Flow chart – communication with community / Inpatient Clozapine coordinators

Inpatient Doctor considers consumer for Clozapine

Consumer on clozapine is admitted to ward

Doctor discusses with community treating team decision re clozapine commencement

CSC ensures the community Clozapine Coordinator is advised of admission.

All base line observations and blood tests are completed prior to clozapine commencement

Inpatient coordinator ensures Inpatient pharmacist aware of admission

All relevant clozapine documentation is completed

Community coordinator sends completed transfer form and relevant clozapine documentation to inpatient ward

Consumer is commenced on Clozapine

In patient team continues to complete relevant clozapine documentation during inpatient admission

CSC ensures that the relevant community coordinator is advised of new commencement within 48 hrs

Standard clozapine forms are completed in full

When consumers planned discharge date is known CSC ensures the community coordinator is contacted

Inpatient coordinator arranges appropriate amount of medication to be dispensed in consultation with pharmacy

Community coordinator arranges doctors appointment and advises ward of appointment time

CSC and Doctor ensure transfer form is completed and ensures copies of **all** clozapine related documentation is sent to community coordinator

CSC ensures that the consumer is given community appointment details before they leave ward