



## Riverland Mallee Coorong Local Health Network Governing Board Meeting #2

**Date:** Thursday 29 August 2019

**Time:** 11.30am – 3.00pm

**Venue:** Meningie & Districts Memorial Hospital & Health Service

**In Attendance:** Peter Joyner (PJ), Elaine Ashworth (EA), Fred Toogood (FT), Claudia Goldsmith (CG), Melanie Ottaway(MO), Wayne Champion (WC), Craig Lukeman (CL)

**Apologies:** Shane Mohor (SM)

**Secretariat:** Jeanette Brown

**Welcome:**

**Acknowledgement:**

*We would like to acknowledge that this land we meet on today is the traditional land of the Ngarrindjeri people, and that we respect their spiritual relationship with their country. We also acknowledge that the Ngarrindjeri people are the custodians of the Ngarrindjeri land, and that their cultural and heritage beliefs are still important to the living Ngarrindjeri people today.*

ITEM	DISCUSSION POINTS	OUTCOME / ACTIONS
<b>1. IN CAMERA DISCUSSION</b>		
<b>2. MEETING OPENING</b>		
2.1 Acknowledgement	<ul style="list-style-type: none"> <li>PJ provided Acknowledgement</li> </ul>	
2.2 Present and Apologies	<ul style="list-style-type: none"> <li>PJ, EA, FT, CG, MO, WC, CL, JB</li> <li>Apology: SM</li> </ul>	
2.3 Interests and Conflicts Disclosure	<ul style="list-style-type: none"> <li>Nil</li> </ul>	
2.4 Confirmation of Minutes from previous meeting (25 July 2019)	<ul style="list-style-type: none"> <li>The minutes from the Board Meeting held 25 July 2019 were endorsed.</li> </ul>	The Board endorsed the previous minutes.
2.5 Review Actions Log	<ul style="list-style-type: none"> <li>Actions Log Reviewed</li> </ul>	ACTION: PJ to contact

	<ul style="list-style-type: none"> <li>Audit and Risk Committee Independent Chair - Suggestions provided by members discussed. Follow up to occur to determine interest and provide further information including draft Terms of Reference.</li> <li>Public Meeting – Date confirmed for Murray Bridge meeting with Murray Bridge and Coorong Health Advisory Councils (24 October 2019). Further discussion to occur with Berri Barmera Health Advisory Council for the Berri meeting.</li> </ul>	<p>potential options for Audit and Risk Committee Independent Chair.</p> <p>ACTION: JB to contact Berri Barmera Health Advisory Council to potentially change date to 21 October 2019.</p>
<b>3. MATTERS FOR NOTING</b>		
3.1	Chairperson Report	Chairperson's Report noted.
3.2	Chief Executive Officer Report	CEO Report noted.
<b>4. MATTERS FOR DISCUSSION</b>		
4.1	RMCLHN Governance Framework	The Board noted the development of the RMCLHN Governance and Accountability Framework 2019.
4.2	Emergency Services at Barmera	The Board noted and endorsed the actions taken by RMCLHN and Barmera Medical Clinic.

<p>4.3 Accreditation and Guidelines for Governing Boards</p>	<ul style="list-style-type: none"> <li>The Australian Council on Healthcare Standards (ACHS) will be accrediting RMCLHN under the National Safety and Quality Health Service (NSQHS) Standards (second edition) from Monday 30 September – Friday 4 October 2019. A draft timetable was discussed noting that the Governing Board involvement would be 30 September 2019.</li> <li>Information provided about the roles and responsibilities of the Governing Board.</li> </ul>	<p>The Board noted the information about RMCLHN NSQHS Accreditation.</p> <p><b>ACTION:</b> Board members to advise JB of their availability for 30 September 2019.</p>
<p>4.4 Draft Board Calendar</p>	<ul style="list-style-type: none"> <li>A draft Board Calendar has been developed incorporating Board and Board Committee Meetings, Health Advisory Council (HAC) Meetings (including Annual General Meetings) and recognised specific promotional events.</li> <li>The intent is to share the calendar with HACs noting that it will be subject to change.</li> </ul>	<p>The Board noted the RMCLHN Governing Board Calendar.</p>
<p>4.5 Aboriginal Community Forums</p>	<ul style="list-style-type: none"> <li>The Aboriginal Health Branch, DHW, are conducting forums in each of the regional LHNs in partnership with the LHN. The date for the RMCLHN Forum is 1 November 2019.</li> <li>The purpose of the forums is to provide Aboriginal communities with an overview of the recent governance changes in SA Health, and highlight the opportunities for partnership and collaboration in improving Aboriginal health outcomes at the local level.</li> <li>The forums will also provide an opportunity for Aboriginal health partners and communities to meet and talk with key RMCLHN staff, and the Chair and Aboriginal Health expert of the RMCLHN Governing Board.</li> </ul>	<p>The Board noted the information about the proposed Aboriginal Community Forums.</p>
<p>4.6 Other Matters for discussion</p>	<ul style="list-style-type: none"> <li>Nil</li> </ul>	
<p><b>5. STANDARD AGENDA ITEMS FOR DISCUSSION</b></p>		
<p>5.1 Performance Report</p>	<ul style="list-style-type: none"> <li>WC discussed the RMCLHN August Performance Report.</li> <li>The finance report relates to July data for 2019-20 and is interim due to the timing of finalising the budget.</li> <li>There is no Portfolio Performance Reporting Committee (PPRC) report as DHW does not require a report for July.</li> <li>Tier 1 KPI's discussed noting overall good performance. It was noted that the variance related to re-presentation to Emergency was primarily a coding issue. The People and Culture report was noted.</li> </ul>	<p>The Board noted the RMCLHN Performance Reports.</p>

