How to access read-only EMR

Sunrise access for non-activated EMR Sites
How to request read-only access for non-EMR-trained SA Health staff to clinical information from non-active EMR sites

ACCESS REQUESTOR
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Complete access request form at following link: [Non-EMR Site Staff EMR Access Request Form (PDF 736KB)](Non-EMR Site Staff EMR Access Request Form) Download the form to fill out in pdf.

Submit completed form via email to Health.CSSC@sa.gov.au. Ensure the form has been completed by relevant manager from requesting site.

EMR SUPPORT TEAM
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Review completed access request form and **send to the relevant LHN** for approval

Update the requestor's existing eWorkflow form or **create a new one** for them

LOCAL HEALTH NETWORK
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A nominated approval delegate within **LHN reviews access request and determines if access** to the EMR is endorsed

Before access is granted, requestor must **successfully complete Sunrise EMR & PAS training** and be deemed 'Ready For Login'

State Health Coordination Centre