

# BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

## GOVERNING BOARD MEETING NUMBER 19

Friday 26 March 2021

Gawler Health Service

Members	Name	Item
Chair	Carol Gaston	All
Member	Pru Blackwell	All
Member	Kevin Cantley	All
Member	Judy Curran	2.1-2.2, 3.2, 4.1-4.9, 5.1-5.4
Member	Greg Russell	All
Member	Roger Sexton	All

Executive	Name	Item
Chief Executive Officer	Rebecca Graham	All
Clinical Director, Mental Health (Acting)	Ruth McPhail	All
Director Aboriginal Health	Peter Taylor	2.1-5.4
Director Corporate Services	Daniel Panic	1.1-1.6, 2.2-5.4
Director People and Culture	Mandy Palumbo	All
Director Service Development	Alison King	All
Director Strategy and Governance	Kylie Williams	All
Executive Director Community & Allied Health	Brett Webster	All
Executive Director Finance Services	Lis Wilson	All
Executive Director Medical Services	Sharon Morton	All
Executive Director Nursing & Midwifery Services (Acting)	Amy Lee	All
Implementation Manager, Rural Health Workforce Strategy	Kelly Borlase	All

Visitors	Name	Item
Director, Digital Strategy, Digital Health SA	Alistair McDonald	2.2
Chief Digital Health Officer	Bret Morris	2.2
Customer Account Manager, Digital Health SA	Chen Atkinson-Hoo	2.2
Manager, SA Digital Telehealth Network, SA Health	Abdel Bassel	2.2
Culturalchemy	Tanya Lehmann	2.1

Apologies	Name
Member	Jeff Fuller

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

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<b>1</b>	<b>Opening</b>	<b>Minutes</b>
1.1	<b>In-Camera Board Discussion</b>	
1.2	<b>Acknowledgement of Country</b>	CG on behalf of the Board, made the Acknowledgment to Country.
1.3	<b>Welcome and Apologies</b>	Apologies noted.
1.4	<b>Interests and Conflicts Disclosure Log</b>	The Board noted the Interests and Conflicts Disclosure Log.  R Sexton advised that he has joined the Board of GPEx.
1.5	<b>Confirmation of Previous Minutes</b>	The Board resolved that the February 2021 minutes be endorsed as an accurate record with the proposed amendments.
1.6	<b>Actions Arising from Previous Meeting (Action List)</b>	Noted.
<b>2</b>	<b>Strategic Discussion</b>	<b>Minutes</b>
2.1	<b>Stewardship of Leadership and Culture</b>	The Board discussed the 2021 BHFLHN Leadership and Culture Program and agreed to: <ol style="list-style-type: none"> <li>1. Strategic facilitation to explore how the Board will fulfil its stewardship role.</li> <li>2. Board performance review.</li> <li>3. CEO performance review.</li> <li>4. Develop a measurement of culture.</li> </ol> The Board requested a flow chart with a timeline and strategies for implementation.
2.2	<b>Digital Health Maturity</b>	The Board noted the update as provided by Digital Health SA (DHSA).  The Board requested a letter of thanks be sent to Ken Kirkland, Director, Technology and Infrastructure, Digital Health SA for his support with site improvement visits.  The Board agreed that a meeting should occur between Digital Health SA and the CEO to discuss a roadmap for the rollout of strategies and indicative costs.
2.3	<b>LHN Governance Capability Self-Assessment</b>	The Board noted the Local Health Network Governance Capability Self-Assessment.  The Board requested that Executive re-assess areas where a score was recorded of five or below in September 2021 to determine if improvements have occurred.

