



Health
Riverland Mallee Coorong
Local Health Network

Minutes

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Date: 26 May 2022 **Time:** 1.45 pm **Venue:** Murray Bridge Hospital & via TEAMS **Meeting Number:** #31

Riverland Mallee Coorong Local Health Network Governing Board Meeting

Present: Peter Joyner (PJ), Elaine Ashworth (EA), Mel Ottaway (MO), Claudia Goldsmith (CG) (via MS Teams), Fred Toogood (FT)

Attendees: Wayne Champion (WC) - CEO, Craig Lukeman (CL) – CFO, Anne Mckinlay (AM) - QRSM, Karen Hollitt (KH) – EDONM, Sharon Perkins (SP) – Director Aboriginal Health

Guests: Nil

Apologies: Nil

Secretariat: Jeanette Brown (JB)

Traditional Acknowledgement

We would like to acknowledge the Aboriginal custodians of the Land and waters that we are meeting upon today. We respect their spiritual relationship with their country and acknowledge that their cultural beliefs are an important focus of their past, present and future. We also pay respect to the cultural authority of Aboriginal people in attendance from other areas.

ITEM NO.	ITEM	DISCUSSION POINTS	OUTCOME / ACTIONS
1	IN CAMERA DISCUSSION		
		<ul style="list-style-type: none"> In-Camera discussion held at the beginning of the meeting. 	
2	CONFIRMATION OF MINUTES & ACTION ITEMS		
2.1	Acknowledgement/ Present and Apologies	<ul style="list-style-type: none"> Chair welcomed members and attendees and provided acknowledgement. 	
2.2	Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> Nil conflicts of interest for meeting declared. 	

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		<ul style="list-style-type: none"> ○ CEO advised Board of potential conflict regarding a family member who had applied for employment within RMCLHN with outcome not yet known, and no involvement of CEO in the recruitment process. 	
2.3	Confirmation of Minutes	<ul style="list-style-type: none"> ○ The minutes from the Board Meeting held 28 April 2022 were endorsed. 	
2.4	Review Actions Log	<ul style="list-style-type: none"> ○ Actions Log reviewed. ○ Board Skill Mix - Noted that Peter Joyner to meet with Zia Earl regarding the people identified on the current list with all Board members to then collectively consider options and this to be followed by a discussion with the Minister for Health and Wellbeing. 	ACTION: 20220526-01 - Peter Joyner and Zia Earl to meet regarding the Board skill mix and review the people identified on the current list.
2.5	Board Work Plan	<ul style="list-style-type: none"> ○ Work Plan reviewed. ○ Noted items scheduled for May but not included in May agenda. Items to be rescheduled for June including: <ul style="list-style-type: none"> ○ Communications activity ○ Executive Director Clinical Innovation Key Performance Indicator Report ○ Board Action Plan Update. 	ACTION: 20220526-02 - Items to be rescheduled to the June meeting including: Communications activity; EDCI KPI update; and Board Action Plan Update.
3	MATTERS FOR NOTING		
3.1	Chairperson Report	<ul style="list-style-type: none"> ○ Report provided a summary of current issues. ○ Note that RMCLHN has dealt with the COVID-19 Omicron strain extremely well. 	Chairperson's Report noted.
3.2	Chief Executive Officer (CEO) Report	<ul style="list-style-type: none"> ○ Report provided a summary of current issues, noting the following topics: <ul style="list-style-type: none"> ○ COVID-19 data. ○ Reconciliation Week and launch of RMCLHN Reconciliation Action Plan week beginning 30 May 2022. ○ Commenced independent aged care assessments with reports of each facility to go to the Aged Care Committee. ○ Proposal to co-fund Flinders University Clinical School at Riverland General Hospital is not proceeding due to the construction tender (only one received) being above the cost 	CEO'S Report noted.

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		<p>estimate and exceeding the funding available for the project. The funding remains available and Flinders University and RMCLHN will investigate alternative options.</p> <ul style="list-style-type: none"> o Attended first Learning Set with overview of issues explored and insights gained outlined. 	
3.3	COVID -19 Update	<ul style="list-style-type: none"> o Significant number of cases remain in the community with current number 1485. o Further outbreak in Residential Aged Care, in Waikerie, with testing support provided to the community. 	The Board noted the COVID-19 update.
4	MATTERS FOR DISCUSSION		
4.1	Strategic Planning Session December 2022	<ul style="list-style-type: none"> o Deferred 	
5	STANDARD AGENDA ITEMS FOR DISCUSSION		
5.1	Performance Report	<ul style="list-style-type: none"> o Performance Reports were discussed in detail at the Finance Committee Meeting. 	The Board noted the RMCLHN Performance Reports.
5.1.1	Finance and FTE Report- PPRC	<ul style="list-style-type: none"> o The Finance and FTE Report was noted. o Noted that an analysis of the financial performance of Riverland General Hospital was reviewed in detail and that further information on this will be provided to the next Finance Committee meeting. 	
5.1.2	KPI Monthly Performance Report	<ul style="list-style-type: none"> o The KPI Monthly Performance Report was noted. o Noted the data regarding Aboriginal self-discharge and the plan to follow up with all Aboriginal consumers who self-discharge about the reasons and any associated risks. o Elective surgery targets for month not met due to COVID-19 impacts. Discussion about process for attracting additional surgeons and outpatient requirements to facilitate this, particularly in Murray Bridge. 	

