

## Riverland Mallee Coorong (RMC) Local Health Network Governing Board Meeting

**Day / Date:** Thursday 28 May 2020  
**Time:** 11.00 am – 2.30 pm (including lunch at 12.30)  
**Location:** Murray Bridge Board Room and videoconference  
 (For VC, dial #54896 or phone: 84242096)

### Membership:

• Peter Joyner (PJ)	Chair	• Elaine Ashworth (EA)	Member
• Fred Toogood (FT)	Member	• Claudia Goldsmith (CG)	Member
• Mel Ottaway (MO)	Member	• Shane Mohor (SM)	Member

### Attendees:

• Wayne Champion (WC)	Chief Executive Officer
• Craig Lukeman (CL)	Chief Finance Officer
• Jeanette Brown (JB)	Secretariat

### Acknowledgement:

*We acknowledge and respect the traditional custodians whose ancestral lands we are meeting on here today. We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country. We also pay respects to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia/Australia present here.*

Item	Member	Pages	Timing
<b>1. IN-CAMERA DISCUSSION</b>			<b>11.00 am 20 min</b>
<b>2. MEETING OPENING</b>			<b>11.20 am</b>
2.1 Acknowledgement	PJ		
2.2 Present and Apologies	PJ		
2.3 Interests and Conflicts Disclosure 2.3.1 Board Disclosure Log	All	3 - 4	
2.4 Confirmation of Minutes from previous meeting	PJ	5-10	
2.5 Review Actions log	PJ	11-12	
<b>3. MATTERS FOR NOTING</b>			<b>11.35 am</b>
3.1 Chairperson Report	PJ	13-14	10 mins
3.2 Chief Executive Officer Report	WC	15 – 18	10 mins
<b>4. MATTERS FOR DISCUSSION</b>			<b>11.55 pm</b>
4.1 RMCLHN Accreditation NSQHS and Aged Care Update	WC	Verbal	5 mins
4.2 Board Evaluation 4.2.1 Draft Board Evaluation Survey 4.2.2 Board Legislation Checklist	PJ	19 - 20 21 - 24 25 - 28	10 mins
4.3 Policy and Procedure Framework 4.3.1 SA Health Policies	WC	29 - 30 31 - 64	5 mins
Item	Member	Pages	Timing

<b>MATTERS FOR DISCUSSION cont.</b>			
4.4 RMCLHN Awards 4.4.1 Nomination Form 4.4.1 Nomination Guidelines 4.4.1 Assessment Guidelines	WC	65 - 68 69 - 74 75 - 82 83 - 86	10 mins
4.5 Other matters for discussion	All		5 mins
<b>LUNCH</b>			<b>12.30 pm</b>
<b>5. STANDARD AGENDA ITEMS FOR DISCUSSION</b>			<b>1.00 pm</b>
5.1 Performance Reports 5.1.1 Finance and FTE Report- PPRC 5.1.2 KPI Monthly Performance Report 5.1.3 People and Culture Report 5.1.4 Quality and Safety Reports 5.1.5 Other	WC	87 - 90 91 - 94 95 - 96 97 - 128 129 - 160	20 min
5.2 RMCLHN Strategic Plan Update	WC	Verbal	5 min
5.3 Board Consumer and Community Engagement Strategy Update	WC	Verbal	5 min
5.4 Board Clinician and Workforce Engagement Strategy Update	WC	Verbal	5 min
<b>6. MATTERS FOR DECISION</b>			<b>pm</b>
6.1			
<b>7. PRESENTATION</b>			<b>1.35 pm</b>
7.1 Nursing and Midwifery Portfolio <b>Karen Hollitt, Executive Director Nursing and Midwifery</b>		Presentation	40 mins
<b>8. MATTERS FOR INFORMATION</b>			<b>2.15 pm</b>
8.1 RMCLHN Board Finance Committee Minutes (Draft) –	WC	161 - 168	
8.2 RMCLHN Board Clinical Governance Committee Minutes (Draft)	WC	169 - 174	
<b>9. ITEMS APPROVED BY CEO FOR NOTING</b>			
9.1 Nil			
<b>10. CORRESPONDENCE</b>			<b>2.20 pm</b>
10.1 Incoming – Riverdocs re Service Agreement	WC	175 - 176	
10.2 Incoming – Health Performance Council re Mental Health Report	WC	177 - 214	
<b>11. MEETING FINALISATION</b>			<b>2.25 pm</b>
11.1 Questions / Comments	ALL		
11.2 Review actions to be taken	PJ		
11.3 Meeting evaluation 11.3.1 Suggestions for next meeting Agenda items 11.3.2 Board Evaluation process	ALL PJ		
11.4 Next meeting <b>Date: 25 June</b> <b>Time: 11.00 am – 2.30 pm</b> <b>Location: tbc</b>			
11.5 Meeting Close	PJ		<b>2.30 pm</b>