

Governing Board Minutes

Official Acknowledgement to Country

We acknowledge the Aboriginal custodians of the Land and waters within the Footprint of the Flinders and Upper North Region. We respect their spiritual relationship with their country and acknowledge that their cultural beliefs are an important focus of their past, present and future. We also pay respect to the Cultural authority of Aboriginal people in attendance from other areas.

Date: 26 May 2023	Time: 09:00 to 14:32	Location: Port Augusta Hospital
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Membership:

(MW) Mark Whitfield , Chairperson	P	(GM) Geri Malone , Board Member	A
(JL) John Lynch OAM , Board Member	P	(KR) Karyn Reid , Board Member	Teams
(SG) Suzy Graham , Board Member	P	(KW) Kate Warren , Aboriginal Board Member	P
(SC) Shamus Cogan , Board Member	Teams	(RW) Dr Rohan Ward , Board Member	P

Regular Attendees:

(CP) Craig Packard , Chief Executive Officer	P	(LT) Lisa Taylor , Director Governance and Performance	P
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Invited Guests:

Angela McLachlan, Executive Director Nursing & Midwifery

Carmel Daw, Manager Community Engagement

1. MEETING OPENING		
1.1	Official Acknowledgement to Country	Meeting opened at 09:10 with the Chair providing Acknowledgement to Country, Chair welcomed all present
1.2	Present and Apologies	Apology received from Geri Malone.
1.3	In Camera Board Discussion	In camera session occurred between 09:11 to 09:34
1.4	Conflict of Interest Declarations	Conflict of Interest Disclosure Register tabled, Chair requested any declarations required with tabled agenda items



		<p>Amendment required for MW Chair of the Risk, Audit and Finance Committee for the Eyre Peninsula Landscape Board and membership addition of the Guide Dogs SA Consumer Reference Committee.</p> <p>Action: Register to be updated as tabled</p>
1.5	Confirmation of Previous Minutes	<p>Minutes from Board Meeting 24 March 2023 tabled</p> <p>Action: Minutes Accepted and Endorsed by all members present</p>
1.6	Governing Board Chair Summary Report	<p>Chair provided update relevant to the past two months.</p> <ul style="list-style-type: none"> • Discussed current process around Board vacancies and impending approvals by the Minister and Cabinet endorsements of reappointments and new appointment replacing John Lynch. • Provided further update on Riverland Academy of Clinical Excellence (RACE) and further discussion on what that could look like for FUNLHN. CP added recent planning day held with FUNLHN Medical Education Unit to work through the model and implementation of discussions especially around interns in 5 years. • Discussion held regarding presentation to the Board at the previous meeting around the medical model, indication that there are crossovers with a focus on training. Discussion held around exemptions and what that would look like. • update on a project he shares with EFNLHN Board Chair around Aboriginal Academy mentorships and engaging observers to rLHN Boards into the future. • Aged care round table summit was discussed at length with the board being advised that this is moving along quite quickly. • discussions held in relation to Asset Sustainment and what this looks like in the future. • Discussion held regarding recent Aboriginal Health Round Table, KW attended representing FUNLHN and provided positive feedback, it allowed opportunity to build relationships and discuss future commitments. • the Chairs and CE meeting held, discussion held around budgets and equity with engagement with treasury for a better understanding being planned. • Voice to Parliament was discussed with reviews of PHN model occurring. <p>Action: Written Summary of Medical Model to be provided to the Board</p> <p>Action: Board Members requested a written summary prior to Board meetings.</p> <p>Action: KW to provide written Summary of Aboriginal Health Round Table Seminar attended for the board information</p>



<p>1.7</p>	<p>Chief Executive Officer Report</p>	<p>Summary report tabled for information. Report noted by the board.</p> <p>CP provided an update on Medical Investigation. Discussed improvements in place to prevent any future occurrence. Discussed interim measures from the report to implement as soon as possible rather than awaiting final report in a few months.</p> <p>Discussion held regarding Security Services in the LHN. CP advised that this service is included in the budget with a commissioning bid submitted for additional funds to support ongoing. Governing Board continue to support on site security as currently provided.</p> <p>Discussion held regarding current workforce shortages across Allied and Community Health with workforce through universities and opportunities to engage. Raised potential engagement with UniSA and Unihub to engage students earlier through scholarships and placement opportunities.</p> <p>Discussed opportunity to engage local High Schools in the LHN and explore models of planned need in partnership with some of the external stakeholders being donors.</p> <p>Action: CP to follow up any interim measures from investigation to implement.</p> <p>Action: Explore options available with UniSA to be more flexible, opportunity for scholarships, holding information night.</p> <p>Action: Leadership to develop Career Expos, FUNLHN Road Show to engage year 9/10 students. Review opportunity to partner with external stakeholders as donors.</p>
<p>1.8</p>	<p>Actions Arising from Previous Minutes</p>	<p>Action log updated / Completed Actions removed and Archived</p> <p>Action: Action log to be updated, completed actions to be removed and archived.</p>
<p>1.9</p>	<p>Presentation to Board</p>	<p>Angela McLachlan provided a strategic presentation to the board around Nursing and Midwifery Strategic Directions 2023 - 2026.</p> <p>Presentation included the vision, mission, priorities and enablers. Workforce recover and rebuild was presented and discussion held around the effect covid had on nurses globally. Discussion held around the 20 FTE deficit of specialist nurses and midwives along with the legislated ratio's in effect for FUNLHN.</p> <p>Presentation included NMEA 2022 Implementation and incentives proposed by July 2023, acknowledging legislated ratios expected to be presented to parliament in January 2024.</p> <p>Presented FUNLHN Supported Study Scholarship Scheme which would include incentives of career pathways for school</p>



