Audit and Risk Committee, which would formulate further advice for the Board.</i>
4.	MATTERS FOR DISCUSSION	
	4.1 Accreditation Update	<ul style="list-style-type: none"> Board noted a summary by K. Darby, the lead assessor for the LHN's accreditation against the National Safety and Quality Health Service (NSQHS) Standards, who reported a good outcome for the LHN, particularly in light of

		disruptions caused by COVID-19.
	4.2 COVID 19 Vaccination Rollout Update	<ul style="list-style-type: none"> • Board noted: <ul style="list-style-type: none"> ○ an update by V. Paterson, including that at this time, EFNLHN had the second highest vaccination rate in country South Australia. ○ risks were still being posed by issues like a lack of clarity about a booking system. ○ refusal rates were still manageable but the LHN was flagging potential issues as the program rolled out more widely.
	4.3 Aged Care Workshop Update and Next Steps	<ul style="list-style-type: none"> • Board noted the paper and reports from the Board Members who attended the workshop, as well as options for strengthening aged care governance and plans to discuss further with the EFNLHN Executive.
	4.4 Culture Update 4.4.1 Culture Workshop Planning	<ul style="list-style-type: none"> • Paper noted.
	4.5 Chief Executive Officer Report 4.5.1 CEO Report March 2021 4.5.2 EFNLN Performance Report March 2021 4.5.3 EFNLHN Executive Committee Summary March 2021	<ul style="list-style-type: none"> • Report noted. • Board noted the Report, including that the LHN had achieved the SA Health KPI for completion of Performance Development Reviews. • Summary noted.
	4.6 Finance Report 4.6.1 EFNLHN Finance Report February 2021	<ul style="list-style-type: none"> • Board noted the Report, including that the LHN was forecasting a balanced position at year end, although the transition to a locum model at Port Lincoln Hospital had created cost pressures. • The Board noted a concern raised by the LHN about anomalies in the revenue budget allocation for out years from Country Health SA to the six regional LHNs. A significant adjustment was being proposed which rLHNs did not agree with and further analysis was being sought. The regional LHN Chief Executive Officers and Chief Finance Officers were seeking to resolve the matter.
	4.7 Board Committees 4.7.1 Finance and Performance Committee	<ul style="list-style-type: none"> • Committee Chair L. Dunchue briefed the Board about a report to the committee about the AGFMA Reform Program and plans to add previously out of scope items, which could impact on achievement of the LHN's 2020-21 savings plan. • Board agreed to refer the matter to the Audit and Risk Committee to explore and

	<p>4.7.2 Clinical Governance Committee</p> <p>4.7.3 Audit and Risk Committee</p> <p>4.7.4 Consumer, Community and Clinical Engagement Committee</p>	<p>make recommendations to the Board.</p> <ul style="list-style-type: none"> • Committee Chair Dr D. Mills briefed the Board about the recent meeting; Minutes noted. • Committee Member C. Sweet briefed the Board that A&RC had not met over the past month. • Committee Co-Chair B. Green briefed the Board about the recent meeting and plans to work with the Health Advisory Councils to continue to clarify their roles and work programs for the year.
	4.8 Chairperson Update	<ul style="list-style-type: none"> • Update noted.
5.	MATTERS FOR NOTING	
	5.1 Major Correspondence	<ul style="list-style-type: none"> • Nil.
	5.2 Board Calendar Update	<ul style="list-style-type: none"> • Noted.
6.	OTHER BUSINESS	
	6.1 Other Business from Item 1.6	<ul style="list-style-type: none"> • Board noted the professional way staff had presented to the accreditors and passed on their thanks.
7.	MEETING FINALISATION	
	7.1 Review actions to be taken	<ul style="list-style-type: none"> • Noted.
	7.2 Meeting Evaluation	<ul style="list-style-type: none"> • Papers out in time, well planned, participation positive.
	7.3 Agenda items for next meeting	<ul style="list-style-type: none"> • Noted
	7.4 Meeting Close	<ul style="list-style-type: none"> • 7.01pm
<p>Next Meeting: 28 April 2021 Port Lincoln Hospital 1.30pm – 4.30pm</p>		

Minutes approved



Michele Smith.
Chair, Eyre and Far North Local Health Network
28 April 2021