

Eyre and Far North Local Health Network GOVERNING BOARD MEETING MINUTES

Thursday 29 August 2019, 6.00pm – 9.00pm By Video Conference

Name	Position/Title	Attendance	Item
Michele Smith	Chair	Р	All
Leanne Dunchue	Member	Р	All
Bruce Green			All
Tina Miller	Member	А	None
Dr David Mills Member		Р	All
Jamie Siviour	Member	Р	All
Chris Sweet	Member	Р	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	Р	All
Shane Porter	Financial Business Advisor EFNLHN	Р	All
Jane Robinson Secretariat EFNLHN		Р	All
Guests			
Dr Susan Merrett	Executive Director Medical Services EFNLHN	Р	All
Andrew Lane Executive Officer Director of Nursing Ceduna District Health Services		Р	Item 3.1

P = Present, A = Apology, X = Not Present, V= Virtual presence (VC/Phone)

	Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 29/08/2019				
	Agenda Item	Discussion Points			
1.	OPENING	Meeting opened at 7.00pm, with quorum			
	1.2 Welcome and Apologies	Apologies: T. Miller.			
	1.1 In Camera Board Discussion	Board met In Camera 6.05pm to 6.15 pm.			
	1.3 Interests and Conflicts Disclosure Log	Nil recorded in relation to agenda items.			
	1.4 Confirmation of previous Minutes	Minutes confirmed.			
	1.5 Actions from previous Minutes	Action Items reviewed and confirmed.			
	1.6 Notification of Other Business	Nil.			
2.	PRESENTATIONS TO THE BOARD				
	2.1 Medical Workforce	The Board noted an overview of the Rural Health Workforce Strategy and current			
	2.1.1 Long Term Strategy:	consultation on a draft Medical Workforce Plan, and an update on the progress of the			
	Rural Health Workforce Strategy –	Northern Eyre Peninsula Health Alliance (NEPHA) in developing a business case to seek additional resources to develop new medical models for the area.			
	Draft Medical Workforce Plan & Consultation	The Board also noted opportunities presented by telehealth technology and an example from another Australian jurisdiction of attracting doctors to rural and remote			
	2.1.2 Short Term Strategy:	locations.			
	Northern Eyre Primary Health Alliance Update				
3.	STRATEGIC DISCUSSION				
	3.1 Ceduna Birthing Services	 The Board noted a paper on the current status of birthing services at Ceduna and ongoing work to secure medical and nursing staff, and approved the development of a plan setting out options to come back to the Board for consideration in February 2020. The Board sought further information about risk management strategies and agreed to an approach to minimising risk, until further information had been considered. 			

4.	FOR DECISION	
	4.1 For major strategic decision	
	4.1.1 Risk Appetite Statement	 The Board approved a survey to test the risk appetite of each Member, to inform the development of the Board's Risk Appetite Statement.
	4.1.2 Rural Support Service Resolutions	The Board approved the resolutions as proposed:
		 That the proposed in-principle budget for the Rural Support Service in 2019-20 be endorsed;
		 That subject to the agreement of all six regional Local Health Network Governing Boards, the Governing Board of Eyre and Far North Local Health Network agrees to:
		 contribute 12.1 percent of the total Rural Support Service expenditure (net of revenue from other sources) in the 2019-20 financial year. direct the Management Oversight Committee to provide a quarterly report to the Chairs Committee of financials, focusing on expenditure as against budget, and a report of the developing plan to reduce future expenditure, with the first report to be provided by December 2019. direct the Management Oversight Committee to provide advice on the funding allocation methodology for the next financial year.
	4.1.3 Audit and Risk Committee Independent Chair Appointment	 The Board approved offering the independent Chair of the Board's Audit and Risk Committee position to an external appointee, Onno van der Wel, while noting he would not be available until early October and approved Board Member, Chris Sweet, to chair the first meeting of that Committee in his absence.
5.	MATTERS FOR DISCUSSION	
	5.1 Chief Executive Officer Report	The Board noted the report.
	5.1.1 Eyre and Far North LHN Performance Report	 The Board noted the report and sought that reporting further evolve through the Board and Executive Finance and Performance Committees.
	5.1.2 Defined Officer Training for Board Members	 The Board noted that each Member is responsible for completing Defined Officer training by 30 September 2019.

5.2	Finance Report	•	The Board noted that finance and activity reporting for July 2019 had been suspended by the Department for Health and Wellbeing (DHW), and that EFNLHN's 2019-20 Budget was still in the process of being finalised.
5.3	Committee Minutes		
	5.3.1 Finance, Performance and Asset Management Committee update	•	Committee Chair M. Smith reported that the Committee had held its first meeting, approved Terms of Reference, amended its title to Finance and Performance Committee, agreed to the appointment of a consumer representative and started consideration of a new approach to performance reporting.
	5.3.2 Audit and Risk Committee update	•	Committee Member C. Sweet referred the Board to Item 4.1.3.
	5.3.3 Clinical Governance Committee update	•	Committee Chair D. Mills confirmed that the Committee's first meeting was being scheduled and Terms of Reference had been drafted for the Committee's consideration.
	5.3.4 Consumer, Community and Clinician Engagement Committee update	•	Committee Co-Chairs B. Green and J. Siviour confirmed that the Committee's first meeting had been scheduled and that discussions were being held with the Presiding Members of the six Health Advisory Councils in the Eyre and Far North, who would be invited to join the Committee.
5.4	Chairperson's Update	•	The Board noted the report.
6. OT	HER BUSINESS		
6.1	Items raised at 1.6	•	Nil
7. MA	TTERS FOR NOTING		
7.1	Major Correspondence	•	The Board noted correspondence from the Health Consumers Alliance of South Australia and agreed that the Board's Consumer, Community and Clinician Engagement Committee should invite the Alliance to present to them.
7.3	Board Calendar Update	•	Nil
8. ME	ETING FINALISATION		
8.1	Review actions to be taken	٠	Action Items updated.

8.2 Decisions/items for public disclosure	Nil for this meeting.
8.3 Meeting Evaluation	The Board agreed to trial an application (app) to provide meeting feedback.
8.4 Agenda items for next meeting	 Eyre and Far North Local Health Network's response to the Rural Health Workforce Strategy's consultation on a draft Rural Medical Workforce Plan. Progress with the Northern Eyre Primary Health Alliance business case. Eyre and Far North Local Health Network Budget 2019-20 and Service Agreement 2019–20. Ceduna Birthing Services planning update.
8.5 Meeting Close	• 9.00 pm.
Next Meeting: Thursday 26 September 2019 Coober Pedy Hospital 4.00pm – 7.00pm	

Minutes approved

Mario

Michele Smith. Chair, Eyre and Far North Local Health Network 26 September 2019