<b>2</b>	<b>Strategic Discussion</b>	<b>Minutes</b>
<b>2.3</b>	<b>Facilities Management</b>	<p>The Board noted the Across Government Facilities Management Agreement (AGFMA) Future Operating Model presentation as provided by Tony Braxton-Smith Chief Executive for the Department for Infrastructure and Transport (DIT).</p> <p>The Board noted the email from the Strategic Property and Facility Consultant SA Health and Across Government Services Reform DIT defining Core Assets and there being limited flexibility with their definition and inclusion.</p> <p>The Board agreed that the CEO would formally invite Executive from the DIT Across Government Facilities Management Agreement (AGFMA) Reform Team and the Department for Health and Wellbeing (DHW) Infrastructure directorate to the April 2021 meeting to talk to the proposed AGFMA reform and implications for BHFLHN, with a cc to the Chief Executive of the Department for Health and Wellbeing.</p>
<b>3</b>	<b>For Decision</b>	<b>Minutes</b>
<b>3.1</b>	<b>Budget Principles</b>	<p>The Board approved the Budget Principles and Timetable for the Budget Allocation process for 2021/22 allocation.</p> <p>The Board requested that an additional task be added to the timetable to assess the outcomes of the commissioning bid process.</p>
<b>3.2</b>	<b>Prudential Compliance Liquidity Management Strategy</b>	The Board approved the 2020/21 BHFLHN Refundable Deposit Liquidity Strategy.
<b>4</b>	<b>For Noting</b>	<b>Minutes</b>
<b>4.1</b>	<b>CEO Report</b>	<p>The Board noted the CEO report.</p> <p>The Board requested an information briefing about Priority Care Centres.</p>
<b>4.2</b>	<b>Finance Report</b>	<p>The Board noted the Finance Report for February 2021.</p> <p>The Board requested that correspondence be sent to Shared Services seeking assurance about controls to prevent late invoicing by the South Australian Ambulance Service (SAAS).</p> <p>The Board agreed to maintain a register of financial related issues that impact upon BHFLHN budget management.</p>
<b>4.3</b>	<b>COVID-19 Vaccination Update</b>	The Board noted the update regarding COVID 19 vaccination.

<b>4</b>	<b>For Noting</b>	<b>Minutes</b>
4.4	<b>Quality Risk and Safety Report</b>	The Board noted the Quality, Risk and Safety (QRS) Report, March 2021.
4.5	<b>Work Health and Safety Report</b>	The Board noted the information contained in the Work Health Safety and Injury Management due diligence quarterly data report as at 31 December 2020.  The Board approved the revised quarterly reporting schedule to ensure the most recent reports are provided in the revised report format.
4.6	<b>Rural Support Service</b>	The Board noted the Rural Support Service KPI Report and that the first meeting of the RSS Governance meeting occurred on 22 March 2021.
4.7	<b>Performance Report</b>	The Board noted the March 2021 Performance report.
4.8	<b>Media</b>	The Board noted the media that has occurred in the past four weeks relevant to BHFLHN.
4.9	<b>Correspondence</b>	The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair.  The Board requested a bi-annual report about Freedom of Information compliance.
<b>5</b>	<b>Tier 1 Committees</b>	<b>Minutes</b>
5.1	<b>Audit and Risk</b>	The Board noted the summary.
5.2	<b>Clinical Governance</b>	The Board noted the verbal summary.
5.3	<b>Consumer and Community Engagement</b>	The Board noted the summary.  The Chair, P Blackwell acknowledged that the Senior Community Engagement Advisor, S Holst is finishing employment with BHFLHN on 31 March 2021 and offered a vote of thanks for the work that has occurred in the development of the Consumer and Community Engagement Strategy.
5.4	<b>Rural Support Service Governance</b>	The Board noted the verbal summary.
<b>6</b>	<b>Deep Dives</b>	<b>Minutes</b>
		Nil.

<b>7 Other Business</b>		<b>Minutes</b>
<b>7.1 Independent Committee Chairs</b>	The Board agreed that independent committee chairs would attend Board meetings, as required, to provide an update.	
<b>7.2 Barossa Hospital Business Case</b>	The Board were advised that the project is now listed in the 'Capital Intentions Statement 2021', by Infrastructure SA. This Statement "identifies major infrastructure projects or programs, which .....should be given specific consideration or implemented ..... as a priority within the next five years".	
<b>Governing Board Activities</b>		
<ul style="list-style-type: none"> <li>• Meeting with Gawler Health Advisory Council Members.</li> <li>• Meeting with local General Practitioners.</li> <li>• Meeting with local Staff Members.</li> <li>• Tour of Gawler Health Service.</li> </ul>		
<b>Meeting Close</b>		
<b>Next Meeting</b>	Friday 23 April 2021.	

Minutes Approved



Carol Gaston AM  
Chair - Barossa Hills Fleurieu Local Health Network Governing Board  
23 April 2021