



**Government  
of South Australia**

**Southern Adelaide Local Health Network  
Health Advisory Council  
2018-19 Annual Report**

Southern Adelaide Local Health Network  
Flinders Medical Centre, Flinders Drive, Bedford Park SA 5042

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To:

Hon. Stephen Wade MP

Minister for Health and Well-being

This annual report will be presented to Parliament to meet the statutory reporting requirements of *section 17 of the Health care Act 2008 (the Act)* and the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the Southern Adelaide Local Health Network Health Advisory Council by:

Adjunct Professor Susan O'Neill

Chief Executive Officer

Date 21. AUGUST 2019

Signature



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## Overview: about the agency

### Our strategic focus

The Southern Adelaide Local Health Network (SALHN) Health Advisory Council Inc. (HAC) was established by the South Australian Minister for Health (the Minister) to undertake an advocacy role on behalf of the community and to provide advice to the Minister and the SALHN in relation to health matters, amongst other functions.

In accordance with the requirements of section 17 of the *Health Care Act 2008* (the Act), the HAC has been governed by a Constitution determined by the Minister.

Full details of the HAC functions are contained in the Constitution, guided by the Act, and on establishment (and with these key guiding documents in mind) the HAC established a Terms of Reference to guide it in practically undertaking its day to day business.

The SALHN HAC has been very mindful of the fact that it is an advisory group and that it is limited to providing advice on a range of functions, and has not had a governing or decision making role.

### Our objectives

The HAC has undertaken an advocacy role on behalf of the community, to provide advice and to perform other functions.

### Key strategies and their relationship to SA Government objectives

Key strategy	SA Government objective
The HAC has undertaken an advocacy role on behalf of the community, to provide advice and to perform other functions.	Advocacy on behalf of the community

Further information is available on the SALHN internet page <http://www.sahealth.sa.gov.au/salhn>

### Our organisational structure

The SALHN HAC has undertaken an advocacy role on behalf of the community and has provided advice in relation to health matters and other functions to the Minister and SALHN.

The SALHN HAC members were appointed by the Minister with an appropriate mix of skills and expertise required to oversee and provide guidance to SALHN.

The composition of the SALHN HAC is illustrated below:

<b>Position</b>	<b>Name</b>	<b>Role</b>
<b>Presiding Member</b>	Mrs Rosina Hislop	Chair
<b>Hospital/Health Service Management</b>	Mr Scott Williams	Council Member
<b>Hospital/Health Service Management</b>	Mr Anthony Francis	Council Member
<b>Business/Financial Management</b>	Ms Karen Pienaar	Council Member
<b>Clinical</b>	Dr Diana Barrington	Council Member
<b>Health Consumer Advocate</b>	Ms Rachel Bishop	Council Member

### **Changes to the agency**

During 2018-19 there were the following changes as a result of the introduction of SA Health governance reforms:

- The HAC ceased meeting after February 22, 2019 and transitioned advisory functions to the SALHN Transition Board.

### **Our Minister**

The Hon Stephen Wade MP is the Minister for Health and Well-being. The Minister oversees the following portfolios:

- Health
- Ageing
- Mental Health and Substance Abuse

### **Our Executive team**

Not applicable

### **Legislation administered by the agency**

Not applicable

### **Other related agencies (within the Minister's area/s of responsibility)**

Southern Adelaide Local Health Network

## The agency's performance

### Performance at a glance

The SALHN HAC has undertaken an advocacy role on behalf of the community and has provided advice in relation to health matters and other functions to the Minister and SALHN.

### Agency contribution to whole of Government objectives

Key objective	Agency's contribution
More jobs	The SALHN HAC has undertaken an advocacy role on behalf of the community and has provided advice in relation to health matters and other functions to the Minister and SALHN.
Lower costs	The SALHN HAC has undertaken an advocacy role on behalf of the community and has provided advice in relation to health matters and other functions to the Minister and SALHN.
Better Services	The SALHN HAC has undertaken an advocacy role on behalf of the community and has provided advice in relation to health matters and other functions to the Minister and SALHN.

