

Riverland Mallee Coorong Local Health Network Governing Board Meeting # 6

Date: Thursday 30 January 2020

Time: 11.00am – 2.30pm

Venue: Meeting Room 1, Murray Bridge Hospital

In Attendance: Peter Joyner (PJ), Elaine Ashworth (EA), Fred Toogood (FT), Claudia Goldsmith (CG), Melanie Ottaway(MO),
Wayne Champion (WC), Craig Lukeman (CL)

Apologies: Shame Mohor (SM)

Secretariat: Jeanette Brown

Welcome:

Acknowledgement:

We would like to acknowledge that this land we meet on today is the traditional land of the Ngarrindjeri people, and that we respect their spiritual relationship with their country. We also acknowledge that the Ngarrindjeri people are the custodians of the Ngarrindjeri land, and that their cultural and heritage beliefs are still important to the living Ngarrindjeri people today.

| ITEM | DISCUSSION POINTS | OUTCOME / ACTIONS |
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| 1. IN CAMERA DISCUSSION | | |
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| 2. MEETING OPENING | | |
| 2.1 Acknowledgement | • PJ provided Acknowledgement | |
| 2.2 Present and Apologies | • PJ, EA, FT, CG, MO, WC, CL, JB • Apology: SM • Invited Guest: Dr David Rosenthal attended for Agenda Items 4.2 and 4.3. | |
| 2.3 Interests and Conflicts Disclosure | • Nil | |
| 2.4 Confirmation of Minutes from previous meeting | • The minutes from the Board Meeting held 28 November 2019 were endorsed. | The Board endorsed the previous minutes. |
| 2.5 Review Actions Log | • Actions Log Reviewed • Noted that the Commonwealth still to be advised of the RMCLHN decision regarding delaying the conversion of Waikerie from an MPS to a RAC. | |

| 3. MATTERS FOR NOTING | | |
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| 3.1 | Chairperson Report | <ul style="list-style-type: none"> Report covered current issues and future directions. Noted changes in Board membership in other Regional Local Health Networks. |
| 3.2 | Chief Executive Officer Report | <ul style="list-style-type: none"> Report highlighted achievements of RMCLHN and current operational issues. Noted the resignation of Dr David Rosenthal, Executive Director Medical Services. Noted that Loxton Aged Care accreditation items closed by the Commonwealth Government Aged Care Quality and Safety Commission (ACQSC) although it is anticipated they will re-assessed at some time in the future. |
| 4. MATTERS FOR DISCUSSION | | |
| 4.1 | RMCLHN NSQHS Accreditation Report and Action Plan | <ul style="list-style-type: none"> Discussion about the Australian Council on Healthcare Standards (ACHS) report against the National Safety and Quality Healthcare Standards (NSQHS) Version 2, and the RMCLHN Action Plan. Noted the proposed timetable for 11-12 February 2020 and PJ, FT, EA advised they would be able to attend Standard One session 11 February 2020. |
| 4.2 | Medical Workforce Strategy – Riverland General Hospital | <ul style="list-style-type: none"> Discussion about the drivers related to the medical workforce at Riverland General Hospital, Berri and the requirement for a long term strategy for achieving a sustainable workforce. Noted the current medical workforce configuration for Emergency Department, General Medicine, General Surgery, Obstetrics and Gynaecology, Anaesthetics, Orthopaedics, Oncology and Other specialist areas. Noted the long term trends affecting the viability of medical services in intermediate sized country hospitals and a future strategy for the Riverland General Hospital. |
| 4.3 | Berri Medical Clinic Withdrawal of Services | <ul style="list-style-type: none"> Noted the planned withdrawal of Berri Medical Clinic from providing inpatient general medical care at Riverland General Hospital from 2 March 2020. Noted the options being considered for the provision of inpatient medical services and potential costs. Noted that decisions by Riverdocs will also impact the proposed model. Noted the need for a short term strategy to ensure medical cover from March as well as longer term considerations. |

Chairperson's Report noted.

CEO Report noted.

The Board noted the RMCLHN NSQHS Action Plan and the timetable for 11-12 February 2020.
ACTION: PJ, FT and EA to attend Standard One session 11 February 2020.

The Board noted the information related to the medical workforce at Riverland General Hospital.

The Board endorsed the CEO to continue to implement the proposed model for medical services and to continue to explore further options including detailed costings.

