

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Bruce Green	Member	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Susan Merrett	Executive Director Medical Services EFNLHN	P	All

P = Present, A = Apology, X = Not Present

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 28/04/2021		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 1.00pm, with quorum
	1.1 In Camera Discussion	<ul style="list-style-type: none"> • Not held.
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> • Welcome and acknowledgement of traditional owners.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> • Noted.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> • Confirmed, seconded by B. Green, agreement to Minutes being signed by the Chair.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> • Reviewed and confirmed. • Board approved that the Audit and Risk Committee be briefed about cyber security as part of that Committee's annual IT review.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> • Adverse incident update. • Complaints management process.
2.	MATTERS FOR ANNUAL REVIEW	
	2.1 Budget Development – 2021 Commissioning & Funding Allocation	<ul style="list-style-type: none"> • Board noted proposed funding model changes, including an increase in the national efficient price and the introduction of the Low Value Care project, and discussed the potential impacts on the LHN. • Board supported the overall direction of the proposed allocation but questioned the language used to describe the Low Value Care proposals and how consumers might respond, as well as the impact of those proposals on rural and remote communities. • Board approved the drafting of a letter to the Department for Health and Wellbeing seeking to change the language of the low value care proposals to focus on clinically appropriate procedures for consumers, as well as to query the application of the Low Value Care criteria for some procedures in a rural and remote setting.
	2.2 Risk Appetite Statement	<ul style="list-style-type: none"> • Board reviewed its Risk Appetite Statement, discussed its application in the current financial climate, and agreed to no revisions.

3.	MATTERS FOR DECISION	
	3.1 Recruitment Grants for Health Professionals	<ul style="list-style-type: none"> Board noted the paper and sought further details about how the grants would be administered. Board put the proposed resolution to a vote: <i>That the Eyre and Far North Local Health Network (ENFLHN) Governing Board approve the introduction of grants to support the recruitment of health professionals that provide services to EFNLHN health units</i> Resolution was approved by four Board Members, with two dissenting. Board approved the grants scheme in principle but sought further details and assurances about the administration of grants, including a decision-making matrix, to be presented to the Board.
	3.2 Port Lincoln Medical Model	<ul style="list-style-type: none"> Board discussed the next iteration of planning a model to support transition to a salaried medical model at Port Lincoln Hospital, including attraction and retention of medical officers, continuity of care, financial risk, and suitability of the current facilities. Board sought that the LHN model a series of financial scenarios and take that work to the Audit and Risk Committee to assess the risks and advise the Board.
4.	STRATEGIC DISCUSSION	
	4.1 Regional LHNs: Road Map to Medical Services Delivery	<ul style="list-style-type: none"> Board noted paper.
	4.2 Port Lincoln Service Plan	<ul style="list-style-type: none"> Board approved the proposed resolution: <i>That the Eyre and Far North Local Health Network (EFNLHN) Governing Board approves the final draft of the Port Lincoln Health Services – Service Plan.</i> Board also approved that the LHN focus first on operationalising the EFNLHN Strategic Plan 2020 – 2025 and then focus on the Port Lincoln Service Plan.
5.	MATTERS FOR DISCUSSION	
	5.1 COVID Vaccination Program Rollout	<ul style="list-style-type: none"> Board noted the complexities of the COVID-19 vaccination rollout plans, with two vaccines and two cohorts of consumers (above and below 50) that need to be managed differently, and ongoing challenges with online bookings systems. Despite these challenges, the Board noted that EFNLHN had the highest vaccination rate in country South Australia. Board thanked the EFNLHN vaccination project lead and vaccination team for their outstanding efforts.
	5.2 Accreditation Initial Assessment	<ul style="list-style-type: none"> Board noted a summary of EFNLHN's initial accreditation assessment and plans to rectify two unmet actions and provide evidence of rectification by 25 June. Board asked the LHN to report to the 24 June Board meeting on progress.

