

# BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

## GOVERNING BOARD MEETING NUMBER 16

Friday 27 November 2020

Members	Name	Item
Chair	Carol Gaston	All
Member	Pru Blackwell	All
Member	Kevin Cantley	All
Member	Judy Curran	All
Member	Jeff Fuller	All
Member	Greg Russell	All
Member	Roger Sexton	All

Executive	Name	Item
Chief Executive Officer	Rebecca Graham	All
Clinical Director, Mental Health	Brian McKenny	1.2-6.2
Director Aboriginal Health	Peter Taylor	1.2-7.2
Director Corporate Services	Daniel Panic	1.2-7.2
Director Medical Services	Sharon Morton	1.2-7.2
Director People & Culture	Mandy Palumbo	1.2-7.2
Director Service Development	Alison King	1.2-7.2
Director Strategy and Governance	Kylie Williams	1.2-7.2
Executive Director Community & Allied Health	Brett Webster	1.2-7.2
Executive Director Finance Services	Lis Wilson	1.2-7.2
Executive Director Nursing & Midwifery Services	Annie Price	1.2-7.2
Implementation Manager, Rural Health Workforce Strategy	Kelly Borlase	3.1-7.2

Visitors	Name	Item
Director, Digital Strategy, Digital Health SA	Alistair McDonald	7.2
Project Manager/Analyst, Digital Strategy Project, SA Health	Trevor Mason	7.2
Customer Account Manager, Digital Health SA	Chen Atkinson-Hoo	7.2
Manager, SA Digital Telehealth Network, SA Health	Abdel Bassel	7.2
Executive Director, Rural Support Service	Debbie Martin	4.10
Manager Ageing and Disability Reform, Rural Support Service	Cathy Teager	4.10

*All resolutions recorded in these minutes were carried unanimously unless stated otherwise.*

<b>1</b>	<b>Opening</b>	<b>Minutes</b>
1.1	<b>In-Camera Board Discussion</b>	
1.2	<b>Acknowledgement of Country</b>	CG on behalf of the Board, made the Acknowledgment to Country.
1.3	<b>Welcome and Apologies</b>	Nil apologies.
1.4	<b>Interests and Conflicts Disclosure Log</b>	The Board noted the Interests and Conflicts Disclosure Log.
1.5	<b>Confirmation of Previous Minutes</b>	The Board resolved that the October 2020 minutes be endorsed as an accurate record with proposed amendments.
1.6	<b>Actions Arising from Previous Meeting (Action List)</b>	Noted.
<b>2</b>	<b>Strategic Discussion</b>	<b>Minutes</b>
		Nil.
<b>3</b>	<b>For Decision</b>	<b>Minutes</b>
3.1	<b>Health Roundtable</b>	The Board approved the subscription of Mount Barker District Soldiers Memorial Hospital and Southern Fleurieu Health Service to the Health Roundtable (HRT).  One Board member abstained from the decision.
3.2	<b>Facilities Management</b>	The Board supported the paper in principle and requested further work to occur before a decision is made.
3.3	<b>BHFLHN Risk Management Framework</b>	The Board endorsed the BHFLHN Risk Management Framework V2.0 which has been updated to align with the BHFLHN Risk Appetite Statement with changes ensuring correct referencing and the inclusion of an accountability diagram.
3.4	<b>BHFLHN Acute Pharmacy Services</b>	The Board approved to transfer the provision of pharmacy services within BHFLHN to SA Pharmacy.  The Board approved Option 1 as the preferred approach for the delivery of pharmacy services to the five BHFLHN acute sites currently serviced privately i.e. ensure continuity of pharmacy service delivery to all five sites via a SA Pharmacy Non-Dispensing Regional Hub and Spoke Model with non-dispensing hub sites at Gawler, South Coast and Mount Barker with outreach services to Kapunda and Eudunda from Gawler Health Service.  The Board noted that planning for the transition of the service would commence in early 2021 with full implementation in July 2021. This will allow for recruitment of a new pharmacy team.

<b>4</b>	<b>For Noting</b>	<b>Minutes</b>
4.1	<b>CEO Report</b>	The Board noted the CEO report.
4.2	<b>Finance Report</b>	The Board noted the Finance Report for October 2020.
4.3	<b>Aboriginal Health – Health Performance Council Institutional Racism Audit Report</b>	The Board noted the work that is occurring in response to the Health Performance Council Institutional Racism Audit and the work that is occurring following the Governing Board decision to endorse the ‘Racism it stops with me’ campaign.
4.4	<b>Strategic Intent – Executive Operational Plan</b>	The Board noted the Executive Operational Plan based on the BHFLHN Strategic Intent.
4.5	<b>Consumer and Community Engagement Strategy Development</b>	The Board noted the progress of the Consumer and Community Engagement Strategy.
4.6	<b>BHFLHN Summer Seasonal Preparedness 2020-21</b>	The Board noted the activity that has occurred in the lead up to the summer season by BHFLHN.
4.7	<b>Falls Prevention and Management</b>	The Board noted the information about Falls Prevention and Management.
4.8	<b>Contract Management Report</b>	The Board noted the current contracts for BHFLHN, the current contracts for the Rural Support Service (RSS) and the mandated use of the Procurement Contract Management System (PCMS) for all procurements valued above \$33,000 (inc GST) and all contracts (regardless of amount).
4.9	<b>Performance Report</b>	The Board noted the Performance Report.
4.10	<b>Rural Support Service Report</b>	The Board noted the Rural Support Service 2020-2021 Operational Plan.  The Board approved the formation of a Tier 1 Rural Support Service Governance Committee.  The Board requested amendments to the draft Terms of Reference.
4.11	<b>Media</b>	The Board noted the media that has occurred in the past four weeks relevant to BHFLHN.
4.12	<b>Correspondence</b>	The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair.

<b>5</b>	<b>Tier 1 Committees</b>	<b>Minutes</b>
5.1	<b>Audit and Risk</b>	No meeting.
5.2	<b>Clinical Governance</b>	The Board noted the verbal summary.
5.2	<b>Consumer and Community Engagement</b>	The Board noted the meeting summary.
<b>6</b>	<b>Tier 2 Committees</b>	<b>Minutes</b>
6.1	<b>Clinical Governance</b>	The Board noted the meeting summary.
6.2	<b>Operations</b>	The Board noted the meeting summary.
<b>7</b>	<b>Deep Dives</b>	<b>Minutes</b>
7.1	<b>Care Pods</b>	The Board noted that the Care Pods deep dive will occur at the December 2020 meeting.
7.2	<b>Digital Health Maturity Assessment</b>	The Board noted the presentation about the BHFLHN Digital Health Maturity Assessment and requested work commence on the development of a Digital Health strategy that identifies key improvements, resources required and a timeline.
<b>Governing Board Activities</b>		
<ul style="list-style-type: none"> <li>• Nil.</li> </ul>		
<b>Meeting Close</b>		
<b>Next Meeting</b>	Friday 18 December 2020.	

Minutes Approved



Carol Gaston AM  
Chair - Barossa Hills Fleurieu Local Health Network Governing Board  
18 December 2020