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| | <ul style="list-style-type: none"> The Board thanked Dr Rosenthal for his service as Executive Director Medical Services and wished him well in his retirement. | | |
| 4.4 | Riverland General Hospital Coding Audit | <ul style="list-style-type: none"> Noted the outcomes of the Coding Audit undertaken at Riverland General Hospital, Berri. | The Board noted the Coding Audit report. |
| 4.5 | Independent Commissioner Against Corruption Report | <ul style="list-style-type: none"> Noted the information about the Independent Commissioner Against Corruption Report into SA Health and strategies undertaken or planned by RMCLHN. Noted the establishment of the Taskforce. Discussion about the areas of risk for RMCLHN related to the Report with the Board recognising the need to evaluate all aspects of any current contracts relating to visiting specialists in addition to assessing the function and oversight of special purpose funds. | The Board noted the information about the ICAC Report into SA Health and RMCLHN strategies. |
| 4.6 | RMCLHN Board Annual Program | <ul style="list-style-type: none"> Discussion about the proposed indicative annual program for the Board including the frequency of various reports. Discussion about potential presentations from Executive members noting that Board members may request specific presentations at any time. Suggested amendments to the program noted and indicative program to be tabled at the next meeting. | The Board noted the proposed indicative annual program ACTION: Updated indicative program to be tabled at the next meeting. |
| 4.7 | RMCLHN Safety and Quality – Improving falls, medication safety and pressure injuries | <ul style="list-style-type: none"> Noted the RMCLHN actions undertaken to improve care for our consumers, and our performance, specific to the areas of falls, pressure injuries and medication safety. This included an analysis of key drivers and specific strategies. | The Board noted the performance report specific to the areas of falls, pressure injuries and medication safety. ACTION: Manager Secretariat to liaise with CEO and Quality Risk & Safety Manager to organise workshop. |
| 4.8 | Other Matters for discussion 4.8.1 Follow up Risk Management Workshop | <ul style="list-style-type: none"> Follow up Board Risk Management Workshop to be held Thursday 19 March 2020, 9.00 am – 1.00 pm in Adelaide. | ACTION: Manager Secretariat to liaise with CEO and Quality Risk & Safety Manager to organise workshop. |
| | 4.8.2 Australian Commission on Safety and Quality in Health Care Governance Symposium for Boards | <ul style="list-style-type: none"> Noted the invitation for the Australian Commission on Safety and Quality in Health Care Governance Symposium for Boards to be held in Sydney 6 March 2020. Discussion about the process for managing various invitations / requests with Board to first determine relevance and then provide endorsement where appropriate. For requests that require rapid response and that would incur expenditure less than \$2K, the CEO to provide approval with the decision ratified at the following Board meeting. | ACTION: Manager Secretariat to liaise with the Chair to facilitate |

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| | <ul style="list-style-type: none"> The Board endorsed the attendance of PJ at the Symposium 6 March 2020 subject to confirmation of his availability. | attendance at the Symposium. |
| 5. STANDARD AGENDA ITEMS FOR DISCUSSION | | |
| 5.1 Performance Report | <ul style="list-style-type: none"> The RMCLHN December Performance Reports were noted. Noted that detailed discussion about financial performance reports occurred at the Finance Committee meeting with all Board members in attendance. CEO responded to questions in relation to the Quality, Risk and Safety Report, the People and Culture report and the Audit process. | The Board noted the RMCLHN Performance Reports. |
| 5.2 RMCLHN Strategic Plan | <ul style="list-style-type: none"> Noted the update about the proposed approach to the development of the RMCLHN Strategic Plan. Discussion about the interface of the Strategic Plan with both the Consumer and Community Engagement Strategy and the Clinician and Workforce Engagement Strategy. Noted the draft purpose and values developed from the December 2019 workshop. | The Board noted the Strategic Plan process update. The Board endorsed the draft RMCLHN purpose and values for broader consultation. |
| 5.2.1 Draft RMCLHN Purpose and Values | <ul style="list-style-type: none"> Noted the update about the Consumer and Community Engagement Strategy including the commencement of the Working Group with the majority of members being consumers and community members. | The Board noted the Consumer and Community Engagement Strategy update. |
| 5.3 Board Consumer and Community Engagement Strategy | <ul style="list-style-type: none"> Noted the update about the Clinician and Workforce Engagement Strategy including the scheduled focus groups across the LHN and workforce survey. | The Board noted the Clinician and Workforce Engagement Strategy update. |
| 6. MATTERS FOR DECISION | | |
| 6.1 | <ul style="list-style-type: none"> Nil | |
| 7. MATTERS FOR INFORMATION | | |
| 7.1 RMCLHN Board Finance Committee Minutes (Draft) | <ul style="list-style-type: none"> Noted the draft Minutes 28 November 2019. | The Board noted the draft Minutes. |
| 7.2 RMCLHN Board Audit and Risk Committee Minutes (Draft) | <ul style="list-style-type: none"> Noted the draft Minutes 28 November 2019. | The Board noted the draft Minutes. |
| 8. ITEMS APPROVED BY CEO FOR NOTING | | |
| 8.1 | <ul style="list-style-type: none"> Nil | |
| 9. CORRESPONDENCE | | |
| 9.1 Outgoing – | <ul style="list-style-type: none"> Nil | |

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| 9.2 Incoming | <ul style="list-style-type: none"> Legal Costs for Board Members | The Board noted the correspondence. |
| 10. MEETING FINALISATION | | |
| 10.1 Questions / Comments | <ul style="list-style-type: none"> Nil | |
| 10.2 Meeting evaluation | <ul style="list-style-type: none"> PJ summarised the meeting. Board members to give consideration to Board Evaluation processes. | |
| 10.2.1 Suggestions for next meeting Agenda items | | |
| 10.2.2 Board Evaluation process | | |
| 10.3 Next meeting | <p>Date: Thursday 27 February 2020 Time: 1.00 – 4.00 pm (Note change of time) Location: Murray Bridge</p> | |
| 10.4 Meeting Close | 2.40 pm | |

Signed:



Péter Joyner
Chair

Date: 27 Feb 20