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5.1.3	People and Culture Report	<ul style="list-style-type: none"> ○ Nil report this month (bimonthly). 	
5.1.4	Quality and Safety Reports	<ul style="list-style-type: none"> ○ The Quality and Safety reports were noted and discussed in detail at the Clinical Governance Committee. ○ Discussion about serious incidents. ○ Noted the reduction in complaints at Riverland General Hospital. ○ Noted the work to be undertaken in relation to the Commonwealth Government Aged Care Reforms around the five pillars of: Home Care; Residential aged care services and sustainability; Residential aged care quality and safety, Workforce and Governance. ○ Noted the information about RMCLHN accreditation under the National Safety and Quality Health Service Standards. The next accreditation event will occur in October 2023 with new standards related to Multi Purpose Sites (MPS) to be incorporated. A plan has been developed to ensure preparedness including conducting mock accreditations. Progress updates to be provided to the Board and Board preparedness to also be undertaken. 	ACTION: 202205-03 - Progress updates to be provided to the Board regarding accreditation preparedness.
5.2	RMCLHN Planning Update	<ul style="list-style-type: none"> ○ The Operational Planning Status Report was noted ○ The detailed Operational Plan Progress Report was noted. ○ Noted that the Operational Plan will be updated following the Aged Care Strategy Workshop with agreed outcomes to be incorporated into the plan. 	
6	MATTERS FOR DECISION - NIL		
7	MATTERS FOR INFORMATION		
7.1	Staff Survey – Revised Waikerie Action Plan	<ul style="list-style-type: none"> ○ Noted that the revised Waikerie Action Plan to be circulated to Board Members out of session 	ACTION: 20220526-04 - CEO to circulate updated Waikerie Action Plan out of session.

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7.2	Aged Care Reforms	<ul style="list-style-type: none"> ○ Noted the additional information provided to the Board for context in relation to the Aged Care Workshop to be held 27 May 2022. ○ Discussion about the way aged care consumers can be involved in Board governance noting the current mechanisms that include: <ul style="list-style-type: none"> ○ Consumers presenting to the Clinical Governance Committee, with recent aged care presentations. ○ Engagement with consumers at site visits (as COVID-19 allows). ○ Involvement of Chief Executive Officer at regular Residential Aged Care consumer and carer facility meetings that occur at each site. Discussion about the potential for members of the Board to participate in these meetings. 	
7.3	RMCLHN Reconciliation Action Plan	<ul style="list-style-type: none"> ○ Noted the final Reconciliation Action Plan that has previously been endorsed by the Board and has now been officially endorsed by Reconciliation Australia. The official RMCLHN launch is planned for 3 June 2022. 	
7.4	Joint Meeting – LHN CEO's and Governing Board Chairs – Minutes 12 April 2022	<ul style="list-style-type: none"> ○ Noted the minutes of the meeting held 12 April 2022. ○ Discussion in relation to the escalation of health information system issues with the Minister for Health and Wellbeing. 	
7.4	RMCLHN Board Finance Committee Minutes April 2022 (DRAFT)	<ul style="list-style-type: none"> ○ The RMCLHN Finance Committee draft minutes of 28 April 2022 were noted. 	
7.5	RMCLHN Clinical Governance Committee Minutes April 2022 (DRAFT)	<ul style="list-style-type: none"> ○ The RMCLHN Clinical Governance Committee draft minutes of 28 April 2022 were noted. 	

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7.6	RSS Governance Committee	<ul style="list-style-type: none"> Noted that a Rural Support Service Stakeholder forum to be held week beginning 30 May 2022. CEO and Board Chair to attend and Board to be provided with an update of outcomes. 	ACTION: 20220526-05 - CEO to provide an update to the Board following the Rural Support Service Stakeholder Forum.
8	PRESENTATION - Nil		
9	ITEMS APPROVED BY CEO FOR NOTING - Nil		
10	CORRESPONDENCE		
10.1 10.1.1	Incoming: Letter to the Chair RMCLHN Risk of Fraud – Assistant Auditor General	<ul style="list-style-type: none"> The letter to the Chair RMCLHN Risk of Fraud was noted. 	
10.2 10.2.1	Outgoing: Response to the Letter to the Chair RMCLHN Risk of Fraud – Assistant Auditor General	<ul style="list-style-type: none"> The response to letter to the Chair RMCLHN Risk of Fraud was noted. 	
10.2.2	RMCLHN CEO and Governing Board Chair Bulletin – New Program of Work at Riverland General Hospital	<ul style="list-style-type: none"> Bulletin noted and noted the number of actions that have been completed or underway. 	
11	MEETING FINALISATION		
11.1	Questions ./ Comments	<ul style="list-style-type: none"> 	

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11.2	Review actions to be taken	<ul style="list-style-type: none"> ○ Refer items: 2.4, 2.5, 5.1.4, 7.1, 7.6 	
11.3	Meeting evaluation	<ul style="list-style-type: none"> ○ PJ summarised the meeting. 	

Meeting Close: 3.45 pm

Next Meeting: **Date:** 30 June 2022
Time: 2.00pm – 5.00pm
Location: Mannum Hospital

Apologies:

Signed:

Peter Joyner

Chair



Date: 30/06/22

29 Jun, 2022 11:58:32 AM ACST