

**Eyre and Far North Local Health Network
GOVERNING BOARD MEETING MINUTES**

**Thursday 25 February 4.00pm – 7.00pm
Wudinna Hospital + Teams**

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Bruce Green	Member	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Susan Merrett	Executive Director Medical Services EFNLHN	P	All

P = Present, A = Apology, X = Not Present

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 25/02/2021		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 4.00pm, with quorum
	1.1 In Camera Discussion	<ul style="list-style-type: none"> • Due to connectivity issues, item started 4.20pm, finished at 4.40pm
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> • Welcome and acknowledgement of traditional owners. • No apologies.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> • Noted.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> • Confirmed, L. Dunchue seconded, agreement to Minutes being signed by the Chair.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> • Reviewed and confirmed.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> • Nil.
2.	MATTERS FOR DECISION	
	2.1 EFNLHN Integrated Governance Framework	<ul style="list-style-type: none"> • Board reviewed the Framework and approved the proposed resolution: <i>That the Eyre and Far North Local Health Network (EFNLHN) Governing Board reviews and approves the EFNLHN Integrated Governance Framework.</i>
	2.2 EFNLHN Policy and Procedure Framework	<ul style="list-style-type: none"> • Board reviewed the Framework, noting that the LHN could no longer generate policies in its own right but that the Board could mandate procedures to ensure local compliance with system-wide policy. • Board approved the proposed resolution: <i>That the Eyre and Far North Local Health Network (EFNLHN) Governing Board reviews and approves the EFNLHN Policy and Procedure Framework as part of the Board's annual review process.</i>
3.	STRATEGIC DISCUSSION	
	3.1 Port Lincoln Medical Model Update	<ul style="list-style-type: none"> • Board noted: <ul style="list-style-type: none"> ○ risks of service failure caused by an inability to source locums ○ breadth of efforts taken to secure locums and keep services running ○ increase in Category 4 and 5 presentations since the Emergency Department had moved to a 24 hour locum model ○ assurances that the provision of medical services was likely to stabilise as transition arrangements matured and regular locums were sourced.

		<ul style="list-style-type: none"> • Board sought a further report addressing specific risks raised in the first three weeks of transition to the locum model. • Board also noted feedback that had been sent directly to a Board Member and sought clarity on the process for managing information sent directly to them.
	3.2 Aged Care Update	<ul style="list-style-type: none"> • Board noted progress with the development of the SA Health Aged Care Strategy, and that the release of the final report of the Royal Commission was imminent. • Board discussed planning for a strategy session on the development of the SA Health Aged Care Strategy, with a focus on governance models and options.
4.	MATTERS FOR DISCUSSION	
	4.1 Accreditation Update	<ul style="list-style-type: none"> • Board noted the update and make-up of the proposed assessment team and discussed arrangements for attending the opening session on 22 March 2021.
	4.2 COVID 19 Vaccination Rollout Update	<ul style="list-style-type: none"> • Board noted an update by V. Paterson, including that EFNLHN had not been allocated a freezer to manage the Pfizer vaccine and was working with another Local Health Network to effectively manage a tray of vaccines and minimise wastage. • Board also noted that arrangements for General Practitioners to provide vaccinations had not been finalised by the Commonwealth and it was not clear if EFNLHN's three medical practices could register to be part of the vaccination rollout. The Board sought further clarity on the role of GPs in the vaccination rollout.
	4.3 Culture Update 4.3.1 Culture Workshop Planning 4.3.2 Teamgage Update	<ul style="list-style-type: none"> • Board noted plans to host a two-hour culture workshop with the EFNLHN Executive adjacent to the 29 April Board meeting. • Board noted an update about the introduction of monitoring tool, Teamgage, and discussed how information collected could be used to report on the LHN's culture and growth in leadership capability.
	4.4 Chief Executive Officer Report 4.4.1 CEO Report February 2021 4.4.2 EFNLN Performance Report February 2021 4.4.3 EFNLHN Executive Committee Summary February 2021	<ul style="list-style-type: none"> • Report noted. • Report noted. • Summary noted.

4.5	Finance Report 4.5.1 EFNLHN Finance Report February 2021	<ul style="list-style-type: none"> Report noted, discussion about the impact of the COVID vaccination program, which was funded by the Commonwealth but would need to be managed effectively to control costs.
4.6	Board Committees 4.6.1 Finance and Performance Committee 4.6.2 Clinical Governance Committee 4.6.3 Audit and Risk Committee 4.6.4 Consumer, Community and Clinical Engagement Committee	<ul style="list-style-type: none"> Committee Chair L. Dunchue briefed the Board about the Committee's review of EFNLHN-owned medical practices. Minutes Noted. Committee Chair Dr D. Mills briefed the Board about the Committee's monitoring of the COVID 19 vaccination program rollout, and preparation for accreditation. Minutes noted. Committee Member C. Sweet briefed the Board about the Committee's focus on risk and the Port Lincoln Medical Model. Minutes noted. Committee Co-Chair J. Siviour briefed the Board about the annual HAC Combined Conference, which had been held earlier in the day at Wudinna. Minutes noted. Board noted that recruiting Health Advisory Council members continued to be a challenge.
4.7	Chairperson Update	<ul style="list-style-type: none"> Update noted.
4.8	Port Lincoln Services Planning Project Update	<ul style="list-style-type: none"> Report noted, final project report to be completed by April Board meeting.
6.	MATTERS FOR NOTING	
6.1	Major Correspondence	<ul style="list-style-type: none"> Noted.
6.2	Board Calendar Update	<ul style="list-style-type: none"> Board noted that the annual Board Calendar has been revised in line with commissioning timetable.
7.	OTHER BUSINESS	
7.1	Other Business from Item 1.6	<ul style="list-style-type: none"> Nil.
8.	MEETING FINALISATION	
8.1	Review actions to be taken	<ul style="list-style-type: none"> Noted.

	8.2 Meeting Evaluation	<ul style="list-style-type: none">• Meeting evaluation conducted, noted that connectivity at Wudinna Hospital an issue.
	8.3 Agenda items for next meeting	<ul style="list-style-type: none">• Noted
	8.4 Meeting Close	<ul style="list-style-type: none">• 6.59pm.
Next Meeting: 25 March 2021 Via Zoom, 4.00pm – 7.00pm		

Minutes approved



Michele Smith.
Chair, Eyre and Far North Local Health Network
25 March 2021