### Agency specific objectives and performance

Agency objectives	Indicators	Performance
The SALHN HAC has undertaken an advocacy role on behalf of the community and has provided advice in relation to health matters and other functions to the Minister and SALHN.	Nil	Not assessed

### Corporate performance summary

Not applicable

## Employment opportunity programs

Program name	Performance
Nil	The SALHN HAC has undertaken an advocacy role on behalf of the community and has provided advice in relation to health matters and other functions to the Minister and SALHN.

## Agency performance management and development systems

Performance management and development system	Performance
The SALHN HAC has undertaken an advocacy role on behalf of the community and has provided advice in relation to health matters and other functions to the Minister and SALHN.	Not assessed

## Work health, safety and return to work programs

Program name	Performance
The SALHN HAC has undertaken an advocacy role on behalf of the community and has provided advice in relation to health matters and other functions to the Minister and SALHN.	Not assessed

Workplace injury claims	2018-19	2017-18	% Change (+ / -)
Total new workplace injury claims	0	0	0
Fatalities	0	0	0
Seriously injured workers*	0	0	0
Significant injuries (where lost time exceeds a working week, expressed as frequency rate per 1000 FTE)	0	0	0

*\*number of claimants assessed during the reporting period as having a whole person impairment of 30% or more under the Return to Work Act 2014 (Part 2 Division 5)*



<b>Work health and safety regulations</b>	2018-19	2017-18	% Change (+ / -)
Number of notifiable incidents ( <i>Work Health and Safety Act 2012, Part 3</i> )	0	0	0
Number of provisional improvement, improvement and prohibition notices ( <i>Work Health and Safety Act 2012 Sections 90, 191 and 195</i> )	0	0	0

<b>Return to work costs**</b>	2018-19	2017-18	% Change (+ / -)
Total gross workers compensation expenditure (\$)	0	0	0
Income support payments – gross (\$)	0	0	0

\*\*before third party recovery

Data for previous years is available at <https://data.sa.gov.au/data/dataset/southern-adelaide-local-health-network-salhn>

### **Executive employment in the agency**

Not applicable

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/7f817a68-6e48-4499-9fe1-adf16b8b5544/resource/d8e486f9-a54e-45b2-8604-d4f23d703880/download/executive-employment-template-salhn-hac.xlsx>

The Office of the Commissioner for Public Sector Employment has a workforce information page that provides further information on the breakdown of executive gender, salary and tenure by agency.

## Financial performance

### Financial performance at a glance

The SALHN HAC has not had an allocated budget and has not incurred any expenditure in the 2018-19 financial year.

Member fees are paid by SALHN, and therefore included in their audited financial statements for the 2018-19 financial year.

### Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

#### Consultancies with a contract value below \$10,000 each

Consultancies	Purpose	\$ Actual payment
Not applicable	Nil	0

#### Consultancies with a contract value above \$10,000 each

Consultancies	Purpose	\$ Actual payment
Not applicable	Nil	0
	Total	0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/7f817a68-6e48-4499-9fe1-adf16b8b5544/resource/c14a3bd1-bdfd-4353-b87d-810d9273b2b6/download/salhn-hac-consultants-template.xlsx>

See also the Consolidated Financial Report of the Department of Treasury and Finance for total value of consultancy contracts across the South Australian Public Sector.

## Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

### Contractors with a contract value below \$10,000

Contractors	Purpose	\$ Actual payment
Not applicable	Nil	0

### Contractors with a contract value above \$10,000 each

Contractors	Purpose	\$ Actual payment
Not applicable	Nil	0
	Total	0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/southern-adelaide-local-health-network-salhn>

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. View the agency list of contracts.

The website also provides details of across government contracts.

