

BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 14

Friday 25 September 2020

| Members | Name | Item |
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| Chair | Carol Gaston | All |
| Member | Pru Blackwell | All |
| Member | Kevin Cantley | All |
| Member | Judy Curran | All |
| Member | Roger Sexton | All |

| Executive | Name | Item |
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| Chief Executive Officer | Rebecca Graham | 1.1 |
| Clinical Director, Mental Health | Brian McKenny | 2.1-2.2 |
| Director Corporate Services | Daniel Panic | 1.2-7.2 |
| Director People & Culture | Mandy Palumbo | 1.2-7.2 |
| Director Service Development | Alison King | 1.2-7.2 |
| Director Strategy and Governance | Kylie Williams | 1.2-7.2 |
| Director Medical Services | Sharon Morton | 1.2-7.2 |
| Executive Director Community & Allied Health | Brett Webster | 1.2-2.6 |
| Executive Director Finance Services | Lis Wilson | 1.2-7.2 |
| Executive Director Nursing & Midwifery Services | Annie Price | 1.2 - 2.3 and 4.2 |
| Implementation Manager, Rural Health Workforce Strategy | Kelly Borlase | 1.2-7.2 |

| Visitors | Name | Item |
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| Communications Advisor | Bianca Weiler | 2.5 |

| Apologies | Name |
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| Director Aboriginal Health | Peter Taylor |

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

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| 1 | Opening | Minutes |
| 1.1 | In-Camera Board Discussion | |
| 1.2 | Acknowledgement of Country | CG on behalf of the Board, made the Acknowledgment to Country. |
| 1.3 | Apologies | Nil. |
| 1.4 | Interests and Conflicts Disclosure Log | The Board noted the Interests and Conflicts Disclosure Log. |
| 1.5 | Confirmation of Previous Minutes | The Board resolved that the August 2020 minutes be endorsed as an accurate record with the following change to 1.4. R Sexton noted that Doctors Health SA of which he is an employee, receives a grant from the Rural Doctors Workforce Agency. |
| 1.6 | Actions Arising from Previous Meeting (Action List) | Noted. |
| 2 | Strategic Discussion | Minutes |
| 2.1 | Maternal and Birthing Deeper Dive - Presentation | The Board noted the presentation. |
| 2.2 | Clinical Service Planning | <p>The Board noted the proposed process for development of a BHFLHN Clinical Service Plan.</p> <p>The Board approved the commencement of the clinical planning process with an Executive Stakeholder workshop and ensuing general practitioner involvement in the process.</p> <p>The Board noted the potential for learnings from the Mount Barker Strategic Development planning process that needs to take into account Strathalbyn service planning.</p> <p>The Board also noted that Destravis Group (service planning and facility planning for sustainable health systems) will be invited to present to the Board at an appropriate time.</p> <p>The Board requested a paper describing options for resourcing, including costings, of the clinical service planning process.</p> |

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| 2 | Strategic Discussion | Minutes |
| 2.3 | Southern Fleurieu Health Service Site Development Plan | <p>The Board noted the Site Development Plan and the preferred option of stage one including the emergency department (including a short stay unit, consideration of paediatric and pandemic needs) and renal unit.</p> <p>The Board requested further advice from the design team about other re-development options.</p> <p>The Board noted the cost estimates and the additional funding that is required to achieve the preferred Site Development Plan.</p> <p>The Board endorsed the intent to use the Site Development Plan to advise relevant State and Federal Members of Parliament about the preferred staging of site development works at SFHS and to apply for additional funding to achieve the desired development outcomes for SFHS.</p> |
| 2 | Strategic Discussion | Minutes |
| 2.4 | Rural Health Workforce Strategy – BHFLHN Proposals | The Board noted the BHFLHN funding applications submitted to the Rural Health Workforce Strategy Steering Committee. |
| 2.5 | Strategic Intent Communications Plan | The Board noted the BHFLHN Strategic Intent and Brand Launch – Communications Plan and thanked B Weiler, Communications Advisor for her work in this area. |
| 2.6 | CEO Report | <p>The Board noted the CEO report.</p> <p>The Board noted the first topic of the Aboriginal Health Committee ‘Yarning Circle’ was Institutional Racism and that an action plan is being developed in response to the report prepared by the Health Performance Council.</p> <p>The Board noted that Executive will propose stronger links with each Health Advisory Council within BHFLHN.</p> |
| 2.7 | CFO Report | The Board noted the Finance Report for August 2020. |
| 3 | For Decision | Minutes |
| 3.1 | Legislative Obligations Register | The Board endorsed the BHFLHN Legislative Obligations Register. |
| 3.2 | Risk Appetite Statement | The Board endorsed the BHFLHN Risk Appetite Statement. |
| 4 | For Noting | Minutes |
| 4.1 | Work Health and Safety Report | <p>The Board noted the information contained in the Work Health Safety and Injury Management due diligence quarterly data report as at 30 June 2020.</p> <p>The Board also noted that as part of the SA Public Sector Work Health Safety and Injury Management Performance Measures, BHFLHN achieved six of the six targets set.</p> |

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| 4 | For Noting | Minutes |
| 4.2 | Quality Risk and Safety Report | The Board noted the Quality Risk and Safety Report, August 2020. The Board requested further data related to Falls and strategies for improvement. |
| 4.3 | Annual Public Meeting | The Board noted the planning for the BHFLHN Annual Public Meeting scheduled for Thursday 22 October 2020. |
| 4.4 | Performance Report | The Board noted the Performance Report. |
| 4.5 | Rural Support Service Report | The Board noted the Rural Support Service Key Performance Indicator report and that the Rural Support Service risks that have been reviewed by the BHFLHN Audit and Risk Committee. |
| 4.6 | Media | The Board noted the media that has occurred in the past four weeks relevant to BHFLHN. |
| 4.7 | Correspondence | The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair. |
| 5 | Tier 1 Committees | Minutes |
| 5.1 | Audit and Risk | The Board noted the meeting summary. |
| 5.2 | Clinical Governance | The Board noted the verbal summary. |
| 5.2 | Consumer and Community Engagement | The Board noted the meeting summary. |
| 6 | Tier 2 Committees | Minutes |
| 6.1 | Clinical Governance | The Board noted the meeting summary. |
| 6.2 | Operations | The Board noted the meeting summary. |
| 7 | Other Business | Minutes |
| 7.1 | BHFLHN 2020-21 Service Agreement | The Board approved the 2020-21 Service Agreement and authorised the signature of the 2020-21 Service Agreement by the Board Chair and CEO with a response letter to accompany the signed Service Agreement. |
| 7.2 | BHFLHN 2019-20 Annual Report | The Board approved the BHFLHN Annual Report 2019-20. |
| Governing Board Activities | | |
| Nil | | |

| Meeting Close | |
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| Next Meeting | Friday 23 October 2020. |

Minutes Approved



Carol Gaston AM
Chair - Barossa Hills Fleurieu Local Health Network Governing Board
23 October 2020