		<p>leavers, payment for RN's to study midwifery, expansion of a supported midwifery program in partnership with UniSA, indicated being in place for the commencement of the 2024 academic year.</p> <p>Presented new position of Nursing Director Workforce and Operations and what that model looked like with recruitment to commence in June 2023.</p> <p>Presentation included topics of professionalism, care for our patients, care for our staff and innovation.</p> <p>Carmel Daw presented to the Board the innovations that have occurred in the Community Engagement space.</p> <p>Presentation included key goals in alignment with the Consumer and Community Engagement Strategic Framework. Carmel presented the work to date with consumer representatives being included on National Quality and Safety Standard Committees to be inclusive of diversity and opportunities to co-chair, the structure was provided to include consumer representative numbers on these committees for FUNLHN.</p> <p>Presentation provided and discussed consumer groups both as individuals and groups, explaining the varied engagement in FUNLHN. Carmel expanded on the outreach communities of FUNLHN and what innovations had been implemented in this area inclusive of regular community engagement sessions and working with the Health Advisory Councils.</p> <p>Carmel presented on the volunteers in FUNLHN and the recent innovations created in this area. This included the recent approval of volunteers returning to ward areas to assist with mealtime feeding for trained volunteers, health service guides and recent engagement of youth being registered as volunteers through engagement with Headspace.</p>
2. MATTERS FOR DECISION		
2.1	[2023-011] FUNLHN Safety & Quality Account	Report tabled and endorsed by circular resolution 19 May 2023
3. STRATEGIC DISCUSSIONS		
3.1	Strategic Risk Review Session – 7 June 2023	Discussion held regarding upcoming strategic risk session in Port Augusta. Discussed document provided out of session for completion prior to this session.
3.2	Outcomes Board Strategic Vision Day	Discussed session held in Whyalla with Professor Nicola Spurrier and Digital health. Discussed ICT presentation not being what was expected and presenter being disadvantaged at short notice due to recent fire in metro.



		Discussed innovation beyond the strategic plan. RW discussed seminar he is attending in June and board requested to provide an overview on any findings from this.
4. BOARD COMMITTEE REPORTS		
4.1	Consumer and Community Engagement Committee	Nil summary report tabled due to meeting being held 3 June 2023, summary will be provided to July board meeting
4.2	Finance and Performance Committee	<p>Summary report tabled for information. Report noted by the board.</p> <p>Discussion held in relation to CEO drafting a letter with endorsement provided by the board and jointly signed by the Chairman regarding review of the contract agreement of RFDS shared base funding.</p> <p>Discussion held regarding Leigh Creek Health Services.</p> <p>Discussion held regarding treasurers' instruction 11 and any concerns around this.</p> <p>Discussed the Medicare compliance audit with this being monitored through board finance committee to report back to the board.</p> <p>Discussion held relating to extension of pharmacy agreement whilst tender process is finalised.</p>
4.3	Clinical Governance Committee	Summary report tabled for information. Report noted by the board.
4.4	Audit and Risk Committee	Summary report tabled for information. Report noted by the board.
5. MATTERS FOR INFORMATION AND DISCUSSION		
5.1	FUNLHN Performance Report	Report tabled for information.
5.2	Aged Care Summary Report	Discussed business plans tabled to Minister Picton, awaiting approval of submission.
5.3	NDIS Summary Report	<p>Summary report provided for information. Discussed outpatient presentations and claims applicable to this.</p> <p>Action: CP to follow up activity in this area</p>
5.4	WHS Report	Report tabled for information. Report noted by Board
5.5	SA Health Policies	Nil polices for noting this meeting.

5.6	2023-001 Restructuring Executive Officer / Director of Nursing Role Quorn / Hawker	Document provided out of session to the board for information. CP provided an update in relation to proposal and having held consultation with unions, staff and the Health Advisory Councils.
5.7	Regional Airlines Cessation	Discussed recent announcement of cessation of Rex airlines in Whyalla from 1 July 2023. Discussed strategies to prevent service delivery delays inclusive of bringing specialists, locums and staff in the day prior to required shifts, noting impact to financial implications of accommodation, wages etc. discussed topic being raised with Minister Picton, Department of Health and local Health Advisory Councils. Action: Board Chair and CEO to meet with Whyalla City council to discuss.
6. CORRESPONDENCE FOR NOTING		
6.1	Correspondence circulated	Various correspondence circulated out of session for month of March, April, May. Nil to raise
7. MEETING FINALISATION		
7.1	New Business	
7.1.1	Third Party Contracts	Discussed recent media coverage for Critical Outback Integrated Primary Health Centre in Port Augusta. Discussed consultation with FUNLHN as the Fund Holder for Base funding. Discussion held regarding rejuvenating services and partnerships. Action: CEO to send formal communication to RFDS regarding this subject.
7.1.2	John Lynch OAM Retirement	John Lynch thanked all board members and staff for the journey and privilege of being on FUNLHN Governing Board and wished them well on the journey ahead.
7.2	Meeting Scheduling	Nil concerns to raise
7.3	Meeting Evaluation	Feedback provided on meeting
7.4	Next Meeting	Date: 28 July 2023 Time: 09:00 Venue: Roxby Downs Health Service Invited Guest: Janine Connell, Executive Officer Director of Nursing (12:30)
7.5	Meeting Close	Meeting Closed at 14:32



Health
Flinders and Upper North
Local Health Network

OFFICIAL

Signed: Mark Whitfield, FUNLHN Governing Board Chair

A handwritten signature in purple ink, appearing to read 'M K Whitfield'.

DATE: 28 July 2023