## Other financial information

Nil to report

## Other information

The SALHN HAC met six times during 2018-19 to review strategy, key performance indicators and metrics. Key issues discussed during this period include:

### Safety and Quality

The HAC received a range of Safety and Quality reports during the year, including information relating to The Health Round Table data, SA Health SALHN Safety and Quality report, updates on high profile issues noted in media and presentations on SALHN's approach to escalation of care by consumers. At every meeting consideration was given to how SALHN has managed complaints and provided reasonable answers back to people in a reasonable timeframe.

## Consumer Experience and Partnerships/Consumer and Community Engagement

The Partnering with Consumers Advisory Group (PwCAG) met 11 times in 2018-2019. The group developed a Consumer Engagement Strategy, Framework and Priority Plan. PwCAG developed SALHN's new operating principle: 'To listen, act, make better, together'.

### SALHN Accreditation

Australian Commission on Safety and Quality in Health Care NSQHS Standards Accreditation was awarded on 30 March 2017 subject to continuous evaluation and quality improvement until 12 March 2020. Reports during 2018-19 were reviewed by the HAC identifying the continued work undertaken by SALHN to improve quality and safety of clinical practice in preparation for the next Accreditation assessment in November 2019.

### Election commitments

During 2018-19, the HAC was provided regular reports on the progress of key SALHN-relevant election commitments which included:

Title	Policy description
McLaren Vale and Districts War Memorial Hospital	Provide funding to the McLaren Vale and Districts War Memorial Hospital
Paediatric Eating Disorder Service	Establish a dedicated paediatric eating disorder service
Upgrade Noarlunga Hospital - Women's and Children's Hub	Establish a Women's and Children's hub in the Noarlunga Hospital precinct
Upgrade Noarlunga Hospital Midwifery Service	Assess feasibility of basing a Southern Community midwifery service at Noarlunga
Upgrade Noarlunga Hospital - Acute Medical Ward	Establish a new 12-bed acute medical ward at the Noarlunga hospital

## Risk management

### Risk and audit at a glance

Not applicable

### Fraud detected in the agency

Category/nature of fraud	Number of instances
Nil to report	0

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

### Strategies implemented to control and prevent fraud

Health Advisory Councils have specific functions and powers as defined in the *Health Care Act 2008* and the Constitution (for incorporated Health Advisory Councils or Rules (for non incorporated Health Advisory Councils), including actions that cannot be undertaken without the approval of the Minister.

Health Advisory Councils are instrumentalities of the Crown and subject to relevant Department of Treasury and Finance Treasurers Instructions.

The Constitutions/Rules identify the actions to be undertaken in the event of a conflict of interest. All declared conflicts of interest are reported to the Minister for Health through the Southern Adelaide Local Health Network Inc.

Data for previous years is available at:  
<https://data.sa.gov.au/data/dataset/7f817a68-6e48-4499-9fe1-adf16b8b5544/resource/2d2af574-abc2-4e64-b5ee-77358040c869/download/fraud-template-salhn-hac.xlsx>

### Whistle-blowers disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Whistleblowers Protection Act 1993* = 0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/7f817a68-6e48-4499-9fe1-adf16b8b5544/resource/80ae2805-aae1-4780-b65f-c876b454e4b2/download/whistle-blowers-template-salhn-hac-12.xlsx>

## Reporting required under any other act or regulation

Act or Regulation	Requirement
<b>Health Care Act 2008</b>	Part 4 – Health Advisory Councils Division 3 – Related Matters 22 – Annual Report:  (1) A HAC must within 3 months after the end of each financial year, deliver to the Minister a report on the operations of the HAC during that financial year.

### Reporting required under the *Carers' Recognition Act 2005*

*Not applicable*

## **Public complaints**

### **Number of public complaints reported (as required by the Ombudsman)**

A whole of SA Health response is provided in the Department for Health and Wellbeing 2018-19 Annual Report which can be accessed on the SA Health Website

## **Appendix: Audited financial statements 2018-19**

The SALHN HAC has not had an allocated budget. Expenditure relating to Council fees have been paid by SALHN, and therefore included in SALHNs audited financial statements for the 2018-19 financial year.