

MINUTES | Governing Board Meeting Number 59

Date Thursday, 24 April 2025
Location 16 Gawler Street, MOUNT BARKER

Position	Name	Item ¹	Position	Name	Item ¹
Chair	Jim Hazel (JH)	All	Executive Director, Finance and Business Development	Rose Dickinson (RD)	All
Deputy Chair	Helena Williams (HW)	All	A/Executive Director, Nursing and Midwifery	Annie Price (AP) Amy Lee (AL)	Proxy
Member	Rosey Batt (RB)	All	Director, Strategy and Governance	Tania Scally (TS)	All
Member	Pru Blackwell (PB)	All	Clinical Director, Mental Health Services	Brian McKenny (BM)	All
Member	Greg Russell (GR)	All	Secretariat, Strategy and Governance	Tanya Jarvis (TJ)	All
Member	Helen Tedesco (HT)	All	Director, Nursing and Midwifery, Strathalbyn	Orinda Wells (OW)	Item 1.9
Member	Alex Zimmermann (AZ)	Apology	Interim Director Aboriginal Health, Strategy & Innovation	Jenaya Schmid	Item 5.4
Chief Executive Officer	Bronwyn Masters (BM)	All	A/Director of Nursing – Care of the Older Person	Lisa Fidock (LF)	Item 4.4
A/Executive Director, Operations	Kylie Williams (KW) Chrissie Isaksson (CI)	Proxy	RSS – Executive Director	Debbie Martin (DM)	Item 5.2
			Director, NMBH Development	Rachel Campanella (RC)	Item 5.3

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

Item	Discussion	Responsible Member
1 OPENING		
1.1 In-Camera Board Discussion		
1.2 Welcome and Apologies	Noted apologies from A Zimmermann, K Williams, A Price.	
1.3 Acknowledgement of Country	G Russell made an Acknowledgement to Country.	GR
1.4 Interests and Conflicts Disclosure Log	Noted.	
1.5 Confirmation of Previous Minutes	The Board resolved that the amended minutes of the previous meeting held on 27 March 2025 were accepted as a true and accurate record. ACTION <ul style="list-style-type: none"> CGC Report Item 2.1 to be amended to reflect status of clinical risks. 	TS
1.6 Actions Arising from Previous Meeting	The Board noted the actions arising from the previous meeting. ACTION <ul style="list-style-type: none"> Meeting with DHW to discuss SA Health Strategic Plan to be scheduled with Chair, Deputy Chair and CEO. CIP update to be provided to Board following Leadership Forum. 	TS TS


¹ Denotes which agenda items the member is attending for this meeting.
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Item	Discussion	Responsible Member
	<ul style="list-style-type: none"> Amend Actions Register to include action to prepare advice on asset sustainment for Board Chair meeting on 23 June 2025. Tier 1 Committees and Governing Board meeting draft minutes to be distributed to members as per the respective TOR requirements. 	TS TS
1.7 Board Calendar	Noted.	
1.8 Consumer Story	O Wells shared a consumer story of an elderly male patients journey to successful transition to long term care at Strathalbyn, following barriers to find appropriate care options.	OW
2 TIER 1 COMMITTEES		
2.1 Audit Risk Governance (ARC)	<p>G Russell, Chair ARC presented the 15 April 2025 minutes and noted the following:</p> <ul style="list-style-type: none"> Asset Condition Deep Dive to be held in June 2025 Contract Management Deep Dive to be held in June 2025 6 monthly People and Culture (P&C) reporting and focus on onboarding improvements Financial Compliance and Statutory Obligations SA Government Climate Change targets and opportunity for BHFLHN to promote carbon credentials BHFLHN audit compliance activities currently being undertaken following Bentleys Timesheet Audit new Primary Health Care risk was approved by ARC. <p>A further discussion was held regarding P&C report and psychosocial wellbeing of staff, noting BHFLHN's use of Flourish and a range of organisational development activities.</p> <p>ARC Chair sought Board advice on ARCs role in monitoring BHFLHN financial position. The Board confirmed ARC's role was focused on financial compliance and statutory obligations with the BHFLHN financial position to continue to be overseen by the Governing Board.</p>	GR
2.2 Rural Support Service Governance (RSS)	<p>P Blackwell, presented the 12 March 2025 minutes and noted the following:</p> <ul style="list-style-type: none"> RSS Mock Desktop Accreditation underway Progress of RSS Alignment Project. 	PB
3 CEO REPORT		
3.1 CEO Update	<p>The Board noted the CEO report from B Masters and discussed the following:</p> <ul style="list-style-type: none"> Progress of Kapunda Review noting discovery phase almost complete, and review anticipated to be completed mid-year. Project commenced to explore options for continuity of ED services in Barossa with options being explored by working group. Status of KI Election Commitment and CSSD at SFHS. Approach to targeted overseas recruitment campaign. Update on Mental Health Improvement Project. BHFLHN opting out of centralised medical credentialing process and Clinical Governance Cttee taking lead on readiness activities include transition timeframes. Approach to delivering SA Government carbon targets and opportunities to target clinical waste discussed as well as DHW work being undertaken to develop tools to count carbon targets. 	BM