	<p>5.3 Aged Care Strategy Workshop 2 Report</p>	<ul style="list-style-type: none"> • Board noted: <ul style="list-style-type: none"> ○ a report by the Department for Health and Wellbeing about the second SA Health Aged Care Strategy development workshop. ○ that a third and final SA Health workshop was being planned in May. • Discussion about progress against the Standards Wise audit recommendations; Board sought an update via a paper to the May Board meeting.
	<p>5.4 Culture Update</p>	<ul style="list-style-type: none"> • Board noted: <ul style="list-style-type: none"> ○ planning for a joint workshop with the Governing Board and Executive Committee on 29 April. ○ plans to roll out an internal staff feedback tool had been put on hold while the SA public sector “Your Voice” survey was conducted over May.
	<p>5.5 Chief Executive Officer Report 5.5.1 CEO Report April 2021 5.5.2 EFNLN Performance Report April 2021 5.5.3 EFNLHN Executive Committee Summary April 2021</p>	<ul style="list-style-type: none"> • Board noted the CEO Report. • Board noted the Report. • Discussion about management of accrued leave, particularly instances of the accumulation of more than 12 months leave. • Board asked for a report to the June Finance and Performance Committee meeting about the dollar value of accrued leave. • Board noted the Summary.
	<p>5.6 Finance Report 4.6.1 EFNLHN Finance Report April 2021</p>	<ul style="list-style-type: none"> • Board noted the Report and that EFNLHN was forecasting to end the year in an almost balanced position, excluding COVID-related costs.
	<p>5.7 Board Committees 5.7.1 Finance and Performance Committee 5.7.2 Clinical Governance Committee 5.7.3 Audit and Risk</p>	<ul style="list-style-type: none"> • Committee Chair L. Dunchue briefed the Board that the Committee had not met in April. • Committee Chair Dr D. Mills briefed the Board and provided reassurances about oversight of adverse incidents. Minutes noted. • Committee Member C. Sweet briefed the Board that A&RC had not met over the past

	Committee 5.7.4 Consumer, Community and Clinical Engagement Committee	month. <ul style="list-style-type: none"> • Committee Co-Chair J. Siviour briefed the Board about plans for the upcoming May meeting; Minutes noted.
	5.8 Chairperson Update	<ul style="list-style-type: none"> • Update noted.
6.	MATTERS FOR NOTING	
	6.1 Major Correspondence 6.1.1 RAP Minute to Ministers 6.1.2 Website links 6.1.3 Investigator Clinic Correspondence 6.1.4 Auditor General's Letter to the CEO re fraud controls	<ul style="list-style-type: none"> • Board noted the Minute and an update by V. Paterson about progress with development of EFNLHN's Reconciliation Action Plan. • Board noted a review of the security of the SA Health site in relation to website links. • Board noted EFNLHN's response to correspondence. • Board noted the letter and plans to respond by the deadline, as part of the annual external audit process.
7.	OTHER BUSINESS	
	7.1 Other Business from Item 1.6	<ul style="list-style-type: none"> • Board noted a confidential report into an adverse incident and asked to be provided with reporting as the matter progressed. • Board noted progress with the development of a complaints process for regional LHN Boards. • Board directed the LHN to develop a letter to the Minister to recognise his commitment to strengthening the rural health workforce and to follow up key discussion points from the Board's meeting with the Minister on 28 April.
8.	MEETING FINALISATION	
	8.1 Review actions to be taken	<ul style="list-style-type: none"> • Noted.
	8.2 Meeting Evaluation	<ul style="list-style-type: none"> • Papers out in time, well planned, participation positive
	8.3 Agenda items for next meeting	<ul style="list-style-type: none"> • Nil.
	8.4 Meeting Close	<ul style="list-style-type: none"> • 4.12pm
Next Meeting: 27 May 2021, 4.00pm – 7.00pm By Teams		

Minutes approved

A handwritten signature in black ink, appearing to read 'Michele Smith', with a circular flourish at the end.

Michele Smith.
Chair, Eyre and Far North Local Health Network
27 May 2021