<p>5.2 Board Consumer and Community Engagement Strategy</p>	<ul style="list-style-type: none"> <li>• A proposed project plan to develop a sustainable Consumer and Community Engagement (CCE) Strategy for RMCLHN in accordance with the <i>Health Care (Engagement Strategies) Variation Regulations 2019</i> (under the <i>Health Care Act 2008</i>) was discussed including the timeframe.</li> <li>• Health Consumers Alliance SA (HCASA) could potentially be involved in the development of the strategy given their involvement in the development of a statewide framework for SA Health.</li> <li>• It was noted that correspondence had been received from HCASA about developing a strategic partnership with the RMCLHN Governing Board (Refer also 9.5).</li> <li>• It was noted that other groups such as the Health Consumers of Rural and Remote Australia may be appropriate to link to as part of the strategy.</li> <li>• Discussion occurred about the proposed timeframe.</li> </ul>	<p>The Board endorsed the RMCLHN Consumer and Community Engagement Strategy draft project plan.</p> <p><b>ACTION:</b> PJ to contact Health Consumers Alliance SA about developing a strategic partnership.</p>
<p>5.3 Drug and Alcohol Rehabilitation</p>	<ul style="list-style-type: none"> <li>• Discussion about clarifying the issues and the responsibilities in relation to service delivery noting that Drug and Alcohol Services SA (DASSA) is a statewide service managed through Central Adelaide LHN while mental health services are provided through RMCLHN.</li> <li>• A meeting of stakeholders to be organised to discuss the issue further noting that this could also form part of the clinical engagement strategy.</li> </ul>	<p><b>ACTION:</b> WC to organise a stakeholder meeting to progress service delivery options in relation to mental health and drug and alcohol rehabilitation.</p>
<p><b>6. MATTERS FOR DECISION</b></p>		
<p>6.1 Rural Support Service Resolutions</p>	<ul style="list-style-type: none"> <li>• The Rural Support Service (RSS) is governed by the Regional LHN Chairs and has an independent Chair. It is overseen by a Management Oversight Committee, consisting of the six Regional LHN Chief Executive Officers and the independent Chair.</li> <li>• The Chairs Committee meeting held 13 August 2019 endorsed that the recommended resolutions be submitted to each of the Regional LHN Governing Boards.</li> </ul>	<p>The Board endorsed the proposed in-principle budget for the RSS in 2019-20.</p> <p>The Board endorsed the RMCLHN contribution (16.2%) of the total RSS expenditure for 2019-20.</p> <p>The Board endorsed that the Management Oversight Committee provide a quarterly report to the Chairs Committee.</p>

<b>7. MATTERS FOR INFORMATION</b>			
7.1		<ul style="list-style-type: none"> <li>• Nil</li> </ul>	
<b>8. ITEMS APPROVED BY CEO FOR NOTING</b>			
8.1		<ul style="list-style-type: none"> <li>• Nil</li> </ul>	
<b>9. CORRESPONDENCE</b>			
9.1	Regional Public Health Planning by Local Councils	<ul style="list-style-type: none"> <li>• Correspondence received about Local Council Regional Public Health planning requirements noting that the Councils in the Murrayland and Riverland Local Government Association have chosen to undertake this as a cluster.</li> </ul>	The Board noted the correspondence.
9.2	SA Health Awards 9.2.1 RMCLHN Nominations	<ul style="list-style-type: none"> <li>• Correspondence received about the 2019 SA Health Awards Nomination Guide.</li> <li>• The process for submitting nominations from RMCLHN discussed.</li> </ul>	The Board noted the correspondence and the RMCLHN proposed nominations.
9.3	Remuneration for Board Committees	<ul style="list-style-type: none"> <li>• Correspondence received from Minister Wade clarifying the Department for the Premier and Cabinet determination in relation to remuneration for eligible external (non-Board) members appointed to Board committees.</li> </ul>	The Board noted the correspondence.
9.4	Renmark Paringa HAC - Invitation to Fete	<ul style="list-style-type: none"> <li>• Invitation received for the Renmark Paringa Hospital fete to be held 26 October 2019.</li> </ul>	The Board noted the correspondence. ACTION: Board members to advise JB of their ability to attend.
9.5	Health Consumers Alliance SA - strategic partnership	<ul style="list-style-type: none"> <li>• Refer 5.2</li> </ul>	
9.6	Tumake Yande Elders House – Invitation to opening	<ul style="list-style-type: none"> <li>• Invitation received for the opening of the Tumake Yande Elders House in Murray Bridge 29 September 2019. It was noted that the date coincides with the next Board meeting in Lamerloo.</li> </ul>	The Board noted the correspondence.
<b>10. MEETING FINALISATION</b>			
10.1	Questions / Comments	<ul style="list-style-type: none"> <li>• Nil further.</li> </ul>	
10.2	Meeting evaluation 10.2.1 Suggestions for next meeting Agenda items	<ul style="list-style-type: none"> <li>• PJ summarised the meeting.</li> </ul>	ACTION: HCASA to be invited to next meeting.

10.2.2 Board Evaluation process	<ul style="list-style-type: none"> <li>Discussion about potential presentations for future Board meetings including Health Consumers Alliance SA and the Aged Care Quality and Safety Commission.</li> </ul>	ACTION: Members to advise JB of potential future topics of interest.
10.3 Next meeting	<p><b>Date: Thursday 26 September 2019</b></p> <p><b>Time: tbc</b></p> <p><b>Location: Lameroo District Health Service</b> (Note two day site visit to Lameroo, Pinnaroo and Karoonda 26-27 September)</p>	
10.4 Meeting Close	2.50 pm	

**Signed:**

Peter Joyner  
Chair

Date: / /



26.9.19