



e-Referrals: Referring Clinicians - GP Requirements

A single electronic referral system is being established across SA Health that will enable GPs to electronically refer into outpatient clinics, replacing the use of fax and letters.

The following criteria will assist your practice's ability to refer electronically into SA Health's Outpatient departments.

To refer into SA Health's Outpatient Department, your practice will require a HealthLink account.

Does your practice have a HealthLink account?

Yes

You will be able to electronically refer into SA Health via HealthLink.

No

If you do not have a HealthLink account, your practice will not be eligible to refer into SA Health electronically. To set up an account please refer to the instructions below '*How to set up a HealthLink account*'.

Does your practice use one of the following Practice Management Systems?

- Best Practice
- Medical Director
- Genie
- ZedMed

Yes

You will be able to electronically refer into SA Health via HealthLink.

No

You will be required to follow current processes when referring into SA Health.

**Please note – uptake of the Statewide Referral Management System is being implemented in stages across each LHN starting with the Women's and Children's Hospital.



Support Guide

How to set up a HealthLink account

If you do not have a HealthLink Account, you can register for free at https://au.healthlink.net/au_registration/

Please complete the form to register for a HealthLink Client or Portal Account. (For updates to your account information, please email: request@healthlink.net)

Upon receipt of your application, you may be called to verify your practice details, or the details of your providers by a HealthLink Registration Team member.

You will be notified by HealthLink once your application is approved. The process of approval may take three working days.

Once registered you can access the MyHealthLinkPortal after you register as per instructions above via this link: <https://auportal.healthlink.net/hlkportal/login>

How to access the HealthLink Referral SmartForms

The eReferral SmartForms will be available to you from within your Practice Management Software.

Instructions can be found on the SA Health's website, www.sahealth.sa.gov.au/StatewideReferrals, to help navigate where to find the eReferral SmartForms from within the following Practice Management Systems:

- Best Practice
- Medical Director
- Genie
- ZedMed

The HealthLink website also has valuable resources which outlines how to send an eReferral SmartForm and guides on how to send a "Smartform". This information can be found here: <https://au.healthlink.net/products/smart-forms/>

Further assistance

Refer to the **FAQs** on the www.sahealth.sa.gov.au/StatewideReferrals.

For any other questions relating to the Statewide Referral Management Program, please contact: health.statewidereferralmanagementsystem@sa.gov.au