

Minutes for Yorke and Northern Local Health Network Governing Board

02/02/2022 | 09:30 AM - 03:00 PM - AUS Central Time

via TEAMS

Membership (6)

John Voumard; Julianne Badenoch; Glenise Coulthard; Liz Malcolm; John O'Connor; David Banham

Regular Attendees: Roger Kirchner, Chief Executive Officer; Vincent Bellifemini, Chief Finance Officer and Kim Maurits, A/Director Governance and Leadership Support

Agenda

Meeting opened at 9.37AM and was held via TEAMS only due to COVID-19 restrictions

Breaks were taken at 10:45am - 10:50am and 12:30pm - 12:45pm

Welcome, Acknowledgement of Country and Apologies

The Chair welcomed members, advised members that L. Malcolm and G. Coulthard will be delayed and read the Acknowledgement of Country.

L. Malcolm joined 9.45am and G. Coulthard joined 11:11am.

Conflict of Interest Declaration

Nil conflict with agenda items were declared. The Chair advised he is currently acting professionally for Goyder's Line Medical Centre and this was noted.

In Camera Session

An in-camera session was held with Board members only from 3:05pm - 3.52pm noting proposed amendments to the Governing Board Charter Volume 2 were discussed in addition to the Board re-affirming previous comments regarding the proposed YNLHN organisational structure.

Minutes of Previous Meeting: 1 December 2021

The minutes of the previous meeting were accepted and approved by all members present with minor amendments noted. Amended minutes to be signed and dated by Chair.

Meeting Evaluation: 1 December 2021

The Board discussed the effectiveness of current evaluation process and all agreed items for noting will be taken as read, and members to notify the Board Secretariat if any items for noting require discussion to ensure this occurs.

Action List

The action list was discussed, and an updated list will be distributed with the endorsed minutes of this meeting.

The updated Chief Finance Officer actions from the previous meeting held 1 December 2021 were addressed under agenda item 12.5

Presenters / Visitors

Arrin Wislang, Clinical Services Manager, RSS Palliative Care and Oncology Project

The Board received a presentation regarding current projects led by the RSS in regional oncology and palliative care to meet national guidelines with a focus on quality and workforce impacts for smaller regional sites which receive a large volume of patients.

Key points included:

- YNLHN specific volume was discussed, noting there has been an increase in oncology FTE which has been positive.
- YNLHN project outcomes are recommendations of proposed structure of cancer services and proposed resource levels, noting a commissioning bid has been submitted.
- Full proposal from A. Wislang will be submitted to the Board at a later date.

Judy O'Sullivan, Director Mental Health, YNLHN

The Board received a presentation from Judy who provided an overview of her background, role and current priorities of the Mental Health Directorate.

Matters for Decision

8.1 YNLHN Organisational Structure Stage 1

The Board does not endorse the implementation of the ZED Proposal organisational structure for Executive/Senior Management dated 15.10.2021.

The Board re-affirmed its support given on 1.12.2021 that the CEO should advance the classification and appointment of a Deputy CEO and an Executive Director of Corporate Services, and noted the CEO will circulate to Board members the position descriptions submitted to the DHW for classification

ACTION: CEO to provide the two draft role descriptions and provide an updated paper for March meeting

8.2 AGFMA Withdrawal

Discussion occurred regarding the proposal to fully withdraw from the Ventia agreement and the Board sought confirmation of the process steps. The Board is seeking this assurance prior to signing the Service Level Agreement and requested the CEO will confirm process to withdraw with Department for Health and Wellbeing

The Board noted that YNLHN operational staff will operate outside the Ventia agreement where the risks of not doing so are unacceptable to the Board.

ACTION: CEO to confirm the process with DHW and commence withdrawal process

Board Committee Reports for Noting

9.1 Audit and Risk Board Committee meeting minutes 25.11.2021 were noted

9.2 Aged Care and Disability Services Committee meeting minutes 14.12.2021 were noted

9.3 Consumer and Community Engagement Committee minutes 15.12.2021 were noted

9.4 Clinical Governance Board Committee Minutes 16.12.2021 were noted

9.5 Finance and Performance Meeting minutes 15.12.2021 were noted

9.6 Strategic Medical Advisory Meeting (SMAC) Minutes 18.1.22 were noted with minor amendments to be addressed as discussed.