Item	Discussion	Responsible Member
	<p>ACTION</p> <ul style="list-style-type: none"> Outcomes from Kapunda Review and long-term sustainability strategy to be presented to Board in July 2025. Brief to be prepared for Minister for Health and Wellbeing on findings from Barossa Continuity of ED Services Project, noting interim strategy and recommendations from Working Group anticipated in May 2025. BHFLHN to await further advice from DHW on carbon counting. Reporting against Carbon Emission Reduction Targets to be overseen by ARC. 	<p>SM</p> <p>SM</p> <p>DP</p>
4	Strategy & Planning	
4.1	2025 Winter Plan	The Board noted the 2025 Winter Plan presentation.
4.2	RSS Realignment Project	The Board noted the RSS Realignment Project Report as tabled.
4.3	Aged Care Feasibility Report	<p>The Board noted the draft feasibility report and discussed the alignment with comparable services across SA.</p> <p>ACTION</p> <ul style="list-style-type: none"> BHFLHN to discuss required remediation work with facility owner. BHFLHN to progress recommendations and updated Board in May 2025, with CEO to keep Minister for Health and Wellbeing informed of status of project, including key risks.
4.4	Aged Care Reform Board Directors Responsibilities	<p>The Board noted the current Board Director responsibilities as tabled. The AICD Governing for Quality Aged Care Directors Guide, recently released was also discussed. The following was noted:</p> <ul style="list-style-type: none"> additional training for Board Directors will be required to meet obligations under the Provider Duty, Code of Conduct and Statement of Rights as a provider of aged care services when the reforms are introduced. further work required to provide assurance against existing duty of care obligations outlined in Aged Care Act. <p>ACTION</p> <ul style="list-style-type: none"> Identify additional training for Board Directors to meet their obligations under the Provider Duty, Code of Conduct and Statement of Rights as a provider of aged care services when CwIth Aged Care reforms are introduced later in 2025. Aged Care Annual Operators Report to be added to the reporting calendar to ensure approval by Governing Board prior to submission.
4.5	FY26 Service Agreement	<p>The Board noted the proposed amendments to the FY26 Service Agreement and reporting mechanisms to Tier 1 or Governing Board.</p> <p>ACTION</p> <ul style="list-style-type: none"> Child Protection requirements outlined in FY26 Agreement to be added to Governing Board obligations.
5	GENERAL	
5.1	Financial Reporting	<p>The Board noted the Finance Report and discussed the following:</p> <ul style="list-style-type: none"> Gumeracha / Mount Pleasant change in funding approach. Community Aged Care funding changes will require new contracts to be established as well as new pricing structures for clients. Care minute audit undertaken at Kapunda Homes.

OFFICIAL

Item	Discussion	Responsible Member
	<ul style="list-style-type: none"> Progress of ABF funding conversion for mental health service. <p>ACTION</p> <ul style="list-style-type: none"> Aged Care benchmarking to be added to financial reports going forward. 	RD
<p>5.2 Rural Support Service (RSS) ED Report</p>	<p>The Board noted the report from D Martin and discussed the progress of the following:</p> <ul style="list-style-type: none"> RSS Realignment Project RSS Mock Accreditation Assessment (report to be tabled via CGC) Medical Credentialing SEM Trial 	DM
<p>5.3 Mt Barker Redevelopment Update</p>	<p>The Board welcomed the new MBH Project Director Rachel Campanella and received a verbal and video tour of the NMBH site.</p>	RC
<p>5.4 Closing the Gap</p>	<p>The Board noted the Closing the Gap report. Further discussion was held on the work being undertaken and ways to evaluate and promote successes.</p> <p>ACTION</p> <ul style="list-style-type: none"> Closing the Gap reporting to be matured to include a baseline and appropriate goals. 	<p>JS</p> <p>JS</p>
<p>5.5 Correspondence</p>	<p>The Board noted the correspondence received, addressed to the Board Chair, and sent from the Board Chair in the four-week period. A further discussion was held regarding RAC residents and vaccines.</p> <p>ACTION</p> <ul style="list-style-type: none"> CGC reporting to include vaccination for aged care residents. 	<p>TS</p> <p>AP</p>
<p>5.6 Media</p>	<p>The Board noted the media that had occurred in the four-week period relevant to BHFHN.</p>	TS
<p>6 Other Business</p>	<p>Nil</p>	
<p>Meeting Evaluation</p>	<p>G Russell provided an evaluation of the meeting, addressing the appropriateness of agenda items, the sufficiency of information provided, time effectiveness, and the focus of discussions.</p>	
<p>Meeting Close</p>	<p>Meeting closed 2.00pm</p>	
<p>Next Meeting</p>	<p>The next meeting will be held on Thursday 29 May 2025, Southern Fleurieu Health Service.</p>	

<p>Approved by Governing Board at next meeting</p>
<div style="text-align: center;">  </div> <p>Jim Hazel Chair – BHFLHN Governing Board 29 May 2025</p>