Lunch Presentation 12:00pm Andrew Taylor A/EODON Port Broughton

A. Taylor joined the meeting virtually and provided an overview of his role and experience and highlighted the current priorities for Port Broughton and Crystal Brook hospitals.

Strategic Discussion

11.1 Deep Dive - YNLHN Clinical Service Planning

The Board received a presentation on Clinical Service Planning projects within the LHN.

The Board sought assurance that an Aboriginal consumer representative will be invited to sit on the Steering Group.

The Board are interested in exploring partnership opportunities with Northern Adelaide Local Health Network and Central Adelaide Local Health Network to support clinical service planning

Matters for Information and Discussion - Standing Items

12.1 CEO Report

The Board noted the CEO report.

12.2 Board Chair Report (verbal)

The Chair provided a verbal report on current matters of interest to the Board, including progression of medical services for Peterborough community from Goyder's Line Medical practice.

12.3 COVID-19 Response update

The Board received an update on the current YNLHN response to COVID-19 and active case numbers in the LHN.

12.4 YNLHN COVID-19 Vaccination Status

The Board noted current vaccination statistics

12.5 and 12.6 YNLHN Financial Reporting

The Board noted the financial reports and the change in end of year projection. The Board requested that further analysis on expenditure increases and activity occurs at the Finance and Performance Board Committee.

12.7 Performance Report

The Board noted the report and discussed KPI improvements needed in Accident and Emergency flow, Annual Leave and Professional Development Reviews.

Considerable discussion occurred regarding increased focus on KPI's at future meetings and improving reporting data to provide a deeper analysis on Tier 1 KPI's initially.

12.8 EDMS Report January 2022

The Board discussed the brevity of the report and requested the Executive Director Medical Services attend future meetings for this agenda item and respond to Board queries.

12.9 Quality Report July-December 2021

The Board noted the report and agreed to Obstetric reporting being monitored at Clinical Governance Board Committee.

12.10 Community Health Escalation Framework for Home Care Workers

The Board noted the framework and agreed to forward to Clinical Governance Committee for noting and information.

12.11 Hammill House Provider Assist Report

The Board was advised a report will be available for the next meeting

12.12 NDIS Dashboard Report

The Board noted the report.

12.13 SIRS Report

The Board was advised a report was unavailable.

12.14 Board Annual Work Plan 2022

The Board approved the Annual Work Plan and requested it be distributed.

12.15 Aged Care Royal Commission Update

The Board agreed that this is managed in Operational Aged Care Committee and is no longer a standing agenda item for the Board.

12.16 RSS Governance Committee Briefing RHWS

The Board noted the paper

12.17 Memorandum of Understanding Rural General Practitioners (SA)

The Board noted the Memorandum of Understanding and the item was briefly discussed.

Correspondence to Chair

13. The Board noted the correspondence received, addressed to the Board Chair in the past four weeks.

The Board noted correspondence received from the Chief Executive, Department for Health and Wellbeing regarding the reappointment of Board members with terms expiring 30 June 2022.

The Board noted the invitation from the Chief Executive, Department for Health and Wellbeing for the Chair to attend Rural Health Workforce Strategy Summary launch in Clare.

Other Business

14. The Board agreed to a celebratory event with Balaklava staff in March, at the suggestion of the Chief Executive Officer, noting face to face meetings may be impacted by COVID.


The Board were advised a Board member will sit on the SA Health Aged Care Reform Steering Committee.

Meeting Close

The meeting closed at 3.52pm

Next meeting is 2 March 2022 at Balaklava Hospital (COVID permitting)

Approved on 2 / 3 / 2022



John Voumard
YNLHN Governing Board Chair